

**Antrim County 911 Board
Meeting Minutes
8/10/2016**

Present: Dan Bean, Paul Trumble, Leslie Meyers, Ed Boettcher, Ed Sayre, Val Craft, Bill Drollinger (arrived at 1:25 pm), Burt Thompson, Karen Bargy

Absent: MSP #73 Representative, Dawson

Others Present: Mike Gank, Mark Kooyers (Tele-Rad), Jessica Spindler (Tele-Rad), LaVonne Thornton (Tele-Rad), Pete VanDenBerge, Val Craft

Call to Order: Chairman Bean called the meeting to order at 1:05 pm.

Approval of Agenda:

Motion by Meyers, supported by Trumble to approve the agenda as presented. Motion Carried Unanimously.

Public Comment:

None

Approval of Minutes:

Motion by Meyers, supported by Trumble to approve the special minutes of the July 2016 meeting with the correction that Trumble was absent noted. Motion Carried Unanimously.

Financial Reports:

Gank presented the fund reports for July 2016 covering the 259, 261 and 262 accounts. Overtime is still an issue as well as repairs to the message switch and core server that accesses LEIN. Bargy asked about the wireless payment for 911 being only 50% of projections. Gank explained that the State makes two annual payments and only one has been received thus far.

Motion by Thompson, supported by Meyers to approve the July 2016 reports as presented. Motion Carried Unanimously.

New Business:

- **MCC5500 Console:** Bean explained that the Console is slowly becoming antiquated. There will soon not be replacement parts available. Gank was under the impression that there was more life in it, until now. Spindler stated that the computers that run the system are XP which lost its support in 2014. She further explained that the 7500 offers much more in the way of features such as State support, control overrides, man down capabilities.

Thompson asked if the 7500 can interface with vhf and was told yes.

Gank explained that the quote does not include the link to the State that PFN has given a quote of \$675 per month. He also stated that the connection will perform double duty: it will improve communications.

Bargy asked about the life of the console. Kooyers explained that fixed infrastructure has a life of 10 years.

Bargy commented that about \$35,000 should therefore be set aside for console replacement.

Gank added that the Simulcast system has been a piggyback where as the 7500 will be a direct connect. The maintenance will be a bit more for the console as it is more detailed. There is cost savings for a bundled 5 year maintenance plan.

Craft asked if there would be any cost savings by ordering our own workstations. Kooyers stated that the answer is no - all components must be Public Safety certified.

Motion by Meyers, supported by Thompson to recommend to the Health & Public Safety Committee that the MCC7500 console upgrade as presented by Mike Muskovin of Motorola

Solutions on July 25, 2016 including the 5 year maintenance plan be recommended for approval to Board of Commissioners at their August 23, 2016 meeting. Motion Carried Unanimously.

Old Business:

- **PFN Update:** The 911 Connect meeting takes place next Tuesday.
- **Radio Coverage Test RFP:** Bean has met with the chiefs and identified the mile and 1/2 mile grid to be used. There will be a total of 750 points and language is being created.
- **Mass Notification:** Due to the short staff in 911, Meyers took over the research on the mass notification system. After reviewing Code Red, Rave and Nixle, she recommends Rave as it is an add-on to Smart 911. It is cost effective with a \$2000 set-up fee and \$3000 per year. Bary stated that she feels there are existing apps out there such as Facebook. Thompson stated that it is only \$3000, but lots of \$3000 adds up. Bean added that this allows us to be proactive. Gank stated that Rave can set up call groups as well as other applications. It was explained that several Facebooks cannot be linked together and that Facebook requires due diligence to stay in the notification line. You must post several times a day to stay in the "face" of your "friends." With additional questions remaining, Meyers will do more research and report back next month.
- **911 Strategic Plan:** Gank updated the Board on the meeting the subcommittee had last Friday and Meyers distributed the outline that has been identified. Meyers has begun inventorying the past 22 years of information and there are 14 years left. Gank also provided the 10 year financial projection sheet which is still being fine-tuned. Bary asked where the console is on the list, tower maintenance, radios, etc. The Subcommittee will bring more information forward at the next meeting.

Communications:

There are 3 openings, two trainers and two in training who are almost finished. It is time to look for new applicants which will take place at the next Administration Committee meeting.

Mic Fees Bill: Bean stated that Central Lake is the only community in the County to have paid the bill. He has a call in to Michigan Sheriff's Association for direction. Kooyers added that while this is unofficial, State Representatives have been contacted and due to the fact that the bills were delayed for years, they may be forgiven.

Adam East & West as backup: Gank explained that the fire system was incorporated into the simulcast system. Adam W has issues with cabling, antennae and feedline need to be replaced. Drollinger stated that Adam W was put in to serve the Marine Division.

Gank feels that prior to being repaired, it should be moved to a more appropriate location.

Kooyers feels that moving it to Orchard Hill would make it of better use to us.

Adam W is located on a cell tower that currently does not charge for its placement. It was felt that it would be best to wait until the Mancelona Tower improvements are complete before moving forward with Adam W repairs or relocation.

Drollinger recommends that Fire Departments be directed to Adam E and drop Adam W.

Motion by Bargy, supported by Thompson to have 911 direct all Fire Departments to drop Adam W and use Adam E after discussion with ACES at their next meeting August 24. Motion Carried.

Mancelona Tower update: Tentative approval is expected from MPSPC. Answer is forthcoming next week.

Meeting Adjourned at 3:02 pm.

Next meeting - September 7, 2016 at 1:00 pm.

Respectfully Submitted,
Leslie Meyers, 911 Secretary

DRAFT