



◆ MEMBERS

Dave Heeres

Michele Nerone

Jacob Veenstra

Carl Veenstra

Jean Engstrand

◆ STAFF

Eileen Wallick

Parks Manager

email: barnespark@antrimcounty.org

Pete Garwood

County Administrator

email: garwoodp@antrimcounty.org

Janet Koch

Associate Planner

Email: kochj@antrimcounty.org

Tina Schrader

Administrative Assistant

email: schradert@antrimcounty.org

Katie Verellen

Secretary

Email: verellenk@antrimcounty.org

◆ OFFICE ADDRESS

P.O. Box 187

Bellaire, MI 49615

PHONE: 231-533-6265

FAX: 231-533-8111

◆ SPECIAL ASSISTANCE

If you wish to attend this meeting and require special assistance, please contact the County Administration Office by writing P.O. Box 187, Bellaire, MI 49615; emailing: planner@antrimcounty.org; or calling 231-533-6265.

Antrim County

Antrim Creek Natural Area Commission

Meeting Notice

To: Antrim Creek Natural Area Commission
From: Janet Koch, Associate Planner
Date: April 13, 2016
Re: Meeting Notice

The next **Antrim Creek Natural Area Commission** meeting has been scheduled for:

Wednesday, April 20, 2016

at 7:00 p.m.

Banks Township Hall

Agenda

- 7:00 p.m. Call to Order
- 7:01 p.m. Public Comment
- 7:02 p.m. Approval of October 28, 2015 minutes –*attached pgs. 2-3*
- 7:03 p.m. 2016 GRNA Educational Programming
- 7:20 p.m. Bench – *attached pgs. 4-5*
- 7:35 p.m. Boat Launch update
- Various Matters as Appropriate
- Adjournment

If you have any questions, concerns or are unable to attend this meeting, please contact the County Administration Office at 231-533-6265. Thank You

Antrim Creek Natural Area Commission

Dave Heeres, Chairman

Betty Hoffmann

Michele Nerone

Carl Veenstra

Jacob Veenstra

Minutes October 28, 2015

Members present: Betty Hoffmann, Carl Veenstra, Jacob Veenstra, Dave Heeres, Michele Nerone

Members absent: None

Staff present: Janet Koch

1. Meeting was called to order at 7:10 p.m.

2. Public Comment

None.

3. Approval of April 2015 minutes

Motion by Betty Hoffmann, seconded by Michele Nerone, to approve the minutes of April 15, 2015 as presented. Motion carried – unanimous.

4. April Meeting Follow Up

Janet Koch, Associate Planner, said she had not yet followed through with the purchase of brochure holders for the kiosks, but would do so over the winter. The holders will allow for the placement of brochures.

5. Permit Application Update

Ms. Koch told the Commission that the application for a permit to do small improvements at the boat launch had been submitted to the Michigan Department of Environmental Quality and the Army Corps of Engineers. She added that she was working to submit additional information that the Corps had requested.

6. Schoolhouse Letter

A copy of the letter sent to the owner of the schoolhouse had been included in the agenda packets. Ms. Koch said she had received no reply; the letter had been sent on August 20. It was the consensus of the Commission that Ms. Koch send a second letter and have it sent in such a way as to require a signature upon receipt.

7. ACNA User Request

Included in the agenda packets was an email from a frequent user of the ACNA. The email suggested that a new bench be added to the northern end of Trillium Ridge Trail, about 500 feet south of the north entrance road. It was the consensus of the Commission that Ms. Koch obtain the price for a new bench and request a budget amendment from the Board of Commissioners for the cost.

The email had also suggested that trail markers be added to the north end of the same trail to note the location of a bypass when the main trail was impassable due to water. Carl Veenstra indicated that he would follow through with placing markers; he had three post-type markers he could place on the trail.

Maintenance of the trails was discussed.

8. Snowplowing

Ms. Koch asked the Commission if they felt snowplowing the south entrance road was a worthwhile expenditure of ACNA funds. Carl Veenstra reported near-daily use of the park the previous winter.

It was the consensus of the Commission to go ahead with the snowplowing for the 2015-2016 winter.

9. Various Matters

Ms. Hoffmann questioned the usefulness of some of the Grass River Natural Area's summer programs due to low attendance.

Carl Veenstra asked about taking down diseased and hazardous trees in the Old Dixie Highway right-of-way. He said he would take them down at no cost in exchange for the firewood. Ms. Koch said she would bring the issue to the appropriate County committee.

The meeting adjourned at 8:20 p.m.

Koch, Janet

From: Traver Wood <twood@siteplanning.com>
Sent: Wednesday, March 30, 2016 2:06 PM
To: Koch, Janet
Subject: RE: ACNA bench

Good afternoon Janet,
Thanks for your inquiry and the correspondence you sent. It helps to understand the scope of work. I inspected one of the existing benches.
We'll have about \$2,185.00 into making a new one, stained and installed at the proposed location in accordance with original plan specifications.
Thanks much,
Traver

H. Traver Wood III, RLA
Senior Landscape Architect

Site Planning Development, Inc.
12608 Taylor Road PO Box 528 Charlevoix, MI 49720
ph 231-547-4429 www.siteplanning.com

From: Koch, Janet [<mailto:kochj@antrimcounty.org>]
Sent: Thursday, March 17, 2016 9:39 AM
To: Traver Wood
Subject: ACNA bench

Traver,

Attached is what I presented to the ACNA Commission last fall about the bench (item 1).

Again, no huge rush on this – I don't anticipate quality bench-sitting weather for some time.

Thanks,
Janet

Janet Koch
Assoc. Planner, Antrim County
P.O. Box 187, Bellaire, MI 49615
231-533-6265
<http://www.antrimcounty.org>

