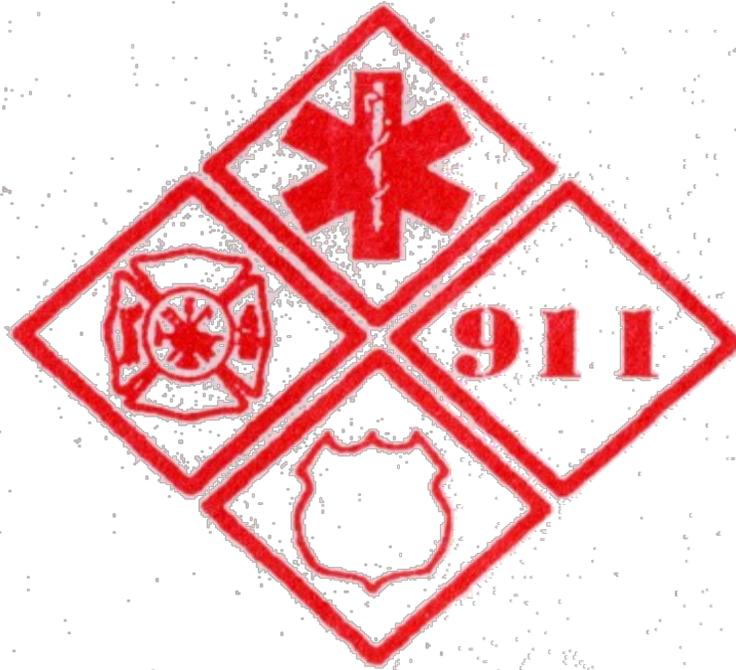


Antrim County

Office of Emergency Management

June 2017 to June 2018 Annual Report



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What we do: The Antrim County Office of Emergency Management coordinates federal, state, local, voluntary and private resources during emergencies and disasters. The department also addresses all necessary state and federal county requirements as directed by the Department of Homeland Security.

Further, we provide support to our local fire, EMS and police forces as requested.

Events:

Elk Rapids Tornado – August 3, 2018. 16 damaged homes (all from rain).

Public Outreach:

- The Facebook page is going well with an average of 1000 hits per week and 1100 likes.
- Community Emergency Response Team is up and active. Several went through the weekend training at Camp Grayling in April. 2 orders of equipment have been sent to the state for approval of funding and include high visibility vests, flashlights, whistles, heavy duty gloves, a portable potty and handwashing station. We have a roster of 12 volunteers.
- At the Harvest Festival last September we presented Chopped – Disaster Style. The event featured local chefs creating their best dinner offering with items selected from a family emergency kit. The Chamber estimates that over 250 people watched the event and I handed out over 100 emergency kit fact sheets. The event is expected to draw an even larger crowd this year and we have been moved to a larger venue. I am currently working with promoters of Harbor Days about having a second yearly event in Elk Rapids.

Education/Training: Emergency Managers are required to take part in 12 trainings and 4 exercises per year.

- Monthly Radio Drills that address the state and regional 800 mhz system. MI-CIMS Certification, a state-wide information sharing system – plus one exercise per quarter (4 of these exercises = 1 of our 4 exercises per year).
- Michigan Emergency Management Association Conference (20 hours)
- The 2nd Annual Paddle Antrim provided a great exercise for our RACES team. The CERT Team will be assisting the Recreation Division for 2018.
- White Pine Stampede was reduced in size and scope due to weather. The RACES Team assisted on a much smaller scale.
- National Weather Service Storm Spotter Training was presented to 17 members of the public in November and 19 in April.
- Leslie received her Train the Trainer Certificate for Damage Assessment and will be training our CERT members as Team Leads. This will allow for recommended team sizes of 4 to be maintained with the assistance of personnel from effected municipalities.
- Exercise Training and planning for the full scale exercise scheduled for October 13, 2018 at Meadowbrook. If any of you have an interest in participating, we are in need of a few more actors.
- Attended the first half of FEMA and the Emergency Management Institute training in Emmetsburg MA. It was a very worthwhile 2 weeks. If all works out, I will be able to finish the training in late November.

- Leslie received her Train the Trainer Certificate for MI-CIMS – Michigan Critical Information Management System – a.k.a Web EOC. This system is used for all mutual aid and state assistance requests in the event of an emergency. Large scale special events (i.e. Bridge Walk) are also charted here. Many of our trained personnel are no longer with the County and many need refreshers, so this has proved to be very beneficial.
- Great Lakes Homeland Security Conference. This year our County was awarded 3 spots. The spots were filled by myself, the Undersheriff and Commissioner Marcus. Dean and I were able to make great contacts for future trainings and drills that are offered to us at no charge through the Department of Homeland Security.
- FEMA Procurement training
- HSEEP Training – Homeland Security Exercise and Evaluation Planning. I will never get this week of my life back.
- Participated in Munson Health Care’s EOC Activation Training.
- Provided Agriculture Rescue training to 50+ firefighters.
- New AAF (Alignment and Accountability Form) Training. This form is used for all FEMA and DHS reimbursed activity.
- First Aid to 30 county employees in October.
- AED and CPR Training to 24 county employees in December. This included GRNA staff.

Committees/Boards:

- Antrim County Emergency Services (ACES): This committee consists of a representative from each of the fire agencies in the county, the DNR Fire Representative, the Sherriff, 911 and the Emergency Manager. They meet bi-monthly, except in June and July. I will now be serving as the recording secretary. These meetings have changed a bit from years past and we are now attempting to provide a training every other meeting which has grown the group numbers and participation.
- 911: This Board met monthly over the past year and is going back to its bi-monthly meetings. I serve as the recording secretary.
- Local Emergency Planning Committee/Local Planning Team (LEPC/LPT): Both are required, but based on our population, we have been able to combine them into one group. They meet quarterly and Emergency Services provides staff support.
- Region 7 Emergency Management Coordinators Monthly Meeting.
- Region 7 Homeland Security Planning Board (for Homeland Security Grants) Monthly Meeting. I serve as recording secretary.
- Public Safety Committee: At a minimum, I report monthly to them on my activities.
- Monthly State EM Webinar.

Miscellaneous:

- Antrim County could receive up to \$2000 to perform the reviews of our SARA Title III sites this year. SARA sites are sites that are known to manufacture, store or transfer hazardous materials.
- Assisted Burnette Foods with their Emergency Plan.
- Assisted new animal control staff with emergency preparedness training.
- Working with the Antrim County Fair Board on their Emergency Plan.

- Secured a grant for an 800 Radio for recreational use. I have been encouraged to reapply in November for an additional radio.
- Secured a grant from State for new training computers.
- 85% complete on move from Derenzy Rd to Grove Street. Electricity is in at the old animal control building for trailer storage.
- While we were unable to make the deadline for the body-worn cameras, I have found another opportunity through the state which I am pursuing.
- Completed updates to Emergency Operations Plan (EOP) for EOC activations.
- Completed Damage Assessment Annex.

Goals for 2017-2018:

Update the website. **Very Bad. I have to make this a priority.**

Continue office toward paperless format. **Moving was quite helpful in this department!**

Continue work on full scale exercise. We will be combining our exercise with Meadowbrook and their exercise requirements. **We are doing great with this goal.**

Complete the training for the PEM (Professional Emergency Manager) certification. **Training will be complete in early December. I have plans to take the test in February 2019.**

Goals for 2018-2019:

Update the website.

Complete the Train the Trainer Course for CERT Training.

Grow CERT Team to 30 members.

Provide ICS 300 and 400 (Incident Command System).

Exercise EOC Activation in new location.

Ramp up grant writing.