



Antrim County 911 Board

Meeting Minutes

7/13/16

**Antrim County 911 Board
Meeting Minutes
7/13/16**

Present: Dan Bean, Paul Trumble, Leslie Meyers, Wendy Dawson, Ed Boettcher, Ed Sayre, Val Craft, Bill Drollinger, Burt Thompson, Karen Bargy

Absent: MSP #73 Representative

Others Present: Mike Gank, Mark Kooyers (Tele-Rad), Mike Muskovin (Motorola Solutions), Pete VanDenBerge

Call to Order:

Chairman Bean called the meeting to order at 1:05 pm.

Approval of Agenda:

Motion by Bargy, supported by Drollinger to approve the agenda as presented. Motion Carried Unanimously.

Public Comment:

None

Approval of Minutes:

Motion by Bargy, supported by Drollinger to approve the special minutes of the June 2016 meeting.

Motion Carried Unanimously .

Financial Reports:

Gank presented the fund reports for May and June 2016 covering the 259, 261 and 262 accounts . Overtime is still an issue, but no change from last year.

Motion by Meyers, supported by Thompson to approve both the May and June 2016 reports as presented. Motion Carried Unanimously.

New Business:

- **Additional Meetings for 2016:** 911 Board will meet August 10 and October 12, 2016
- **Mic Fees:** The County has not been billed in 2-3 years and a bill just arrived for 911 at approximately \$5,000. The Sheriff's Office has a bill for approximately \$48,000. Bargy feels that this issue was dealt with in the recent past. Bean has found this is an issue with CCE and he also has a call out to the Sheriff's Association. Now that there are no longer mic fees, Bellaire and Elk Rapids Villages also have high bills due. He also seems to remember Coop saying that bills from years after books are closed are not collectable. He will wait to see what the position of the Sheriff's Association and the trail that is being researched through the county before addressing.
- **2017 Budget**
Dispatch employee contract will not be reopened until 2018.
Tower was an amendment to budget for 2016. First installment is paid. No schedule date as of yet. Structural analysis is next and application is in process.
Bargy asked if we are waiting to see the effectiveness of the tower improvements before anything new is proposed. It appears that no movement will be made until 2017.

Bean supports work to be focused on Orchard Hill Tower.

Bargy asked about the \$300,000 for 800 MHz radios.

Gank noted that that line item is within the Sheriff's Department Budget.

Drollinger asked if all the departments were aware that maintenance and replacement was their responsibility.

Gank stated that the radios were distributed before his watch and he will look in to this.

Bargy quoted the CIP for the 800 radios and the \$300,000 and reported the following:

- o The money was to come from 261, 262 and 2% grant funding

Bargy asked for information on the Consoles.

Gank offered that our current console's software is no longer being improved. We currently use a MCC5500 mode. The MCC7500 model will allow for full control as well as allowing other 911 centers to be a backup site and transmit on our radios, if necessary. Cost is approximately \$330,000.

Bargy would like to see all projects and plans identified.

Meyers again suggested a strategic plan.

Drollinger agrees.

Gank explained that a 5 year focus had been put together.

Drollinger said that he was only aware of a wish list and that such things as desks, carpet and the like were also included.

Bargy is concerned that a CIP will be a tablet set in stone and that this document will need to be regularly reviewed as technology is ever changing.

Meyers, Gank, Drollinger and Dawson agreed to sit on the strategic Plan committee. They will meet August 5 at TAA-Bellaire at 9 am.

Old Business:

- **PFN Update:** The CCE and GTC install has been pushed back to November. Antrim will follow. How Antrim will connect is an evolving process. A fixed bid cannot be made until the final engineering is completed.
- **Tele-Rad Radio Coverage Presentation:** A similar test was done about 3 years ago. The County was divided into 4 quads with input from the fire departments of places of most concern. 4 drive teams were assembled. They redistributed the map and spreadsheet (which is hereby incorporated into these minutes). They questioned the need to do this test again before the upgrades are complete on the Mancelona Tower. What they can do is better than the standard ARITZU test.

Sayre is concerned that we are not following the recommendations of this Board and that the 911 meetings are a waste of his time.

Drollinger agrees. He would like a quality check to be done on Adam E & W only. He volunteers Bellaire for the test.

Gank feels that is worthwhile to wait until the upgrades are complete.

VanDenBerge stated that there are equipment issues with Adam E & W and that they should be fixed prior to a test.

Gank stated that he didn't know about the equipment issues and thought that that parts had been reused for simulcast to keep costs lower.

Thompson added that Adam E & W were put on the back burner when law enforcement went to the 800 radios.

Drollinger stated that this confirms the need for testing now.

Bean will meet with each fire chief and work on an RFP with Garwood.

Meyers added that it may be a good idea to check the equipment before doing the test.

Thompson expressed confusion. Didn't Tele-Rad just offer to do this for free?

Boettcher read the previous motion. This meeting was to include a conference call with ANRITZU and perhaps an RFP was then going to be created.

Motion by Bargy supported by Drollinger to direct the Sheriff and Tele-Rad to work on determining/evaluating Adam E & W as a backup to 911 and report back to 911 Board no later than August 10.

Discussion:

Mark explained that it is a service call and scheduled.

Motion Carried.

Motion by Sayre, supported by Bargy to have an RFP presented to the 911 Board at their August 10, 2016 meeting. Motion Carried.

Communications:

One complaint about radio this month. Torch Lake Fire has asked that all calls/pages to them be off of the Orchard Hill and Elk Rapids towers.

Gank asked if there was any benefit to reprogramming Orchard Hill.

Mark stated that it could be reprogrammed but that mobile voice backup.

Motion by Bargy, supported by Sayre that the 911 Director provide a monthly report to the 911 Board.

Discussion:

Boettcher asked if Gank had the time to prepare this.

Meyers asked if there was administrative support that could be provided to Gank. She will abstain from this vote.

Motion Carried with Meyers abstaining.

Meeting Adjourned at 3:13 pm.

Next meeting - August 10, 2016 at 1:00 pm.

Respectfully Submitted,

Leslie Meyers, 911 Secretary

