

**Antrim County 911 Board  
Meeting Minutes  
11/7/2018**

**Present:** Dan Bean, Leslie Meyers, Brenda Ricksgers, Mike Bertram, Bill Drollinger, Pete Vandenberg, Burt Thompson

**Absent:** Lt. Harris, Wendy Dawson

**Others Present:** Mike Gank, Ed Boettcher, Val Craft

**Call to Order:**

Chairman Bean called the meeting to order at 1:04 pm.

**Approval of Agenda:**

**Motion by Drollinger, supported by Meyers to approve the agenda as presented. Motion Carried Unanimously.**

**Public Comment:** None

**Approval of Minutes:**

**Motion by Meyers, supported by Drollinger to approve the minutes of the Regular September 2018 as presented. Motion Carried Unanimously.**

**Financial Reports:**

Gank presented Accounts 259, 261 and 262 for Sept and October. He noted that they are down an employee due to a resignation. Overtime will be up because of this. 2 people are in training at this time. The TeleRad service agreement was also discussed. Pete V stated that he has some information to share with Mike regarding services that may not be available any longer. They will have this discussion off line. The training budget is being utilized and will be zeroed out by years' end.

**Motion by Meyers, supported by Vandenberg to approve the September and October Financials for all three accounts as presented. Motion Carried Unanimously.**

**New Business:**

- **911 Board Member Elections**

**Motion by Drollinger, supported by Meyers to elect Dan Bean as the Chairman. Motion carried unanimously.**

**Motion by Meyers, supported by Ricksgers to elect Bill Drollinger as the Vice-Chair. Motion carried unanimously.**

**Motion by Ricksgers, supported by Bean to elect Leslie Meyers as the Secretary. Motion carried unanimously.**

- **911 Numbering Ordinance**

Gank explained that they had been contacted by a family that camps on their property in the County and are requesting an address. Section V (A) of the Antrim County Street and Road Numbering Ordinance #1 of 1991 states that "Vacant parcels will not be assigned an address."

There was discussion as to whether it should be allowed and if it was important.

**Motion by Meyers, supported by Vandenberg that Equalization and 911 work together to review the ordinance and recommend changes to address changes that allow numbering vacant parcels. Additionally, the group is asked to review the ordinance in its entirety and bring back a recommendation. Motion Carried Unanimously.**

- **911 Plan**

The PFN improvements will require changes and updates to the Plan per the State 911 Committee. Mike will begin researching other municipal plans and this issue will be readdressed in early 2019.

**Old Business:**

- **McKinney Update**

Pete V and Bill prepared an update for the VHF Tower. Dan will work with Pete Garwood to fast-track this to post.

- **PFN/Viper Update**

The install began last week. There was an issue with Frontier equipment. The leased copper connection from Frontier caused an outage of over 60 hours for our 911. This has led to a 3-4 week delay. There has been a communication breakdown with CCE. They have new management and this has created some miscommunication with their Board. Some equipment has been downgraded to address the Frontier issues and will be upgraded next summer.

- **MCT Update**

Sheriff Department is all rolled out. 1 TAA ambulance and 1 Elk Rapids Fire Truck are in their pilot program at this time. The project is under budget. INDEMNIFICATION CLAUSE????? If not signed by CCE, this will move the project into 2019.

- **Rescue Paging**

There has been no new information from Med Control to either Bellaire or Mancelona Fire, so there is nothing to appeal. Gank explained that based on the letter sent by Mancelona Fire District, (letter attached to these minutes), he has concerns. The letter puts dispatch in a bad light.

Bill stated that 911 follows ProQA so 911 is not in jeopardy.

Pete added that he feels that the extension can go on another 60-90 days.

**Motion by Vandenberg, supported by Bertram to continue the current practice with dispatch with the understanding that a policy will be addressed at the next 911 Board meeting. Motion Carried with Meyers abstaining.**

- **Furniture/Carpet Update**

Update is on hold due to PFN holdup. Will have to wait until next year.

**Old Business:**

- **PFN:** Install is scheduled for the last week in October. The recitals for NG911 and call handling have been addressed. Bean hopes that the resolution will be addressed by the County Board of Commissioners will be approved at their next meeting.

**Communications:**

VHF issues, UPS – Battery issues. Ed asked if there was scheduled maintenance for the batteries.

Leslie stated that with the October exercise and the two large events the past few weeks, there is definitely a communications problem throughout the County. While there was discussion that there were other issues besides communications, it was agreed that a committee would be assigned to address communications for all first responders. Bill, Mike B, Pete and Burt will sit on the committee which will meet December 5, at 1:30 pm at the Mancelona Road Commission.

**Operations Update:**

No report

Meeting Adjourned at 2:36 pm

Next meeting – January 9, 2019 at 1:00 pm.

Respectfully Submitted,

Leslie Meyers, 911 Secretary

# Mancelona Fire District

Edward Sayre, Fire Chief

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10/25/2018  
Northwest Regional Medical Authority  
C/O Munson Medical Center  
1105 6<sup>th</sup> Street  
Traverse City MI 49684  
Attn: Dr Robert L Smith, MD NWRMCA Medical Director

Dear Laura:

First and foremost we have responded to every dispatch call that we have been dispatched. We have been in compliance because we have responded to every call.

To rescind or suspend our license is inappropriate at this time.

We do not control the dispatch center.

If you would like to change the current practice, then we would assume that you should approach the 911 Board.

You have been aware of the proper process when you approached the Dispatch Director and asked them to dispatch us on all calls. The 911 board informed of this in July and currently is in process of reviewing this change in the protocol. As recognized you did approach the 911 Board and presented the statute as well as the Medical Control Authority Handbook. The 911 board received and determined that they needed more time to review this dramatic change in dispatch processes.

This change in protocol was also brought to the attention (by Darly Case former NWRMCA former administrator) to the 911 board three years past and the 911 Board chose not to act on this request. Perhaps there was no review as to the economic, health safety and welfare of the residents as stated in the statute, (333.20919 sec 5 by the medical control authority or department)

Furthermore we are not a dispatcher center, (911 center). We have no control or authority as to how and what the dispatch center chooses to dispatch.

Due to the fact that this notice was dated Sept 20<sup>th</sup> 2018 and not mailed until October 11 is the reason as to why we did not respond within 15 days as stated in the letter. It is difficult to respond to a letter that was mailed 3 weeks later.

In summary we respond to all DISPATCHED calls. At this time we feel this proposed suspension is inappropriate.

Sincerely

Ed Sayre Mancelona Fire District Chief

CC: Kathy Wahl Director, division of EMS & Trauma, Emily Bergquist MCA Coordinator, Al Pyton CEO Munson Medical Center, Dan Bean Antrim County E-911 Board Chairman Antrim County Sheriff.