

Administration and County Services Committee

David Heeres

Ed Boettcher, Chairman

Laura Stanek

**Minutes
May 18, 2016**

Members present: Ed Boettcher, David Heeres, Laura Stanek
Members absent: None
Others present: Pete Garwood, Judy Parliament, Paul Tate

1. Meeting was called to order at 9:00 a.m. by Chairman Ed Boettcher.

2. Public Comment

None.

3. Interviews for Commission on Aging (COA) Assistant Cook

The Administration Committee, Pete Garwood, County Administrator, COA Director Judy Parliament and COA Head Cook Paul Tate, interviewed four (4) applicants for the COA Assistant Cook position:

- Charles Short
- Debbie Ramsey
- Jan Clark
- Sherrie Williams

Motion by Dave Heeres, supported by Laurie Stanek, to hire Jan Clark for the full time Assistant Cook position at the Commission on Aging. Motion carried – unanimous.

Mr. Garwood updated the Committee on the Command Unit negotiations and discussed the Equalization Department.

4. Public Comment

None.

Meeting adjourned at 11:45 a.m.