

**Antrim County 911 Board  
Meeting Minutes  
7/10/19**

**Present:** Dan Bean, Leslie Meyers, Brenda Ricksgers, Mike Bertram, Bill Drollinger, Pete Vandenberg, Burt Thompson, Wendy Dawson, Lt. Jason Nemecek

**Absent:** None

**Others Present:** Mike Gank, Corey LeCureux

**Call to Order:**

Chairman Bean called the meeting to order at 1:01 pm.

**Approval of Agenda:**

**Motion by Meyers, supported by Ricksgers to approve the agenda as presented. Motion Carried Unanimously.**

**Public Comment: None**

**Approval of Minutes:** The minutes for the May were approved as presented.

**Financial Reports:**

Gank presented Accounts 259, 261 and 262 for May and June 2019. While overtime is up, wages are down as they are not at full staffing levels. This will balance it out. They have a new candidate that is in the background check phase. One almost finished with training.

**Motion by Meyers, supported by Drollinger to approve the May and June 2019 Financials for all three accounts as presented. Motion Carried Unanimously.**

**New Business:**

- **Fire Protocol Cards** – Gank explained that we currently use EMD Protocol cards. He would like to also purchase The Fire protocol too. Using them could help all departments with ISO ratings. It would help with department consistency and also with potential liability. It was recommended that this be sent to ACES for review. It was decided that the chiefs would all be consulted, but that it could be done prior to the late August ACES meeting.  
**Motion by Dawson, supported by Drollinger to budget \$23,105 for the 2020 budget cycle for the Fire Protocol Cards. Motion Carried Unanimously.**
- **BDA in Large Structures:** After the exercise in Central Lake, Meadowbrook has requested information on how they can work toward communications throughout their building with all public safety. BDA is a type of amplification system for 800 radios. Gank explained that the jail was installing one now. Vandenberg stated that the antennae system is more important than the box. Dawson suggested that maybe someone talk to Grand Traverse. They have just fixed it up at Munson.
- **2020 Budget:** The new tower will be added to the 2020 budget in case emergency funding is not approved.

**Old Business:**

- **Next Gen 911 Update**

Will be complete once ATT Business and Frontier flip the switch. Hopefully will be complete within 6-8 weeks. For the most part it is working well – just a few hiccups. Getting to using one system will be a blessing for 911. Test to 911 will be available within the next 45 days.

- **MCT Update**

The process is taking longer than expected. EMS is almost complete. All equipment has been received and install for remaining vehicles will take place next week. They are working on an automatic dog locator for the k-9.

- **Paging Update**

Engineering study RFP is ready to go. Gank would like to set a special meeting of the 911 Board for August 7 at 1 pm to address the responses and the 800 mobiles at that meeting so that it can go before the Board of Commissioners at their Sept 5 meeting.

800 paging: Staff went out and recorded tripping of pagers. Survey shows it exceeds portable 800's and VHF paging. There are a handful of sites throughout the county where it doesn't work. Inside buildings is still an issue. LeCruieux can provide more specific data to anyone interested. The biggest surprise was that it exceeded 800 portables.

#### **Communications and Operations:**

There is a candidate in the final phase of hiring.

Two UPS units in Rapid City need to be replaced. T be installed within the next week by Tele-Rad.

Exercise in Central Lake – Active Shooter was a great training for dispatch. The issues with communications in Central Lake were highlighted during the exercise. Central Lake needs to be included in the RFP. Gank explained that it is included in the details for the RFP. Thompson stated that we will never solve all the problems, but we can fix some. Meyers added that the AAR (After Action Report) will be completed at the August LEPC meeting,

Call for July 3 to July 5 were up 35% over the past 5 years.

Communications trailer was utilized and in order to continue its usefulness, updates will be required. Updates and the existing trailer do not make much sense. Meyers will attend the next CIP meeting to get an update on moving the Trailer project up in the CIP Que. It was the consensus that Incident Command was important for emergency of operations, continuity of operations was way more important. Without a backup 911 center, the trailer becomes even more important.

It was determined that CCOP and COG plus policy for radios, usage, bidding, training, equipment and accessories will be added to the special meeting agenda on August 7.

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Meeting Adjourned at 2:12 pm

Next meeting – Special Meeting August 7, 2019 at 1:00 pm.

Respectfully Submitted,

Leslie Meyers, 911 Secretary