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◆ SPECIAL ASSISTANCE

If you wish to attend this meeting and require special assistance, please contact the County Administration Office by writing P.O. Box 187, Bellaire, MI 49615; emailing: [planner@antrimcounty.org](mailto:planner@antrimcounty.org); or calling 231-533-6265.

# Antrim County

## Antrim Creek Natural Area Commission

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### Meeting Notice

To: Antrim Creek Natural Area Commission  
From: Janet Koch, Associate Planner  
Date: September 21, 2016  
Re: Meeting Notice

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The next **Antrim Creek Natural Area Commission**

meeting has been scheduled for:

**Wednesday, September 28, 2016**

**at 7:00 p.m.**

**Banks Township Hall**

### Agenda

- 7:00 p.m. Call to Order
- 7:01 p.m. Public Comment
- 7:02 p.m. Approval of April 20, 2016 minutes –*attached pgs. 2-3*
- 7:03 p.m. Boat Launch update
- 7:20 p.m. 2017 Budget – *attached pg. 4*
- Various Matters as Appropriate
- Adjournment

If you have any questions, concerns or are unable to attend this meeting, please contact the County Administration Office at 231-533-6265. Thank You

Draft

# Antrim Creek Natural Area Commission

*Dave Heeres, Chairman*

**Jean Engstrand**

**Michele Nerone**

**Carl Veenstra**

**Jacob Veenstra**

## Minutes April 20, 2016

Members present: Dave Heeres, Michele Nerone, Carl Veenstra, Jacob Veenstra

Members absent: Jean Engstrand

Staff present: Janet Koch

### **1. Meeting was called to order at 7:10 p.m.**

### **2. Public Comment**

None.

### **3. Approval of October 28, 2015 minutes**

**Motion by Michele Nerone, seconded by Jake Veenstra, to approve the minutes of October 28, 2015 as presented. Motion carried – unanimous.**

### **4. 2016 Grass River Natural Area (GRNA) Educational Programming**

Janet Koch, Associate Planner, distributed the educational proposal that GRNA had provided (see **attached pg. 3**). Each program would cost \$150 for a total of \$450. The cost had been budgeted for 2016. The following programs would take place on Saturday mornings at 10:00 a.m. and would be conducted by Arlene Westhoven, GRNA Naturalist:

- Wildflower Wander at Antrim Creek OR Salamanders of Antrim Creek – Sat., July 23
- Antrim Creek Historical Geology – Saturday, August 6
- First Settlers of Antrim Creek – Saturday, August 20

**Motion by Dave Heeres, seconded by Carl Veenstra, to approve the GRNA education proposal with the Salamanders of Antrim Creek program in July, with the hope that more than salamanders could be discussed. Motion carried – unanimous.**

It was noted that representatives from GRNA and Antrim Creek Natural Area (ACNA) will evaluate the programs in September. A suggestion was made for programming regarding birdwatching.

### **5. Bench**

The ACNA Commission discussed the bench and the estimated costs from Site Planning Development, Inc.

**Motion by Dave Heeres, seconded by Michele Nerone, to recommend the Buildings, Lands & Infrastructure Committee approve the construction and installation of a five-foot long log bench at ACNA that will meet the equivalent of the original 2000 specifications at a not-to-exceed price of \$2,200 with the appropriate budget amendment from the fund balance of Fund #234000. Motion carried – unanimous.**

**6. Boat Launch Update**

Ms. Koch gave an update on the improvements at the boat launch. She said the project had gone out to bid and that bids were due on April 22. Ms. Koch added that the final decision would be made by the Board of Commissioners on May 12. She said if the project moves forward, that she will inform the ACNA Commission members of the dates the work will be done.

**8. Various Matters**

Grading

The ACNA Commission discussed the need for grading at the north and south entrances. Their consensus was to have grading done as necessary.

Schoolhouse Property

Ms. Koch said she would send a letter to the property owner that would require a signature upon receipt if one hadn't been sent previously.

The meeting adjourned at 7:55 p.m.

DRAFT

Calculations as of 12/31/2016

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	2016 ACTIVITY THRU 12/31/16	2016 PROJECTED ACTIVITY	2017 REQUESTED BUDGET	2017 FINANCE BUDGET	2017 FNCE-FNL APPVD BUDGET
Fund: 234000 ANTRIM CREEK									
ESTIMATED REVENUES									
Dept 000									
234000-000-566.000	STATE - LAND & RECREATION								
234000-000-581.134	FROM ANTRIM CREEK ENDOWMENT	6,836	6,750	6,750	6,954	6,750	6,850	6,850	
234000-000-587.002	GRANT - FROM MI NAT RESOURCES TRUS								
234000-000-665.000	INTEREST EARNED INVEST & CDS	113	100	100	160	100	110	110	
234000-000-674.000	CONTRIBUTIONS & OTHER								
234000-000-698.001	UNREALIZED GAIN/LOSS	(16)			14				
234000-000-699.233	FROM FUND #233								
Totals for dept 000-		6,933	6,850	6,850	7,128	6,850	6,960	6,960	
TOTAL ESTIMATED REVENUES		6,933	6,850	6,850	7,128	6,850	6,960	6,960	
APPROPRIATIONS									
Dept 756-PARK									
234000-756-710.001	PER DIEM - REGULAR	70	300	300	70	300	150	150	
234000-756-710.002	PER DIEM - COMMITTEES						15	15	
234000-756-715.000	FICA - COUNTY SHARE	5	25	25	5	25	20	20	
234000-756-716.000	HEALTH INSURANCE		110	110	9	110	10	10	
234000-756-716.008	DELTA DENTAL INSURANCE		12	12	1	12	20	20	
234000-756-718.000	RETIREMENT - COUNTY SHARE		19	19	6	19	2	2	
234000-756-719.000	OTHER FINGE - AD&D ETC.				1				
234000-756-741.000	OPERATING SUPPLIES	98	200	200		200	200	200	
234000-756-802.000 *	CONTRACTUAL SERVICES	2,600	2,500	2,500	1,725	2,500	3,000	3,000	
234000-756-802.464	CONTRACTUAL - ARCHITECT								
234000-756-807.000	DUES & SUBSCRIPTIONS								
234000-756-861.000	TRAVEL		100	100		50	100	100	
234000-756-901.000	ADVERTISING, PRINTING & PUBLISHING				73				
234000-756-934.000 *	GROUNDS MAINT.						1,500	1,500	
234000-756-941.000	RENT EQUIP. LEASE								
234000-756-956.000	APPROPRIATION								
234000-756-980.000	EQUIPMENT-PARKS			2,200		2,200			
Totals for dept 756-PARK		2,773	3,266	5,466	1,890	5,416	5,017	5,017	
Dept 901-CAPITAL OUTLAY									
234000-901-980.756	EQUIPMENT PARKS			30,380		30,380			
Totals for dept 901-CAPITAL OUTLAY				30,380		30,380			
TOTAL APPROPRIATIONS		2,773	3,266	35,846	1,890	35,796	5,017	5,017	
NET OF REVENUES/APPROPRIATIONS - FUND 234000		4,160	3,584	(28,996)	5,238	(28,946)	1,943	1,943	
BEGINNING FUND BALANCE		68,508	72,668	72,668	72,668	72,668	43,722	43,722	43,722
ENDING FUND BALANCE		72,668	76,252	43,672	77,906	43,722	45,665	45,665	43,722
DEPARTMENT 756 PARK									
802.000	CONTRACTUAL SERVICES								
PORTABLE TOILETS ESTIMATED AT \$1750, PLOWING ESTIMATED AT \$1250 (NOAA PREDICTS ABOVE AVG. SNOWFALL), CLASSES FROM GRNA						2,000	3,000	0	0
934.000	GROUNDS MAINT.								
REPAIRS AT NORTH AND SOUTH ENTRANCES						1,500	0	0	
DEPT. 756 TOTAL						2,000	4,500		