

***ANTRIM COUNTY PROBATE COURT
&
ANTRIM COUNTY FAMILY DIVISION
2019 ANNUAL REPORT***

To The:
ANTRIM COUNTY BOARD OF COMMISSIONERS
June 4, 2020

Dear Chairperson Boettcher,

Enclosed is the 2019 Annual Report for the Antrim County Probate Court and the Antrim County Family Division. To me, like many residents of Antrim County, the State of Michigan, and the United States, 2019 seems like a lifetime ago. The COVID-19 health crisis has required our full, unfettered attention. So while I had hoped to focus on the Court's successes in 2019, I will allow the attached to speak for itself, and briefly share with you the status of current evolving operations.

Although the Courthouse is locked, the Court has remained fully functional. On March 18, we suspended all nonessential proceedings at the direction of the Supreme Court (AO-2020-2). On March 26, Supreme Court Administrator Thomas Boyd released a memorandum stating, "AO 2020-2 does not say courts must refrain from doing anything but essential function. It simply says if you can do it remotely, do so; if not, adjourn". On April 1, we began with our regularly scheduled docket. Facilitated by technology, I am physically in the courtroom, and all participants appear from remote locations. The challenges have been numerous, but the Court has, and will continue to, adapt and overcome. The citizens of Antrim County should expect no less. I am incredibly appreciative of all the County Departments and employees who have assisted us to date, and whom we will continue to rely on, as we navigate this new, and likely permanent, "business model". We have identified gaps in our technology and look forward to sharing ideas how those may be filled in the near future. Rest assured, my staff and I are committed to working with the Board of Commissioners, and every County Department, so that Antrim County and the Court continue to be a shining example for all.

As always, if you have any questions at any time, please do not hesitate to contact me, or Bill Hefferan (231-533-3624, hefferanw@antrimcounty.org).

Sincerely,

Norman R. Hayes

Antrim County Probate Judge

Filings & Actions, 2019

Antrim County Probate Court

Estates – Existing 106, New 79

Guardianships – Existing 206, New 54

Conservatorships – Existing 44, New 20

Mentally Ill Petitions – 27

Antrim County Family Division

Delinquency Cases – 21

Neglect/Abuse Cases – 13 (17 children)

Adoption Cases – 6

Name Changes - 6

Personal Protection Orders – 73

Paternity/Support/Divorces – Existing 51, New 128

PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 12/31/2019	ACTIVITY FOR MONTH 12/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101000 - GENERAL						
Expenditures						
Dept 148 - PROBATE COURT						
101000-148-702.000	SALARY - DEPT. HEAD	149,220.00	143,895.59	6,346.79	5,324.41	96.43
101000-148-703.000	WAGES - DEPUTY#1, OFF MGR, SEC, 1ST ASST	44,713.00	36,064.86	4,901.59	8,648.14	80.66
101000-148-709.000	OVERTIME AND HOLIDAY	520.00	0.00	0.00	520.00	0.00
101000-148-714.000	EMPLOYEE ANNUITY BENEFIT	3,963.76	4,045.72	537.04	(81.96)	102.07
101000-148-714.002	1:1 RATIO ANNUITY BENEFIT	281.00	0.00	0.00	281.00	0.00
101000-148-715.000	FICA - COUNTY SHARE	14,617.00	13,342.79	583.86	1,274.21	91.28
101000-148-716.000	HEALTH INSURANCE	46,168.41	18,753.96	1,591.43	27,414.45	40.62
101000-148-716.008	DELTA DENTAL INSURANCE	2,806.00	2,120.76	238.81	685.24	75.58
101000-148-718.000	RETIREMENT - COUNTY SHARE	8,344.00	6,519.23	894.21	1,824.77	78.13
101000-148-719.000	OTHER FRINGE - AD&D ETC.	608.00	555.99	89.17	52.01	91.45
101000-148-721.000	PERSONAL LEAVE	830.00	0.00	0.00	830.00	0.00
101000-148-724.000	WORKERS' COMPENSATION	883.00	883.00	0.00	0.00	100.00
101000-148-725.000	TRAINING	3,200.00	1,897.09	0.00	1,302.91	59.28
101000-148-727.000	SUPPLIES - OFFICE	0.00	257.60	0.00	(257.60)	100.00
101000-148-741.000	OPERATING SUPPLIES	1,000.00	1,123.61	16.45	(123.61)	112.36
101000-148-802.000	CONTRACTUAL SERVICES	23,000.00	14,528.80	747.00	8,471.20	63.17
101000-148-803.000	JURORS	250.00	0.00	0.00	250.00	0.00
101000-148-804.000	WITNESSES	300.00	0.00	0.00	300.00	0.00
101000-148-805.000	COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00
101000-148-806.000	LEGAL FEES	39,000.00	21,169.67	1,889.43	17,830.33	54.28
101000-148-806.001	EDUCATION AND OUTREACH	0.00	0.00	0.00	0.00	0.00
101000-148-807.000	DUES & SUBSCRIPTIONS	5,000.00	4,157.49	425.00	842.51	83.15
101000-148-808.001	TRANSCRIPTS	1,250.00	0.00	0.00	1,250.00	0.00
101000-148-855.000	TELEPHONE	1,700.00	1,502.01	119.09	197.99	88.35
101000-148-861.000	TRAVEL	1,100.00	957.64	0.00	142.36	87.06
101000-148-901.000	PRINTING AND PUBLISHING	500.00	0.00	0.00	500.00	0.00
101000-148-933.001	EQUIPMENT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
101000-148-980.000	EQUIP.	0.00	0.00	0.00	0.00	0.00
Total Dept 148 - PROBATE COURT		349,754.17	271,775.81	18,379.87	77,978.36	77.70
TOTAL EXPENDITURES		349,754.17	271,775.81	18,379.87	77,978.36	77.70
Fund 101000 - GENERAL:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		349,754.17	271,775.81	18,379.87	77,978.36	77.70
NET OF REVENUES & EXPENDITURES		(349,754.17)	(271,775.81)	(18,379.87)	(77,978.36)	77.70

PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	2019 AMENDED BUDGET	YTD BALANCE 12/31/2019	ACTIVITY FOR MONTH 12/31/2019	AVAILABLE BALANCE	% BGDGT USED
Fund 101000 - GENERAL						
Expenditures						
Dept 132 - FAMILY DIVISION - CIRCUIT COURT						
101000-132-704.000	WAGES - DEPUTY#2, 2ND SEC, 2ND ASST	64,075.44	61,782.73	2,636.17	2,292.71	96.42
101000-132-704.005	WAGES - ADMIN. ASS'T.	47,121.62	44,456.80	1,268.05	2,664.82	94.34
101000-132-705.000	OTHER WAGES	44,713.63	44,835.82	5,284.81	(122.19)	100.27
101000-132-706.000	OTHER WAGES	49,805.00	49,946.56	5,893.76	(141.56)	100.28
101000-132-707.000	OTHER WAGES	36,419.00	25,718.65	3,876.09	10,700.35	70.62
101000-132-708.002	STIPEND (FAMILY CRT) WH	6,760.00	6,778.57	538.57	(18.57)	100.27
101000-132-708.003	STIPEND (FAMILY CRT) SD	2,400.00	2,402.77	187.09	(2.77)	100.12
101000-132-709.000	OVERTIME AND HOLIDAY	500.00	0.00	0.00	500.00	0.00
101000-132-709.132	CALL OUT-FAMILY DIVISION	120.00	0.00	0.00	120.00	0.00
101000-132-714.000	EMPLOYEE ANNUITY BENEFIT	501.24	310.29	(190.95)	190.95	61.90
101000-132-714.002	1:1 RATIO ANNUITY BENEFIT	1,199.00	1,287.07	0.00	(88.07)	107.35
101000-132-715.000	FICA - COUNTY SHARE	19,431.00	18,318.96	1,753.93	1,112.04	94.28
101000-132-716.000	HEALTH INSURANCE	41,235.59	61,819.94	7,385.84	(20,584.35)	149.92
101000-132-716.008	DELTA DENTAL INSURANCE	4,120.00	3,552.04	386.79	567.96	86.21
101000-132-718.000	RETIREMENT - COUNTY SHARE	45,848.00	41,512.47	3,958.12	4,335.53	90.54
101000-132-719.000	OTHER FRINGE - AD&D ETC.	3,149.00	3,028.27	259.35	120.73	96.17
101000-132-721.000	PERSONAL LEAVE	2,553.00	1,891.99	1,891.99	661.01	74.11
101000-132-724.000	WORKERS' COMPENSATION	3,693.00	3,693.00	0.00	0.00	100.00
101000-132-725.000	TRAINING	3,000.00	2,494.87	0.00	505.13	83.16
101000-132-727.000	SUPPLIES - OFFICE	0.00	0.00	0.00	0.00	0.00
101000-132-741.000	OPERATING SUPPLIES	700.00	179.07	25.88	520.93	25.58
101000-132-803.000	JURORS	2,000.00	0.00	0.00	2,000.00	0.00
101000-132-804.000	WITNESSES	2,000.00	0.00	0.00	2,000.00	0.00
101000-132-805.000	COMPUTER SERVICES	13,500.00	14,305.00	230.00	(805.00)	105.96
101000-132-806.000	LEGAL FEES	82,000.00	57,523.00	6,724.00	24,477.00	70.15
101000-132-806.005	LAWYER - GUARDIAN AD LITEM	36,823.00	36,822.72	3,068.56	0.28	100.00
101000-132-807.000	DUES & SUBSCRIPTIONS	2,000.00	645.00	150.00	1,355.00	32.25
101000-132-808.001	TRANSCRIPTS	2,000.00	753.65	0.00	1,246.35	37.68
101000-132-808.002	COURT REPORTER	500.00	0.00	0.00	500.00	0.00
101000-132-809.000	VISITING JUDGE	500.00	293.88	0.00	206.12	58.78
101000-132-855.000	TELEPHONE	1,500.00	1,054.97	87.07	445.03	70.33
101000-132-861.000	TRAVEL	2,500.00	2,679.61	91.06	(179.61)	107.18
101000-132-864.000	VEHICLE MAINTENANCE	1,000.00	105.16	0.00	894.84	10.52
101000-132-865.000	GAS AND OIL	500.00	376.44	62.32	123.56	75.29
101000-132-901.000	PRINTING AND PUBLISHING	250.00	0.00	0.00	250.00	0.00
101000-132-933.000	BANKING SERVICE FEES	0.00	0.00	0.00	0.00	0.00
101000-132-933.001	EQUIPMENT MAINTENANCE	950.00	870.00	0.00	80.00	91.58
101000-132-941.000	RENT EQUIP. LEASE	360.00	224.44	32.83	135.56	62.34
101000-132-980.000	EQUIPMENT	3,600.00	3,849.98	3,849.98	(249.98)	106.94
Total Dept 132 - FAMILY DIVISION - CIRCUIT COURT		529,327.52	493,513.72	49,451.31	35,813.80	93.23
TOTAL EXPENDITURES		529,327.52	493,513.72	49,451.31	35,813.80	93.23
Fund 101000 - GENERAL:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		529,327.52	493,513.72	49,451.31	35,813.80	93.23
NET OF REVENUES & EXPENDITURES		(529,327.52)	(493,513.72)	(49,451.31)	(35,813.80)	93.23

Net Local Child Care Fund Costs -2019

	Child Care Fund	Reimbursement	Net Child Care	State Ward Costs	Subtotal	YTD Total	YTD%Budget
October	\$6,618.24	\$2,271.10	\$4,347.14	\$0.00	\$4,347.14	\$4,347.14	2%
November	\$3,679.24	\$890.27	\$2,788.97	\$0.00	\$2,788.97	\$7,136.11	3%
December	\$6,137.76	\$2,457.15	\$3,680.61	\$0.00	\$3,680.61	\$10,816.72	5%
January	\$9,347.23	\$4,105.57	\$5,241.66	\$2,147.23	\$7,388.89	\$18,205.61	8%
February	\$16,053.68	\$7,014.87	\$9,038.81	\$0.00	\$9,038.81	\$27,244.42	12%
March	\$11,345.96	\$4,819.46	\$6,526.50	\$0.00	\$6,526.50	\$33,770.92	15%
April	\$7,575.95	\$2,258.68	\$5,317.27	\$0.00	\$5,317.27	\$39,088.19	18%
May	\$12,855.57	\$5,607.07	\$7,248.50	\$0.00	\$7,248.50	\$46,336.69	21%
June	\$11,264.60	\$4,735.66	\$6,528.94	\$45.24	\$6,574.18	\$52,910.87	24%
July	\$15,825.93	\$7,181.73	\$8,644.20	\$633.36	\$9,277.56	\$62,188.43	28%
August	\$7,905.96	\$3,191.67	\$4,714.29	\$316.68	\$5,030.97	\$67,219.40	31%
September	\$21,820.11	\$9,601.50	\$12,218.61	\$316.68	\$12,535.29	\$79,754.69	36%
Year	\$130,430.23	\$54,134.73	\$76,295.50	\$3,459.19	\$79,754.69		36%
Budgeted	\$306,000	\$107,000	\$199,000	\$21,000	\$220,000		100%
Percent	100%	42%	58%				

Monthly Collections 2019

	Private Pay(292-604.080)	Public Ben.(292-678.030)	Collection Fee(101-622.000)	CCF 10%(292-604.111)	YTD	Ytd%Expenditures
October	\$1,719.78	\$355.11	\$573.50	\$661.82	\$3,310.21	76%
November	\$1,669.33	\$161.87	\$552.75	\$367.92	\$6,062.08	85%
December	\$1,144.53	\$101.43	\$381.55	\$613.78	\$8,303.37	77%
January	\$1,315.44	\$136.43	\$439.18	\$970.05	\$11,164.47	61%
February	\$1,400.56	\$859.98	\$467.52	\$1,605.37	\$15,497.90	57%
March	\$1,577.30	\$196.63	\$525.78	\$1,134.60	\$18,932.21	56%
April	\$2,849.97	\$810.97	\$949.79	\$757.60	\$24,300.54	62%
May	\$1,529.24	\$100.95	\$509.09	\$1,285.56	\$27,725.38	60%
June	\$1,644.80	\$136.49	\$548.28	\$1,116.26	\$31,171.21	59%
July	\$1,396.18	\$2.28	\$464.54	\$1,576.19	\$34,610.40	56%
August	\$1,494.80	\$3.55	\$498.28	\$784.18	\$37,391.21	56%
September	\$2,120.74	\$2.12	\$710.59	\$2,180.21	\$42,404.87	53%
Year	\$19,862.67	\$2,867.81	\$6,620.85	\$13,053.54	\$42,404.87	53%

Child Care Fund Expenditures 2019

	Foster Care	Institutional Care	Therapy	Family Support	In.Living	NonReimb.	Subtotal	YTD Total	Basic Grant	YTD%Budget
October	\$1,288.24	\$0.00	\$5,330	\$0	\$0.00	\$0.00	\$6,618.24	\$6,618.24	\$750	2%
November	\$1,059.24	\$0.00	\$2,620	\$0.00	\$0.00	\$0.00	\$3,679.24	\$10,297.48	\$2,500	3%
December	\$2,142.76	\$0.00	\$3,995	\$0.00	\$0.00	\$0.00	\$6,137.76	\$16,435.24	\$2,250	5%
January	\$2,225.82	\$600	\$5,875	\$0.00	\$999.69	\$246.72	\$9,347.23	\$25,782.47	\$3,125	8%
February	\$1,593.68	\$960	\$3,500	\$10,000	\$0.00	\$0.00	\$16,053.68	\$41,836.15	\$2,000	12%
March	\$1,770.96	\$0.00	\$4,575	\$5,000	\$0.00	\$0.00	\$11,345.96	\$53,182.11	\$2,975	16%
April	\$1,630.95	\$0.00	\$5,945	\$0.00	\$0.00	\$0.00	\$7,575.95	\$60,758.06	\$1,400	18%
May	\$1,720.57	\$0.00	\$8,635	\$2,500	\$0.00	\$0.00	\$12,855.57	\$73,613.63	\$0.00	22%
June	\$1,437.60	\$0.00	\$7,225	\$2,500	\$0.00	\$102	\$11,264.60	\$84,878.23	\$0.00	25%
July	\$2,424.09	\$2,567.84	\$8,270	\$2,500	\$0.00	\$64	\$15,825.93	\$100,704.16	\$0.00	30%
August	\$1,568.84	\$0.00	\$6,273	\$0.00	\$0.00	\$64.12	\$7,905.96	\$108,610.12	\$0.00	32%
September	\$5,072.11	\$0.00	\$9,230	\$7,500	\$0.00	\$18	\$21,820.11	\$130,430.23	\$0.00	39%
Year	\$23,934.86	\$4,127.84	\$71,473	\$30,000.00	\$999.69	\$494.84	\$130,430.23		\$15,000	39%
Budgeted	\$95,000	\$110,000	\$96,000	\$30,000	\$5,000		\$336,000		\$15,000	100%

Net County Child Care Fund Expenses

