

# *Buildings, Lands & Infrastructure Committee*

Vacancy

*Bryan Smith, Chairman*

*Dawn LaVanway*

## **Minutes October 30, 2018**

Members: Bryan Smith, Dawn LaVanway

Members absent:

Staff present: Pete Garwood, Mathew Cooke, Mark Haynes, Dave Vitale, Patty Niepoth, Mark Stone, Eileen Wallick, Jenn Wright, Heidi Schaffer, Wendy Warren,

### **1. The meeting was called to order at 9:01 a.m. by Chairman Bryan Smith.**

### **2. Public Comment**

None.

### **3. Building Department**

Mark Haynes, Building Department Official, provided the Committee with financial information as part of the agenda packet. Mr. Haynes said changes to licensing rules have affected his department's ability to perform certain plan reviews. With the electrical inspector leaving, he will be short an employee who can perform building plan reviews. Mr. Haynes suggested hiring an additional building inspector and building plan review employee. The Committee discussed utilizing contracted employees to help mitigate the staffing issue. Dawn LaVanway asked about the feasibility of using another County's staff to help with plan reviews. Mr. Haynes said many other departments are just as busy and we would still be paying for the services. He would like to put some feelers out to see about a full-time building inspector that could do plan reviews, and, at a minimum, a part-time or contracted employee to do the same. Pete Garwood, County Administrator, said that he would look at the Building Department's revenues and expenditures with Mr. Haynes to determine the best course of action.

### **4. Maintenance Department**

Dave Vitale, Maintenance Director, gave an update on various Maintenance Department activities, including:

- The new boiler installation in the 1905 Courthouse was completed by Ballard's Plumbing, but still needs to be inspected;
- A circulation pump was installed at the jail and is working great;
- The roof top unit at jail is up and running again after multiple repairs;
- Maintenance staff is painting the boiler room at the Courthouse;
- Elevator door adjustments were completed;
- The roof top unit above Community Mental Health has gone down. Mr. Vitale said he has ordered parts for the repair;
- Mr. Vitale indicated crash-bar, door-lock assemblies are no longer being made. He said the County will need to begin updating the approximately thirty (30) doors with newer assemblies. He will continue to look at options to replace them.

## **5. Operator of Dams**

Mark Stone, Operator of Dams, updated the Committee on the status of the Elk Rapids Hydro Dam and the Bellaire Dam. He said there is a tear in the roof membrane at the Elk Rapids Hydro Dam. Mr. Vitale will get Mr. Stone the contact information for a company to look at it. Mr. Stone also indicated one of the bays at the dam had a large collection of quagga mussel shells in it. He is looking to see if there are shells that are being run through the turbines. Mr. Stone is still monitoring the proposed legislation that could affect the Stockhausen's and the County's revenues vastly in terms of operation funding. He stated that the Bellaire Dam is doing fine, and the Intermediate Lake levels are leveling out. He said that if no rain were to come, they would meet the winter levels in 7-10 days.

Mr. Stone said the Intermediate Lake Association will be hosting a meeting on Friday, November 2, 2018, at 10:00 a.m. in Room 211 where there will be discussion on the possibility of a hydrological study on the Chain of Lakes. Guests scheduled to attend include Jim Coughlin, consulting dam safety engineer for the County, Jim Polaski, Department of Environmental Quality (DEQ) dam engineer, and Sue Conradson, DEQ flood plain engineer. The group hopes to establish the best way to start the process, determine potential costs, and define the goals of the study.

## **6. Parks Department (see attached pgs. 4-5)**

Eileen Wallick, Park Manager, said that Barnes Park has done really well with revenue this year. She said that the revenues are \$18,291 over from 2017 to this current year. Expenditures at the park so far are \$199,837. Ms. Wallick provided a written report to the Committee that outlined various projects undertaken by the Parks Department. Ms. Wallick discussed the possibility of doing away with reservations as they take up a lot of time. The Committee discussed transitioning to online reservations, which Ms. Wallick was against. The Committee discussed different tree cutting companies that Ms. Wallick could contact for necessary work.

## **7. Antrim Conservation District (ACD)**

Wendy Warren, ACD Director, gave an update on the on goings of the District. She said she attended refresher sessions on some of the laws that govern conservation districts. December 6, 2018, is the ACD annual meeting and elections. ACD has hired McKenzie Fox as the new Conservation Program Assistant. Ms. Warren said the total cost for Household Hazardous Waste events was \$38,249. She said the Clean Sweep Grant combined with the DEQ Scrap Tire Clean-Up Grant and paid user fees reduced potential costs by \$11,159. Ms. LaVanway asked about the possibility of having literature on what can and cannot be dropped off at these events. Ms. Warren said that this will be worked on with the new staff member, as well as literature on where other items can be taken such as yard waste, refrigerators, etc.

Ms. Warren indicated she will be attending the regional Solid Waste Advisory Council meeting on Friday November 2, 2018, and the Solid Waste and Recycling Council (SWRC) meeting on November 5, 2018. Ms. LaVanway questioned the necessity of the County's SWRC.

### **Soil Erosion Control Update**

Heidi Shaffer, Soil Erosion Officer, provided an update for the Committee as part of the agenda packet. She said that the 2018 year-to-date revenues are up above the average of the past three years. Ms. Shaffer said that she has had some challenges with the DEQ regarding communications. She will ask questions and sometimes does not hear back from them. Mr. Garwood wondered if the other counties were having the same problem. The Committee discussed the issue raised by Ms. Shaffer.

## Forestry

Mike Meriwether was unable to attend the meeting but provided a written report as a part of the agenda packet.

## **8. Grass River Natural Area (GRNA)**

Jenn Wright, GRNA Executive Director, updated the Committee on various GRNA projects. She said GRNA is considering installing signs at the GRNA Education Center. Terry Smith, Forest Home Township Supervisor, contacted GRNA about an easement on GRNA property. Ms. Wright said she will discuss this with her Board and then bring it back to the BLI Committee for potential action. Ms. Wright indicated the company contracted to paint the GRNA Center has backed out, putting the project back to square one. Tim Pierce will be resigning as the Facilities Land Steward.

## **9. Building Security**

Mr. Garwood said the issue of building security was somewhat discussed at the special Board of Commissioners meeting. He will be discussing with Byce and Associates the possibility of completing a security plan. Mr. Garwood said that Valerie Craft, Information Technology Director, has been identifying technological opportunities to enhance security. Patty Niepoth asked about the possibility of having security companies come in to educate us on what is available.

## **10. Parks & Recreation Plan**

Mathew Cooke, Deputy County Administrator, presented the draft of the 2019-2024 Parks and Recreation Plan. He said that he will prepare a summary of the Plan for release with the Plan to the public. Mr. Cooke said he anticipated he would have this done for the Board of Commissioner meeting for their review prior to release to the public for comment. The draft Plan will be sent out to the Commissioners for review and an explanation of the Plan and process.

**Motion by LaVanway, seconded by Smith to recommend the Board of Commissioners approve the release of the draft 2019-2024 Antrim County Parks and Recreation Plan for the public review and comment period of November 12, 2018, to December 17, 2018.**

**Motion Carries - Unanimous**

## **11. Various Matters**

Dawn LaVanway said that the logging bill for roads is confusing with the County Road Commission saying it affects all our roads, but State representatives saying it only affects a few roads. She also mentioned the Road Commission retirement liability only being 53% funded which could lead to issues with funding for road repairs.

Ms. LaVanway asked about the status of the Cairn Monument agreement. Mr. Garwood said that we are currently waiting to hear from Lon Bargy, Milton Township Supervisor.

## **12. Public Comment**

None.

*Meeting adjourned at 11:41 a.m.*

## Update for Barnes Park October 30, 2018

Strange things happen both first time: Lady from Ohio had camped at site #26 and left at September 19. She called a couple weeks later and wonder if we had a 357 pistol she thought she left it there.

Thursday someone threw an electric organ in pieces in the dumpster.

Mohrmann Nature Area cut some trees in parking area & a large tree crossed the trail.

Willow & Notewares got mowed a couple weeks ago. On 10/29/18 they were varnished.

ACNA cut several trees down & out.

Barnes Park Campground started moving leaves yesterday.

The path to the lake had trenches from the rains. Got 10 yards of Afton from East Bay Excavating awesome great for packing.

Cutting branches around the inside of the park road that hit on the motor homes and such.

The Benches are getting a makeover. The frames will be hammered paint and new boards stained.

We had 2 tables with some bad boards. We rebuilt them with beautiful boards hardly any with knots. We used the salvaged boards on several tables.

The income from 2018 is \$226,330 ahead of 2017 by \$18,291

2018 the income 1<sup>st</sup> come 1<sup>st</sup> serve \$193,250 and reservations \$22,241

2017 the income 1<sup>st</sup> come 1<sup>st</sup> serve \$175,947 and reservations \$22,312

The 1<sup>st</sup> come 1<sup>st</sup> serve was \$17,303 ahead of 2017 and reservations -\$71

**BARNES RECEIPTS 2018**

<u>TICKET #</u>	<u>TICKET AMOUNT</u>	<u>RESERVATIONS</u>	<u>SHOWERS COLLECTION</u>	<u>PAVILIONS RENT</u>	<u>DUMP STATION</u>	<u>FIRE-WOOD</u>	<u>ICE</u>	<u>CLOTHING SALES</u>	<u>COKE</u>	<u>TOTAL</u>
05/31/18	34959	16,320.00	18,639.00	300.00	0.00	0.00	0.00	0.00	0.00	35,259.00
06/15/18	11266	9,426.00	1,840.00	0.00	0.00	225.00	108.00	0.00	0.00	11,599.00
	20170	19,608.00	562.00	686.00	350.00	0.00	325.00	144.00	105.00	21,780.00
										0.00
07/15/18	29758	29,758.00	0.00	510.00	0.00	0.00	315.00	285.00	165.00	31,033.00
07/31/18	33928	33,778.00	150.00	604.00	0.00	0.00	645.00	372.00	177.00	35,726.00
08/15/18	33854	32,804.00	1,050.00	1,118.00	100.00	0.00	0.00	180.00	0.00	35,252.00
08/31/18	24388	24,388.00	0.00	633.00	0.00	0.00	455.00	299.00	0.00	25,775.00
09/15/18	17940	17,940.00	0.00	0.00	0.00	0.00	245.00	150.00	243.00	18,578.00
10/26/18	3996	3,996.00	0.00	0.00	0.00	753.00	0.00	0.00	37.00	4,786.00
YEAR TOTAL		193,250.00	22,241.00	4,102.00	1,050.00	753.00	2,470.00	1,580.00	884.00	226,330.00
		total camping	215,491.00							226,330.00