

ORGANIZATION MEETING

Sheryl Guy, County Clerk, called the meeting to order at 9:00 a.m.

Present:	District #1	David Heeres
	District #2	Robert Wilson
	District #3	Karen Bargy
	District #4	Ed Boettcher
	District #5	Bryan Smith
	District #6	Michael Crawford
	District #7	Laura Stanek
	District #8	Chuck Johnson
	District #9	Christian Marcus
Absent:	None	

Pledge of Allegiance to the U.S. flag

Moment of Silence

The County Clerk requested Public Comment. There was none.

The County Clerk appointed Peter Garwood, County Administrator teller for the election.

The County Clerk requested nominations for Chairman.

Christian Marcus nominated Ed Boettcher.
 Karen Bargy nominated Laura Stanek.
 Chuck Johnson nominated Michael Crawford.

It was moved by Smith, seconded by Johnson that the nominations be closed. Motion carried all present voting yes.

Ballots were distributed, voted, and collected by the teller. The results of the voting were as follows:

Ed Boettcher	3
Laura Stanek	3
Michael Crawford	3

Ed Boettcher requested that his nomination be withdrawn. All present in agreement.

Ballots were reissued, distributed, voted, and collected by the teller. The results of the voting were as follows:

Laura Stanek	3
Michael Crawford	5
Ed Boettcher	1

The County Clerk declared Michael Crawford elected as Chairman of the Board of Commissioners.

The County Clerk requested nominations for Vice-Chairman.

Karen Bargy nominated Laura Stanek.

Michael Crawford nominated Ed Boettcher. Ed Boettcher declined the nomination.

It was moved by Smith, seconded by Marcus that the nominations be closed and that a voice vote be cast for the Vice-Chairman as follows:

Laura Stanek – Wilson, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus.
Ed Boettcher – Heeres.

The County Clerk declared Laura Stanek elected as Vice-Chairman of the Board of Commissioners.

Michael Crawford took the Chairman's seat and conducted the remainder of the meeting.

The Chairman requested Public Comment. There was none.

It was moved by Bargy, seconded by Wilson that the committee structure be eliminated and that the regular meetings of the Antrim County Board of Commissioners be full board meeting on the 2nd and 4th Thursday of the month at 9:00 a.m. and that the frame work be worked out at the next regular meeting January 14, 2016. Motion FAILED by a yea and nay vote as follows: Yes – Wilson, Bargy, Stanek; No – Heeres, Boettcher, Smith, Crawford, Johnson, Marcus; Absent – None.

RESOLUTION #01-2016 by Ed Boettcher, seconded by Bryan Smith

REGULAR BOARD MEETING DAYS AND TIMES

BE IT HEREBY RESOLVED the 2016 regular meeting of the Antrim County Board of Commissioners be held on the 2nd Thursday of each month at 9:00 a.m. in the Commissioners' Room of the Antrim County Building.

Yes – Heeres, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus;
No – Wilson, Bargy;
Absent – None.

RESOLUTION #01-2016 DECLARED ADOPTED.

RESOLUTION #02-2016 by Ed Boettcher, seconded by Chuck Johnson

CIVIL RIGHTS ACT/AMERICANS WITH DISABILITIES ACT/FAMILY MEDICAL & FAMILY LEAVE ACT

WHEREAS, Antrim County desires to comply with the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and the Family and Medical Leave Act of 1992 in all entities:

Resolution #02-2016 continued.

BE IT THEREFORE RESOLVED that, Antrim County shall comply with the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and the Family and Medical Leave Act of 1992 in the employment and retention of personnel, and all other phases pursuant to these Acts, and affirms its policy prohibiting discriminatory practices, policies, and customs that violate the rights of any citizen or lawful permanent resident of the United States on the basis of race, color, national origin, religion, creed, sex, age, weight, height, marital status, or physical disability and/or ability and hereby adopts a broadened policy encouraging participation of minorities, the handicapped, and the disabled.

Yes –Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus;

No –None;

Absent –None

RESOLUTION #02-2016 DECLARED ADOPTED.

RESOLUTION #03-2016 by Christian Marcus, seconded by Bryan Smith

PUBLIC DISTRIBUTION OF MINUTES

WHEREAS, Public Act #344 of 1982 changes and extends the procedures under which the Board of Commissioners must make the report of its meetings available to the public, and

WHEREAS, the Antrim County Board of Commissioners intends to continue the procedure under which it is currently making the report of its meetings available to the public;

BE IT THEREFORE RESOLVED that, pursuant to P.A. #344 of 1982, the Antrim County Board of Commissioners will direct the County Clerk to make a report of session of the Board available as soon as possible after each session in the Office of the County Clerk for public inspection and copying without charge, and

BE IT FURTHER RESOLVED that, pursuant to P.A. #344 of 1982, sec 9c, copies of the report of each session will be mailed or e-mailed upon request without charge, and

BE IT ALSO FURTHER RESOLVED that, it be advertised in the County newspapers that the report of each open session is available from the Office of the County Clerk without charge.

BE IT ALSO FURTHER RESOLVED that, the County Board of Commissioners minutes be posted on the Antrim County web site when available and approved.

Yes –Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus;

No –None;

Absent –None.

RESOLUTION #03-2016 DECLARED ADOPTED.

It was moved by Johnson, seconded by Bargy that the Friends of Glacial Hills Trail System provide an Annual Report to the Board and that the Friends of Glacial Hills Trail System be added to the 2016 Annual Reports Resolution. Motion carried as follows: Yes – Heeres, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus; No – Wilson, Bargy; Absent – None.

RESOLUTION #04-2016 by Chuck Johnson, seconded by Karen Bargy

2016 ANNUAL REPORTS

WHEREAS, Michigan P.A. #156 of 1851, as amended, confers on Boards of Commissioners the following power “...require a county officer whose salary or compensation is paid by the County to make a report under oath to the County Board of Commissioners on a subject connected with the duties of that office” ...;

BE IT THEREFORE RESOLVED that, the following county officers be required to make a 2015 Annual Report in the form stipulated by the Board of Commissioners by the second Thursday, in July 2016: Prosecuting Attorney, Sheriff, County Clerk, County Treasurer, Register of Deeds, Drain Commissioner, Dam Operator, County Surveyor, Probate Judge, District Court, Circuit Court, Abstractor, County Administrator, Planning Director, County Accountant, Building Official, Animal Control Officer, ACT Director, Airport Manager, Housing Director, I.T. Coordinator, Commission on Aging Director, Medical Examiner, Emergency Services Coordinator, and Veterans’ Counselor, and also the following Agencies: North Country Community Mental Health, Meadow Brook Medical Care Facility, Department of Human Services, MSU Extension, Antrim Conservation District (County Forester, Soil Erosion Control), Antrim County Community Collaborative, Road Commission, Northern Lakes Economic Alliance, Grass River Natural Area, Inc., Meadowview Apartments, the Antrim County Fair Board, the Friends of Glacial Hills Trail System and Other Agencies contractually required to report to the County.

BE IT ALSO RESOLVED that, each report last not more than fifteen (15) minutes.

Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus;
No – None;
Absent – None.

RESOLUTION #04-2016 DECLARED ADOPTED.

It was moved by Marcus, seconded by Boettcher the Antrim County Commissioners’ Procedures as approved April 13, 2000 and amended on February 8, 2001, February 14, 2002, November 14, 2002, February 9, 2006, January 7, 2010, February 11, 2010, January 12, 2012, January 3, 2013, March 14, 2013, October 9, 2014, November 13, 2014, January 5, 2015, June 11, 2015 and January 4, 2016 continue to be used in the year 2016. Motion carried as follows: Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus; No – None; Absent – None.

RESOLUTION #05-2016 by Karen Bargy, seconded by Laura Stanek

EXPENDITURE APPROVAL

WHEREAS, under generally accepted auditing standards and the standards applicable to financial audits in Government Auditing Standards, issued by the Department of Treasury – State of Michigan, all Antrim County expenditures shall have prior approval of the governing body, and

WHEREAS, it has been determined by audit that Antrim County shall comply with this accounting standard,

BE IT THEREFORE RESOLVED, that all Antrim County expenditures in General Fund Type, Special Revenue Fund Type, Capital Project Fund Type, and Enterprise Fund Type Funds be approved for 2016 at the monthly meeting of the Antrim County Board of Commissioners with some exceptions, and

BE IT FURTHER RESOLVED the following expenditures be considered the exceptions and be considered approved by passage of this Resolution:

1. Special Revenue Fund Types for which the payment approval has been designated to another board or agency either by law or by action of the Board of Commissioners including but not limited to Meadowbrook Operating Fund, Road Commission, Veterans Affairs, Child Care, Register of Deeds Automation, Meadowview Operating, Commission on Aging and other similar Funds.
2. Special Revenue Fund Types that involve grant agreements including but not limited to Housing grants, Parks grants, Emergency Services grants, Antrim County Transportation/Dial –a-Ride grants, Law Enforcement grants, Commission on Aging grants, and other similar Funds.
3. Appropriations to other Agencies as designated in the current year’s budgets.
4. Any payroll and related fringe benefit expenses.
5. Expenditures which lack of timely payment results in late fees including but not limited to utilities, credit cards, and other similar expenses.
6. Contractual obligations including but not limited to trash removal, plowing, construction projects, maintenance contracts, insurance, and other similar expenditures.
7. Any expenses which the Chief Administrative/Fiscal Officer deems, due to circumstances, should be paid immediately, such expenses to be signed as approved by the Chief Administrative/Fiscal Officer.

Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus;

No - None;

Absent – None.

RESOLUTION #05-2016 DECLARED ADOPTED.

RESOLUTION #06-2016 by Karen Bargy, seconded by Robert Wilson

DESIGNATION DEPOSITORIES

BE IT HEREBY RESOLVED, the Antrim County Board of Commissioners hereby adopts the following institutions and their subsidiaries as depositories of Antrim County funds for the year 2016:

Alden State Bank
Bank of America
4Front Credit Union
Charlevoix State Bank
Chemical Bank
Comerica
Fifth Third Bank
First Federal of Northern Michigan
FirstMerit Bank
Flagstar Bank
Huntington Bank
PNC Bank
Talmer Bank & Trust
The Private Bank
Wolverine Bank
Morgan Stanley Smith Barney
Fifth Third Securities, Inc.
J.P. Morgan Chase & Co.
Michigan CLASS
UBS Financial Service Inc.

NOW THEREFORE BE IT RESOLVED, that the County Treasurer be authorized to use these designated institutions.

Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus;

No – None;

Absent – None.

RESOLUTION #06-2016 DECLARED ADOPTED.

RESOLUTION #07-2016 by Karen Bargy, seconded by Chuck Johnson

TAX WAIVERS

BE IT HEREBY RESOLVED that the Antrim County Board of Commissioners provides all of the following taxes paid before May 1 in the first year of delinquency for the homestead property of a senior citizen, paraplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled, or blind person, as those persons are defined in Chapter 9 of the Income Tax Act of 1967, PA 281, MCL 206.501 to 206.532, if a claim is made before February 15 for the credit provided by Chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if that claimant presents a copy of the

Resolution #07-2016 continued.

form filed for the credit to the County Treasurer, and if that claimant has not received the credit before March 1:

- a. Any interest, fee, or penalty in excess of the interest, fee or penalty that would have been added if the tax had been paid before February 15 is waived.
- b. Interest paid under subsection (1) of section 89 (1)(a) is waived unless the interest is pledged to the repayment of delinquent tax revolving fund notes or payable to the county delinquent tax revolving fund, in which case the interest shall be refunded from the general fund of the county.
- c. The county property tax administration fee is waived.

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners approves the following:

- a. The treasurer of the local tax collecting shall indicate on the delinquent tax roll if a 1% property tax administrative fee was added to taxes collected before February 15.
- b. The fees authorized and collected under this section and credited to the delinquent property tax administration fund shall be used by the department of treasury to pay expenses incurred in the administration of this act.
- c. The county property tax administration fee shall be used by the county to offset the costs incurred in and ancillary to collecting delinquent property taxes and for purposes authorized by sections 87b and 87d.

Yes – Heeres, Wilson, Bargy, Boettcher, Smith, Crawford, Stanek, Johnson, Marcus;

No – None;

Absent - None.

RESOLUTION #07-2016 DECLARED ADOPTED.

The Chairman requested that the Chairman of Finance of a Whole, Laura Stanek, the Chairman of Health & Public Safety Committee, Karen Bargy, and the Chairman of Buildings, Lands and Infrastructure, Chuck Johnson, meet on Monday, January 11, 2016 at 9:00 a.m. to review the County Claims and Accounts.

The Chairman announced that the Emergency Services Coordinator informed him that a Public Information Officer is needed to inform the public of emergency announcements. Leslie Meyers, Emergency Services Coordinator reported that the recommendation of our Regional Representative was that he strongly advised that the Emergency Services Coordinator, the Chairman of the Board and the County Administrator be excluded from holding the position. Mark Stone was asked to temporarily carry out this position due to the recent County-wide power outages and high wind storms over the holidays. He referred this matter to the Health and Public Safety Committee for their recommendation to fill the position.

Commissioner Bargy asked if the power outages created problems for the Antrim County 911 Communications System and if the public had been affected. Sheriff Bean reported that the IT Director and the Maintenance Director were immediately called and worked together to install the backup generator. No problems were reported.

The Chairman requested Public Comment. There was none.

The meeting adjourned at 10:11 a.m.

Michael Crawford, Chairman

Sheryl Guy, County Clerk