

# Antrim County Capital Improvement Committee

## Minutes July 30, 2020

Members: Karen Bargy, Bradley Rizzo, Terry VanAlstine, Pete Garwood, Christian Marcus, Dave Vitale, Rick Teague

Members absent: Valerie Craft, Bill Bailey

Others: Margie Boyd, Jeremy Scott

### **1. The meeting was called to order at 9:20 a.m. by Karen Bargy**

The start of the meeting was delayed due to technical difficulties.

### **2. Public Comment**

None.

### **3. Review of Minutes from July 30, 2020**

**Motion by VanAlstine, seconded by Garwood, to approve the minutes of July 30, 2019 as amended.**

**Roll call:**

**Yes – Rizzo, Garwood, VanAlstine, Vitale, Marcus, Bargy**

**No –**

**Absent – Teague**

**Motion Carries – Unanimous**

Mr. Teague was absent from vote due to technical difficulties

### **4. New Projects**

#### Barnes Park Pedestals

The Barnes Park manager was unable to get quote for several weeks. She was advised to use the quote for 2019 with an additional 5%. The updated number was approximately \$40,000.

It was the consensus of the committee to add the Barnes Park Pedestal replacement project to the 2021 CIP.

### **5. Follow-up 2021-2026 CIP Projects**

#### Parking Lots

Mr. Vitale indicated he had received a proposal to repair the parking lots”

- Front of courthouse (south side) – repairs to parking lot: approx. \$3,650 including cost of labor
- Back of courthouse (north side) – repairs to parking lot: approx. \$1,445 including cost of labor
- West side of county building – repairs to parking lot: approx. \$2530 including cost of labor
- Jail parking lot – repairs to parking lot: approx. \$3,120 including cost of labor
- Annex building (east side) – contractor said it was in very poor shape and must be replaced;
- Annex building (west side) – repair approx. \$2,000
- Annex building – TBD

**Motion by Teague, seconded by Garwood to recommend BOC consider campus parking lot resurfacing project for 2020.**

**Roll Call:**

**Yes – Rizzo, Garwood, VanAlstine, Vitale, Marcus, Bary, Teague**

**No – None**

**Motion Passed**

It was the consensus of committee to include campus parking lot repairs on the 2021 CIP at an estimated cost of \$13,000 if the Board of Commissioners cannot take action sooner.

Boardroom Table

Mr. Garwood provided an updated cost to replace the table in the Boardroom. He indicated the estimated cost of \$15,500 would provide for a new table, microphones, and carpet repairs.

It was the consensus of the committee to include the Boardroom table replacement on the 2021 CIP.

ER Day Park Stairs

Mr. Garwood said the Deputy Administrator had contacted contractors to obtain three quotes. Two came in under the \$10,000 threshold. Mr. Scott indicated the soonest project could be completed is 2021. The project will be submitted for approval through the regular budgeting process.

It was the consensus of the committee to remove the Elk Rapids Day Park Stairway project from the CIP.

## **6. Various Matters**

Ms. Bary reminded the committee that the Facilities Master Plan (FMP) will be up for Board discussion in 2021. She said projects that have been delayed because of the FMP will need to be discussed.

**Motion by VanAlstine, seconded by Teague to direct the County Administrator to work with the Maintenance Director to evaluate past maintenance projects and life expectancy for future needs for recommendation to 2021 CIP committee.**

**Roll Call:**

**Yes - Rizzo, Garwood, VanAlstine, Vitale, Marcus, Teague, Bary**

**No - None**

**Motion Passes**

**Motion by VanAlstine seconded by Garwood to recommend adding Facilities Master Plan projects to 2021 CIP Committee if the Board of Commissioners takes no action on the plan.**

**Roll Call:**

**Yes - Rizzo, Garwood, VanAlstine, Vitale, Marcus, Teague, Bary**

**No – None**

**Motion Passes**

The final draft of the plan will include projects through 2026 and updated project sheets. A copy of plan will be emailed to members who will sign off via email prior to the plan being presented to the Board for approval.

## **7. Public/Member Comment**

None.

*Meeting adjourned at 10:13 a.m.*

DRAFT