ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, January 3, 2013

ORGANIZATIONAL MEETING

Sheryl Guy, County Clerk, called the meeting to order at 9:00 a.m.

Present:	District #01	Jerroll Drenth
	District #02	Eugene Dawson
	District #03	Karen Bargy
	District #04	Ed Boettcher
	District #05	David Howelman
	District #06	Michael Crawford
	District #07	Laura Stanek
	District #08	Bernard Blackmore
	District #09	Christian Marcus

Pledge of Allegiance to the U.S. Flag.

The County Clerk gave the Oath of Office to the Board members for the term January 1, 2013 thru December 31, 2014.

The County Clerk requested Public Comment. There was none.

The County Clerk appointed Peter Garwood, County Administrator teller for the election.

The County Clerk requested nominations for Chairman. Karen Bargy nominated Laura Stanek.

It was moved by Bargy, seconded by Marcus the nominations be closed and a unanimous ballot be cast for Laura Stanek for Chairman of the Board of Commissioners. Laura Stanek declined the nomination. Motion FAILED.

The County Clerk requested nominations for Chairman. Eugene Dawson nominated Michael Crawford.

It was moved by Boettcher, seconded by Drenth the nominations be closed and a unanimous ballot be cast for Michael Crawford for 2013 Chairman of the Board of Commissioners. Motion carried all members voting yes.

Michael Crawford was declared Chairman

The clerk requested nominations for Vice Chairman. David Howelman nominated Bernard Blackmore for Vice Chairman.

It was moved by Drenth that the nominations be closed and a unanimous ballot be cast for Bernard Blackmore for Vice-chairman. Motion carried all members present voting yes.

Bernard Blackmore was declared Vice-chairman.

Michael Crawford took the Chairman's seat and conducted the remainder of the meeting.

RESOLUTION #01-13 by Bernard Blackmore, seconded by Ed Boettcher

BE IT HEREBY RESOLVED the 2013 regular meeting of the Antrim County Board of Commissioners be held on the 2nd Thursday of each month at 9:00 a.m. in the Commissioners' Room of the Antrim County Building.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus;
No – None;
Absent – None.

RESOLUTION #01-13 DECLARED ADOPTED.

RESOLUTION #02-13 by Karen Bargy, seconded by Laura Stanek

WHEREAS, Antrim County desires to comply with the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and the Family and Medical Leave Act of 1992 in all entities:

BE IT THEREFORE RESOLVED that, Antrim County shall comply with the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, and the Family and Medical Leave Act of 1992 in the employment and retention of personnel, and all other phases pursuant to these Acts, and affirms its policy prohibiting discriminatory practices, policies, and customs that violate the rights of any citizen or lawful permanent resident of the United States on the basis of race, color, national origin, religion, creed, sex, age, weight, height, marital status, or physical disability and/or ability and hereby adopts a broadened policy encouraging participation of minorities, the handicapped, and the disabled.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus;
No – None;
Absent – None.
RESOLUTION #02-13 DECLARED ADOPTED.

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, January 3, 2013

RESOLUTION #03-13 by Bernard Blackmore, seconded by Eugene Dawson

WHEREAS, Public Act #344 of 1982 changes and extends the procedures under which the Board of Commissioners must make the report of its meetings available to the public, and,

WHEREAS, the Antrim County Board of Commissioners intends to continue the procedure under which it is currently making the report of its meetings available to the public;

BE IT THEREFORE RESOLVED that, pursuant to P.A. #344 of 1982, the Antrim County Board of Commissioners will direct the County Clerk to mail a report of session of the Board available as soon as possible after each session in the Office of the County Clerk for public inspection and copying without charge, and

BE IT FURTHER RESOLVED that, pursuant to P.A. #344 of 1982, sec. 9c, copies of the report of each session will be mailed or e-mailed upon request without charge, and

BE IT ALSO FURTHER RESOLVED that, it be advertised in the County newspapers that the report of each open session is available from the Office of the County Clerk without charge.

BE IT ALSO FUTHER RESOLVED that, the County Board of Commissioners minutes be posted on the Antrim County web site when available and approved.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus;
No – None;
Absent – None.

RESOLUTION #03-13 DECLARED ADOPTED.

It was moved by Blackmore, seconded by Drenth that the Antrim County Commissioners' Procedures in Section 4.62 Jurisdiction. Specific committee duties and jurisdiction be amended as follows:

<u>Administration & County Services</u>
Personnel
Legislation
Advertising
County Administrator, Department Heads & Elected Officials

Commissioners' Procedures Section 4.62 Jurisdiction –continued

County Buildings & Grounds
County Structures
Upkeep & Maintenance

Finance
Finance
Budgeting
Equalization
Liaison with Equalization

Health & Public Safety
Health
Animal Control
Emergency Services
Court
Law Enforcement

Human Services
Family Independence Agency
Meadowbrook and MeadowView
Commission on Aging
Veterans Affairs
Child Care
Mental Health

Parks and Lands
Parks & Recreation
Natural Areas as public parks
Agriculture
Forestry
Other matters involving county lands

Public Works
Construction Code Enforcement
Planning
BPW Liaison
Hydro Project
Public Works Projects
Dams

Commissioners' Procedures Section 4.62 Jurisdiction – continued

Transportation
Airport
Dial-a-Ride

Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None;

RESOLUTION #04-13 by Eugene Dawson, seconded by Christian Marcus

WHEREAS, Michigan P.A. 156 of 1851, as amended confers on Boards of Commissioners the following power "….require a county officer whose salary or compensation is paid by the County to make a report under oath to the County Board of Commissioners on a subject connected with the duties of that office.";

BE IT THEREFORE RESOLVED that, the following county officers be required to make a 2012 Annual Report in the form stipulated by the Board of Commissioners by the second Thursday, in July 2013: Prosecuting Attorney, Sheriff, County Clerk, County Treasurer, Register of Deeds, Drain Commissioner, Dam Operator, County Surveyor, Probate Judge, District Court, Circuit Court, Abstractor, County Administrator, Planning Director, County Accountant, Building Official, Animal Control Officer, ACT Director, Airport Manager, Housing Director, I.T. Coordinator, Commission on Aging Director, Medical Examiner, Emergency Services Coordinator, and Veterans' Counselor, and also the following agencies: North Country Community Mental Health, Meadow Brook Medical Care Facility, and Department of Human Services, MSU Extension, Antrim Conservation District (County Forester, Soil Erosion Control), Antrim County Community Collaborative, Road Commission, Northern Lakes Economic Alliance, Grass River Natural Area, Inc., Meadowview Apartments, the Antrim County Fair Board and Other agencies contractually required to report to the County.

BE IT RESOLVED that, each report last not more than fifteen (15) minutes.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus;
No – None;
Absent – None.

RESOLUTION #04-13 DECLARED ADOPTED.

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, January 3, 2013

RESOLUTION #05-13 by Karen Bargy, seconded by Bernard Blackmore

WHEREAS, under generally accepted auditing standards and the standards applicable to financial audits in Government Auditing Standards, issued by the Department of Treasury – State of Michigan, all Antrim County expenditures shall have prior approval of the governing body, and

WHEREAS, it has been determined by audit that Antrim County shall comply with this accounting standard,

BE IT FURTHER RESOLVED, that all Antrim County expenditures in General Fund Type, Special Revenue Fund Type, Capital Project Fund Type, and Enterprise Fund Type Funds be approved for 2013 at the monthly meeting of the Antrim County Board of Commissioners with some exceptions, and

BE IT FURTHER RESOLVED that following expenditures be considered the exceptions and be considered approved by passage of this Resolution:

1. Special Revenue Fund Types for which the payment approval has been designated to another board or agency either by law or by action of the Board of Commissioners including but not limited to Meadowbrook Operating Fund, Road Commission, Veterans Affairs, Child Care, Meadowview Operating, Commission on Aging, and other similar Funds.
2. Special Revenue Fund Types that involve grant agreements including but not limited to Housing grants, Parks grants, Emergency Services grants, Antrim County Transportation/Dial-a-Ride grants, Law Enforcement grants, Commission on Aging grants, and other similar Funds.
3. Appropriations to other Agencies as designated in the current year's budgets.
4. Any payroll and related fringe benefit expenses.
5. Expenditures which lack of timely payment results in late fees including but not limited to utilities, credit cards, and other similar expenses.
6. Contractual obligations including but not limited to trash removal, plowing construction projects, maintenance contracts, insurance, and other similar expenditures.
7. Any expenses which the Chief Administrative/Fiscal Officer deems, due to circumstances, should be paid immediately, such expenses to be signed as approved by the Chief Administrative/Fiscal Officer.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus;
No – None;
Absent – None.

RESOLUTION #05-13 DECLARED ADOPTED.

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, January 3, 2013

RESOLUTION #06-13 by Ed Boettcher, seconded by Marcus

BE IT HEREBY RESOLVED, the Antrim County Board of Commissioners hereby adopts the following institutions and their subsidiaries as depositories of Antrim County funds for the year 2013:

Alden State Bank
Bank of America
Bay Winds Federal Credit Union
Charlevoix State bank
Chemical Bank
Citizens Bank
Comerica
Fifth Third Bank
First Federal of Northern Michigan
FirstMerit Bank
Flagstar Bank
Huntington Bank
Northwestern Bank
PNC Bank
Talmer Bank & Trust
The Private Bank
Wolverine
Morgan Stanley Smith Barney
Fifth Third Securities, Inc
J.P. Morgan Chase & Co.
MBIA-Municipal Investors of Michigan CLASS
UBS Financial Service Inc.

NOW THEREFORE BE IT RESOLVED, that the County Treasurer be authorized to use these designated institutions.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus;
No – None;
Abstained – Crawford stated Conflict of interest;
Absent – None.

RESOLUTION #06-13 DECLARED ADOPTED.

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, January 3, 2013

RESOLUTION #07-13 by Laura Stanek, seconded by Bernard Blackmore

WHEREAS, pursuant to the provisions of Act No. 20 of the Public Acts of Michigan of 1943, as amended ("Act 20") the Board of Commissioners of the County of Antrim may authorize the County Treasurer to invest County funds in certain investments; and

WHEREAS, this Board wishes to authorize such investments as are permitted by Act 20; and

WHEREAS, section 5, of Act 20 requires this Board of Commissioners in conjunction with the County Treasurer to adopt an investment policy which complies with the provisions of Act 20; and

WHEREAS, the County Treasurer has submitted a proposed Investment Policy which complies with provisions of Act 20;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF ANTRIM as follows:

1. The County Treasurer is authorized to invest funds of the County of Antrim in investments authorized by Act 20.
2. The Investment Policy attached hereto as Appendix 1 is approved and shall take effect on January 1, 2013. (see pages).
3. Before executing an order to purchase or trade the funds of the County of Antrim a financial intermediary, broker, or dealer shall be provided with a copy of the County's Investment Policy and shall acknowledge receipt of the Investment Policy and agree to comply with the terms of the Investment Policy regarding the buying or selling of securities by executing the form as Appendix 2.
4. The County Treasurer is authorized to rely on the continuing effect of this resolution until and unless it is specifically amended or rescinded by a future resolution of the Board of Commissioners.
5. This resolution shall take effect on Tuesday, January 1, 2013.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus;
No – None;
Absent – None.

RESOLUTION #07-13 DECLARED ADOPTED.

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, January 3, 2013

RESOLUTION #08-13 by Laura Stanek, seconded by Bernard Blackmore

BE IT HEREBY RESOLVED that the Antrim County Board of Commissioners provides all of the following for taxes paid before May 1 in the first year of delinquency for the homestead property of a senior citizen, paraplegic, eligible serviceman, eligible veteran, eligible widow, totally and permanently disabled, or blind person, as those persons are defined in Chapter 9 of the Income Tax Act of 1967 PA 281, MCL 206.501 to 206.532, if a claim is made before February 15 for the credit provided by Chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if that claimant presents a copy of the form filed for the credit to the County Treasurer, and if that claimant has not received the credit before March 1:

a. Any interest, fee, or penalty in excess of the interest, fee or penalty that would have been added if the tax has been paid before February 15 is waived.
b. Interest paid under subsection (1) of section 89 (1)(a) is waived unless the interest is pledged to the repayment of delinquent tax revolving fund notes or payable to the county delinquent tax revolving fund, in which case the interest shall be refunded from the general fund of the county.
c. The county property tax administration fee is waived.

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners approves the following:

a. The treasurer of the local tax collecting shall indicate on the delinquent tax roll if a 1% property administration fee was added to taxes collected before February 15.
b. The fees authorized and collected under this section and credited to the delinquent property tax administration fund shall be used by the Department of Treasury to pay expenses incurred in the administration of this act.
c. The county property tax administration fee shall be used by the county to offset costs incurred in and ancillary to collecting delinquent property taxes and for purposes authorized by sections 87b and 87d.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus;
No – None;
Absent – None.

RESOLUTION #08-13 DECLARED ADOPTED.

The Chairman requested the members of the 2012 Building and Grounds Committee meet on Friday, January 4, 2013 to address urgent matters.

The Chairman appointed Laura Stanek to the Building and Grounds Committee.

It was moved by Blackmore, seconded by Howelman that appointment of Laura Stanek to the Building and Grounds Committee be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

The Chairman also indicated the 2012 Finance Committee meet on January 7, 2013 to go over the claims and accounts.

The meeting adjourned at 10:20 a.m. to the Call of the Chair.

_____
Michael Crawford, Chairman

_____
Sheryl A. Guy, County Clerk

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, January 10, 2013

DRAFT

Chairman Michael Crawford called the meeting to order at 9:00 a.m.

Present: Jerroll Drenth, Eugene Dawson, Karen Bargy, Ed Boettcher, Michael Crawford, Laura Stanek, Bernard Blackmore, Christian Marcus
Absent: David Howelman

Pledge of Allegiance to the U.S. Flag.

The Chairman requested Public Comment: Melynda Bagley, Interim Executive Director, Grass River Natural Area introduced the new Executive Director, Richard Hannan. Jackie Bates, Chestonia Township Treasurer, spoke of her concerns with the conditions of Cinder Hill Road, and stated her complaints with the Antrim County Road Commission. Robert Marsh, a resident of Star Township also addressed the conditions of Cinder Hill Road and requested that the Board address this road with the Antrim County Road Commission. Laura Stanek will contact Burt Thompson, Manager Antrim County Road Commissioner on the issues brought before the Board. Public Comment closed at 9:20 a.m.

It was moved by Drenth, seconded by Blackmore the claims and accounts totaling $192,117.08 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Howelman.

It was moved by Drenth, seconded by Bargy the final payment be paid to Grand Traverse County for the Circuit Court Imaging Project at the cost of $10,034.52 to be paid from Fund #218 Technology Transition Fund as budgeted for computer software. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Howelman.

It was moved by Drenth, seconded by Bargy that the Chairman be authorized to sign the contract with Bendzinski & Company to act as Dissemination Agent to the County, and prepare and submit the annual filing for the Meadow Brook Construction Project bond at the cost of $1,000 annually for a five (5) year period to be paid from Fund #451 Capital Projects Meadowbrook Renovations Project for contractual services. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Howelman.

It was moved by Drenth, seconded by Bargy the Planned Equipment Maintenance Agreement #293145 annual renewal policy for generator maintenance for the Jail/911/Sheriff Administration with Cummins Bridgeway at the cost of $549.44 be approved and paid as budgeted from the General Fund, Jail budget from line item Equipment Maintenance Agreement. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Howelman.

It was moved by Drenth, seconded by Bargy the salary and (3) three stipends for the Prosecuting Attorney be increased by 2.5% and that the increase in current salary and stipends be figured as follows, and in addition to take the total increase of $2,748, and that be added to the Stipend for County Civil Counsel.

P.A. Salary	$84,071.70 x 2.5%=	$2,102.00
Civil Work (stipend)	$17,912.18 x 2.5%=	$ 448.00
Child Support (stipend)	$ 6,400.00 x 2.5% =	$ 160.00
FOIA Officer (stipend)	$ 1,530.00 x 2.5% =	$ 38.00
		$2,748.00

Increase to stipend for County Civil Counsel $2,748.00

Resulting in 2013 remuneration figures for the Prosecuting Attorney being:

Salary	$84,071.70
P.A. stipend for County Civil Counsel	20,660.18
P.A. stipend for Child Support Grant	6,400.00
P.A. stipend for F.O.I.A. officer	1,530.00

And the 2013 General Fund budget for Prosecuting Attorney be amended accordingly. Motion carried as follows: Drenth, Dawson, Bargy, Boettcher, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Howelman.

It was moved by Drenth, seconded by Bargy the bid for replacement of the Jail boiler from Temperature Control, Inc. for the purchase and installation of two Lochinvar KBN 500 boilers, be approved and paid at the cost of $32,265.00, the first 50% being $16,132.50 be paid from the Capital Projects Fund #470, for Jail Equipment Maintenance and, the majority of the remaining payment of the second 50%, being $16,132.50, be transferred from Fund #242 Energy Savings Fund, if the amount exceeds the balance in Fund #242 Energy Savings Fund, then the remaining balance is to be paid from Fund #470, Capital Projects Fund. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Howelman.

It was moved by Drenth, seconded by Bargy the 2013 Fund #470, Capital Projects, for the Airport budget be increased by $2,750, for the improvements associated with the terminal construction project. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Crawford, Stanek, Blackmore, Marcus; No – None; Absent - Howelman.

It was moved by Drenth, seconded by Bargy to eliminate Fund #464, Elk Rapids Fishing Park, from the 2013 Other Funds budget. Motion carried as follows: Yes Drenth, Dawson, Bargy, Boettcher, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Howelman.

It was moved by Blackmore, seconded by Dawson the Chairman be authorized to sign the following five (5) Assignments of Mortgage for Antrim County on behalf of the Antrim County Housing Committee as follows:

225 E. State Street, Mancelona MI 49659	#05-45-070-023-00
206 Monroe Street, Mancelona MI 49659	#05-45-180-024-00
118 Downey Street, Mancelona MI 49659	#05-45-020-083-00
116 Downey Street, Mancelona MI 49659	#05-45-020-075-00
614 Jefferson Street, Mancelona MI 49659	#05-45-190-019-20

Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Howelman.

Peter Garwood spoke on the Construction Code Department, to enter into a contract with Brad Schnaidt, Professional Review Consulting, LLC, to review plans for the Meadowbrook Renovation Project, for fire protection at the cost of $50.00 per hour, not to exceed $600.00.

It was moved by Boettcher, seconded by Dawson the Chairman be authorized to sign a contract with Mr. Schnaidt to review the fire protection plans for the Meadowbrook Renovation Project, at the cost of $50.00 per hour and, not to exceed $600.00 to be paid from Fund #249, Construction Code Enforcement, contractual costs center. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Howelman.

Peter Garwood also spoke of an incident at the Antrim County Airport, of a driver running into the fence and emergency repairs needed to be made by Perfect Fence at the cost of $3,725. The insurance of the driver will be reimbursing the Airport for these repairs, and request that the County approve payment for the repairs and reimbursement to follow.

It was moved by Dawson, seconded by Bargy that the emergency repairs be made by Perfect Fence Company, at the cost of $3,725, and to be paid from the Airport Fund #581, budget for equipment maintenance and, that the insurance reimbursement be credited back to the Airport Fund #581, for equipment maintenance. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Howelman.

It was moved by Stanek, seconded by Bargy the Application for Payment from the Christman Company for the work at the Meadowbrook Medical Care Facility renovation project totaling $1,423,968.53 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Crawford, Stanek, Blackmore, Marcus; No – None; Abstain – Boettcher – firm receiving payment from this payment application; Absent – Howelman.

It was moved by Stanek, seconded by Boettcher that the County **not** enter into a five (5) year contract with KSS Enterprises, for the purchase of Hands Free Towel Dispensers. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Howelman.

It was moved by Drenth, seconded by Blackmore that the minutes of December 13, 2012 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Howelman.

It was moved by Blackmore, seconded by Stanek that the minutes of January 3, 2013 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Howelman.

The Chairman made the following appointments:

STANDING COMMITTEES

Administration & County Services
Laura Stanek, Chairman
Bernard Blackmore
Jerroll Drenth

Human Services
Ed Boettcher, Chairman
Bernard Blackmore
David Howelman

Buildings & Grounds
David Howelman, Chairman
Jerroll Drenth
Laura Stanek

Parks & Lands
Bernard Blackmore, Chairman
Eugene Dawson
Christian Marcus

Finance, Ways and Means
Jerroll Drenth, Chairman
Karen Bargy
Laura Stanek

Public Works
Christian Marcus, Chairman
Ed Boettcher
Eugene Dawson

Health, Animal & Public Safety
Karen Bargy, Chairman
Ed Boettcher
David Howelman

Transportation
Eugene Dawson, Chairman
Karen Bargy
Christian Marcus

Standing committee appointments – continued.

Circuit Court Liaison

District Court Liaison

Michael Crawford	Michael Crawford
Sheryl Guy	Sheryl Guy
Jerroll Drenth	Jerroll Drenth
Peter Garwood	Peter Garwood

Capital Improvement
Ed Boettcher, Chairman
David Howelman
Laura Stanek
Peter Garwood
Debra Haydell
David Vitale
Valerie Craft
Jim Schnackenberg
Mike Hayes

Other Appointments
Commissioners and other officers serving on various boards

Antrim Creek Natural Area	Jerroll Drenth	term of elected office
Area Agency on Aging	Karen Bargy	term of elected office
Commission on Aging	Laura Stanek	term of elected office
Community Corrections	Ed Boettcher	term of elected office
Conservation District Liaison	David Howelman	term of elected office
E-911 Board	Ed Boettcher	term of elected office
EDC/ BRA Board	Jerroll Drenth	term of elected office
Grass River Natural Area Liaison	Laura Stanek	term of elected office
Housing Committee	Bernard Blackmore	term of elected office
Housing Committee	Ed Boettcher	term of elected office
Meadow Brook Liaison	Bernard Blackmore	term of elected office
North Country Comm. Mental Health	Christian Marcus	term of elected office
NW MI Community Health Dept.	David Howelman	term of elected office
NW MI Community Health Dept.	Karen Bargy	term of elected office
NW MI Council of Governments	Michael Crawford	term of elected office
Northern Lakes Economic Alliance	Eugene Dawson	term of elected office
Parks & Recreation Advisory	Michael Crawford	term of elected office
Planning Commission	Laura Stanek	term of elected office
Planning Commission	Karen Bargy	term of elected office
Solid Waste/Recycling	Eugene Dawson	term of elected office
Veteran's Affairs	Ed Boettcher	term of elected office
Antrim County Fair Board	Christine Marcus	term of elected office

Other appointments – continued.

Antrim County Road Commission	Eugene Dawson	term of elected office
Community Collaborative Board	Bernard Blackmore	term of elected office

It was moved by Dawson, seconded by Boettcher the above named appointments to Standing Committees, Other Commissions, and Boards and Commissions to which

Commissioners are appointed as representatives be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Howelman.

The Chairman directed Peter Garwood, County Administrator to draft a letter to the Village of Elk Rapids, Michael Spence, Assistant Manager responding to his letter dated December 10, 2012, requesting a member of the Board, attend Council Meetings and that updates be provided on the County-owned properties within the Village limits.

The meeting adjourned at 11:00 a.m. to the Call of the Chair.

Members invited to tour the Meadowbrook Construction Project.

_____
Michael Crawford

_____
Sheryl A. Guy, County Clerk

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, February 14, 2013

Chairman Michael Crawford called the meeting to order at 9:00 a.m.

Present: Jerroll Drenth, Eugene Dawson, Karen Bargy, Ed Boettcher, Michael Crawford, Laura Stanek, Bernard Blackmore, Christian Marcus

Absent: None

Pledge of Allegiance to the U.S. Flag.

The Chairman requested Public Comment: Tom Brown and several members from the AMVETS Post 114, Elk Rapids, spoke on the support of additional funding for the Veterans Affairs Office to service the Veterans, and to provide the maximum Veterans Benefits to local veterans. Public Comment closed at 9:05 a.m.

It was moved by Drenth, seconded by Stanek the claims and accounts totaling $266,683.21 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek that the proposals from Alpine Electric for the three (3) towers for the simulcast (narrow banding) project be accepted and paid as follows: Rapid City site at the cost of $599 with permit cost of $300 for site total of $899; Chestonia site at the cost of $775 and permit cost of $300 for site total of $1,075; Deward Site at the cost of $775 and permit cost of $300 for site total of $1,075; for a total cost of $3,049 to be paid from Fund #261. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Crawford, Stanek, Bargy, Marcus; no – None; Absent – None.

It was moved by Drenth, seconded by Howelman to approve the hiring for a ½ time Probation Officer for the 86th District Court, specifically for Antrim County, at the cost of $30,355.00 for the entire wage and benefit package, through December 31, 2013. Funds to be transferred from the General Fund – Contingencies 101-895-999 to the General Fund District Court Budget 101-136-703. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Blackmore; No – Crawford, Stanek, Marcus; Absent – None.

It was moved by Drenth, seconded by Stanek that the Medical Examiner, Dewey Benson be approved a $25.00 Stipend per call out for the use of a four wheel drive vehicle as needed to get to site and not to exceed $500.00 per year, currently budgeted as travel in the Medical Examiner's 2013 General Fund budget. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore; No – Marcus; Absent – None.

It was moved by Drenth, seconded by Bargy that the following computer purchases be approved as budgeted for 2013, total cost not to exceed $20,419.43:

911	1 computer	$ 683.16
Abstract	2 computers	$1,366.32

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Administrator/Planning	1 computer	$ 683.16
Animal Control	1 computer	683.16
County Clerk	3 monitors	464.19
EOC	1 laptop	1,049.11
Equalization	1 (power user) computer	1,362.40
	1 monitor	154.73
Information Technology	1 computer	683.16
Jail	2 computers (1w/monitor)	1,496.95
Maintenance	1 laptop	1,049.11
MSU Extension	1 computer	683.16
Parks	1 computer	683.16
Probate Court	6 computers	4,098.96
Prosecuting Attorney	4 computers	2,732.64
Transportation	1 computer w/monitor &	
	1 laptop	1,862.90
Veterans Counselor	1 computer	683.16

Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek that the proposal from LIAA for the contract to update the Antrim County Website at the cost of $10,580.00 as budgeted in the 2013 General Fund – Information Technology budget. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Dawson that the 2014 FY budget for Antrim County Transportation, with the director's wage to remain as approved for the 2013 budget unless an increase is authorized by the Board. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore; No – None; Absent – None.

RESOLUTION #09-13 by Jerroll Drenth, seconded by Eugene Dawson

WHEREAS, pursuant to ACT 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the Antrim County Board of Commissioners, (hereby known as THE APPLICANT)established under Act 941-933 to provide a local transportation program for the state fiscal year of 2014 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the governing body, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or Department for its administration of Act 51; and

DRAFT

Resolution #09-13 continued

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the performance indicators have been reviewed and approved by the governing body

WHEREAS, THE APPLICANT, has reviewed and approved the proposed balance (surplus) budget, and funding sources of estimated federal funds $122,720.00, estimated state funds $295,141.00, estimated local funds $148,000.00, estimated fare box $178,000.00, estimated other funds $24,500.00, with total estimated expenses of $767,000.00.

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints Alan Meacham, ACT Director as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2014.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus;
No – None
Absent – None

RESOLUTION #09-13 DECLARED ADOPTED

It was moved by Drenth, seconded by Dawson the Chairman be approved to attend the NACO Conference in Washington, D.C. and that the cost of air fare not exceed $600.00. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek that the Petoskey Stone Festival Fund #235 be increased by $500 for advertising and that the $500 be transferred from the General Fund Appropriations to line item for advertising. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Marcus; No – Blackmore; Absent – None.

It was moved by Drenth, seconded by Bargy that the Chairman be authorized to sign the agreement with Huntington National Bank, Corporate Trust Department, to make Huntington National Bank the Municipal Bond Registrar, Transfer Agent and Paying Agent for the Meadow Brook Medical Care Facility construction project at the cost of $250.00 per year. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Marcus; No – None; Absent – None.

DRAFT

It was moved by Drenth, seconded by Boettcher that the proposal from Eden Building Company be accepted, to move the door in the Veteran's Affairs Office at the cost of $1,050.00; and for the replacement of carpet in the doorway threshold not exceed $200.00. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek that the 2012 fiscal year General Fund Prosecuting Attorney legal fees #101-267-806 be increased by $1,000 and the 2012 Prosecuting Attorney Legal Fund #217-267-806 be decreased by $1,000; and that the 2012 fiscal year General Fund Appropriation Snowmobile Grant #101-966-956.279 be decreased by $4,000 and that the 2012 Snowmobile Grant Fund #279-000-699.101 be increased by $4,000. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy the following budget amendment be accepted: The 2012 General Fund Delinquent Tax Account - Revenue be decreased by $108,663.00. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek the following budget amendment be accepted: The 2013 General Fund Delinquent Tax Account – Revenue be decreased by $45,000.00. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Boettcher to approve the Michigan Municipal Risk Management Authority (MMRMA) refund check totaling $217,694.00 for Liability Insurance be distributed to the General Fund as revenue for the 2012 budgets. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Boettcher, seconded by Howelman that that Chairman be authorized to sign a Common Grant Application to the State of Michigan for the Antrim County Veterans Affairs for the purpose of; Input of Antrim County veteran database $200; Two signature pads for the State Vectra Spec software system $460; Increase the hours of part-time Veterans Service Officer from 8 hours per week to 24 hours per week for cost $10,858.00. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None;

It was moved by Boettcher, seconded by Drenth that the Veterans Service Officer, Sheryl Eby hours be increased from 8 hours to 24 hours per week at the costs of $10,858.00 for the first year. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Howelman, Crawford, Marcus; No – Bargy, Stanek, Blackmore; Absent – None;

DRAFT

It was moved by Boettcher, seconded by Blackmore that the Chairman be authorized to sign the "Addendum to: Exclusive Rights to Sell" the agreement with Front Street Realty, LLC and the "Sellers Disclosure Statement" for the house at 422 Elm Street in Mancelona. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None;

It was moved by Boettcher, seconded by Howelman that the Commission on Aging, revised Nutrition Purchase of Service (POS) Contract – Dining out Meal Program agreement with G's Pizzeria and Deli be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

Charles Koop informed the Board that he has been notified by the Women's Resource Center –Grand Traverse Area and Petoskey of the opportunity to apply for a Federal Grant. He requested permission to apply for the grant with surrounding counties and the Women's Recourse Center, to fund a specialized prosecution in domestic and sexual violence cases, this grant if awarded will cover all costs for this position.

It was moved by Bargy, seconded by Drenth that the Prosecuting Attorney, Charles Koop be authorized to make application for a Federal Government Grant to fund specialized prosecution of domestic and sexual violence cases and if awarded the grant will cover all costs for this position. Motion carried as follows: Yes – Drenth, Dawson, Bargy Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Marcus, seconded by Dawson, that the Antrim County Parks and Recreation Plan be amended to include the newly acquired parks and the updated census data. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Marcus, seconded by Dawson that an ad be placed in the Michigan Maps Online Tourism Map at a cost of $345.00 and it be noted that the company is owned by the Antrim County Drain Commissioner. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Marcus, seconded by Dawson that the Yohe Enterprises Incorporation letter be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

Edgar Boettcher left meeting at 11:10 a.m.

It was moved by Dawson, seconded by Stanek the emergency repair of the heat exchanger in the HVAC unit that services the lobby area in the Jail at the cost of $1,850.00 be paid from the General Fund, Jail building maintenance budget. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

DRAFT

It was moved by Howelman, seconded by Drenth that for Meadowbrook Renovation project, Owner Change Order #5 totaling $5,829.00 be approved and added to Contingencies. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Howelman, seconded by Drenth that for Meadowbrook Renovation project, Owner Change Order #6 totaling $16,114.00 be approved and added to Contingencies. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Howelman, seconded by Stanek the Application for Payment from the Christman Company for work at the Meadowbrook Medical Care Facility renovation project totaling $1,159,547.64 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Howelman, seconded by Drenth the Bellaire Chamber of Commerce be granted use of the Courthouse lawn and parking lot areas surrounding the County Buildings for the Rubber Ducky Festival. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Dawson, seconded by Bargy that the Airport Manager be authorized to contract with DTE Energy to furnish natural gas to the Maintenance Shed and the Snow Removal Equipment Building, to be paid from the Airport Fund #581, contract not to exceed $4,000.00. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Bargy, seconded by Marcus the Memorandum of Understanding between the Chain O'Lakes Sportsman Club and the Antrim County Sheriff Department be approved and the Chairman be authorized to sign. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Bargy, seconded by Howelman the Chairman sign the grant application for the Antrim County 9-1-1 program with the State 9-1-1 Committee Application for Public Act No. 32 Primary Public Safety Answering Point Dispatcher Training Distribution. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Marcus, seconded by Dawson that the proposed amendments to the Antrim County Planning Commission by-laws be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

DRAFT

It was moved by Stanek, seconded by Drenth that the hourly wages for the Antrim County Transportation part- time irregular employees be increased by 2.5% for 2013 and to take effect February 18, 2013. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

The Chairman appointed Sheridan Rhoades and James Kowal to the Northern Lakes Economic Alliance (NLEA) Board of Directors.

It was moved by Stanek, seconded by Blackmore that the appointment of Sheridan Rhoades and James Kowal to the Northern Lakes Economic Alliance Board of Directors, term to expire January 1, 2015 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

The Chairman appointed Ed Sayre as the Antrim County Emergency Services (ACES) representative to the 911 Board for one year.

It was moved by Stanek, seconded by Blackmore that the annual appointment of Ed Sayre as the Antrim County Emergency Services (ACES) representative to the 911 Board for a one year term. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Blackmore, seconded by Dawson that the minutes of January 10, 2013 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Marcus, seconded by Drenth that the Board procedures be amended to add an invocation or a moment of silence before every meeting and to be placed on the agenda. Motion carried as follows: Yes – Drenth, Dawson, Howelman, Crawford, Stanek, Blackmore, Marcus; No – Bargy; Absent – Boettcher.

It was moved by Howelman, seconded by Stanek the Board retire to Closed Session to discuss Real Estate Issues, Sale of Foreclosed property located at 422 Elm St., Mancelona and Prosecuting Attorney and County Administrator remain in the closed session. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

The Board retired to Closed Session at 12:01 p.m. and returned to Open Session at 12:24 p.m.

DRAFT

It was moved by Howelman, seconded by Dawson that the County Administrator, Peter Garwood be authorized to negotiate the sale of foreclosed property located at 422 Elm Street, Mancelona and that Bernard Blackmore, Chair of Housing Committee be authorized to sign purchase agreement, in the event Bernard Blackmore is unavailable then County Administrator, Peter Garwood be authorized to sign purchase agreement for sale of property. Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

The meeting adjourned at 12:28 p.m. to the Call of the Chair.

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Michael Crawford, Chairman

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Sheryl Guy, County Clerk

DRAFT

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, March 14, 2013

Chairman Michael Crawford called the meeting to order at 9:00 a.m. **DRAFT**

Present: Jerroll Drenth, Eugene Dawson, Karen Bargy, Ed Boettcher, David Howelman, Michael Crawford, Laura Stanek, Bernard Blackmore, Christian Marcus.

Absent: None

Pledge of Allegiance to the U.S. flag.

Invocation: Triston Cole

The Chairman requested Public Comment. Dave Peterson presented his letter and spoke on the Antrim County Road Commission and their revised Policy #200 for local road improvements and the sharing of costs; dated April 20th, 2010. Requested that the Road Commission when presenting their Annual Report for 2012 that the report be broken down by Township and activities conducted; and that in 2013 the Road Commission report be quarterly by Township and activities conducted.
Eugene Dawson spoke on the future consideration of a County-Wide Property Tax Millage for funding road repairs. Public comment closed at 9:40 a.m.

Charles Koop spoke on a policy for Invocations at the Board meetings and provided a Sample Resolution for Policy regarding opening invocations before meetings of the Antrim County Board of Commissioners.

The Chairman requested that this be referred to the Administration Committee.

Pat Simmons, Director of the Department of Human Service, serving Antrim, Charlevoix and Emmet Counties, spoke of the current programs being offered and the new programs being implemented by the State.

Theresa Kent presented the Abstract Department 2012 Annual Report.

It was moved by Howelman, seconded by Dawson the Abstract Department 2012 Annual Report be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

Peter Garwood reported that the Maximus Consulting Services, Inc. Agreement is due to expire, the company provides the County with cost allocation plans for reporting and for the recovery of costs from the State of Michigan.

It was moved by Drenth, seconded by Howelman the Chairman be authorized to sign the Maximus Consulting Services, Inc. Agreement, the agreement to be approved for one (1) year at the cost of $8,500; and agreement to be reviewed by legal counsel. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

Robert Massey presented the Construction Code Department 2012 Annual Report.

It was moved by Dawson, seconded by Howelman the Construction Code Department 2012 Annual report be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

Dewey Benson presented the Medical Examiner 2012 Annual Report.

It was moved by Howelman, seconded by Dawson the Medical Examiner 2012 Annual Report be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

Mark Stone presented the Drain Commissioner 2012 Annual Report and the Operator of Dams 2012 Annual Report.

It was moved by Stanek, seconded by Dawson the Drain Commissioner 2012 Annual Report and the Operator of Dams 2012 Annual Report be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Marcus, seconded by Bargy to authorize an initial first class mailing, in addition to a certified mailing to notify each riparian property owner that the County is seeking to re-license the Elk Rapids Hydro Electric Facility. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Dawson the demonstration project proposal presented by Mark Stone to install large wood debris in the downriver part of the Grass River to demonstrate how it can facilitate removal of sediment from the river. The cost of demonstration project is $3,500, with independent funds of $2,000, and the County cost of $1,500, to be paid from the Elk Rapids Hydro Utility System Fund #582. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

DRAFT

Mark Stone presented statement and check from Consumer Energy – Elk Rapids Hydroelectric Power first payment of County share total; $1,160.07.

Mike Meriwether presented the Forestry 2012 Annual Report.

It was moved by Dawson, seconded by Boettcher the Forestry 2012 Annual Report be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek the claims and accounts totaling $185,723.37 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy the Airport Liability Insurance be purchased from NationAir Aviation Insurance for $7,007 for the period covering March 15, 2013 thru March 15, 2014. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded Bargy the quote from Nature's Edge for the replacement of the counter top in the lobby area at the Airport at the cost of $2,698.80 be approved and paid from Capital Outlay. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek the cost of snow removal to access the roads to the three state radio sites and the global tower site for a total of four (4) sites by the Antrim County Road Commission be approved at a cost of $100 per hour, not to exceed $2,500, be paid from the 911 Fund. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy that the County owned equipment at the Elk Rapids Water Tower be re- installed per request of the Village of Elk Rapids and the water tower management firm, Dixon Engineering, to become compliant and that the quote from Tel Rad at the cost of $2,791.25 be approved and paid from the 911 Fund. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek the amendment to the 2013 General Fund Secondary Road budget for revenue (101-000-545.020) be decreased $10,940 due to State of Michigan Secondary Road Grant reduction from $50,000 to $39,060 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek to rescind the two (2) motions of the February 14, 2013 Board minutes referring to the 2012 budget adjustments transfers for Funds #217, #279, #101 and the 2012 General Fund Delinquent Tax Revenue Account $108,663.00 (101-000-407.000). Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek that $3,200 be added to the budget of Cost Center #212 Budget/Accounting Services, in the General Fund for B S & A training for the Fixed Assets program at the cost of $800 and for the General Ledger program training at the cost of $2,400, to be transferred from Contingencies. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy that the County Administrator be directed to write a letter of support for Coastal Management Program (CMP) Grant application by the Grand Traverse Regional Land Conservancy (GTRLC) for the proposed water trail in the Chain O' Lakes. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek the Grant Administrator (Peter Garwood) sign the 2013 Remonumentation Grant agreement with the State Michigan Department of Licensing and Regulatory Affairs; total $35,632. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

On recommendation from the Circuit Court Judge, the Chairman re-appointed Connie Wing from Mancelona to the Antrim County Jury Board.

It was moved by Howelman, seconded by Blackmore the re-appointment of Connie Wing (Republican) from Mancelona to the Antrim County Jury Board to expire 4/30/2019 be approved. Motion carried all members present voting yes.

It was moved by Howelman, seconded by Stanek that for Meadowbrook Renovation project, Owner Change Order #7 totaling $15,405 be approved and added to Contingencies; and $42,000 be moved from the General Requirements line item to General Conditions line item. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Abstained – Boettcher; Absent – None.

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It was moved by Howelman, seconded by Blackmore the application for payment from the Christman Company for work at the Meadowbrook Medical Care Facility renovation project totaling $1,131,321.37 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Abstained – Boettcher; Absent – None.

It was moved by Howelman, seconded by Stanek that the 2013 Nifty Thrifty addition project be referred to the Capital Improvement Committee's agenda for future consideration. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Howelman, seconded by Stanek the emergency repairs to the leaking pre-heat coil in the County Building by Temperature Control, Inc. at a cost of $489.27 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Howelman, seconded by Stanek the emergency repairs for the replacement of the heat exchanger and blower for the motor on the Jail rooftop unit that serves cell #12 area by K & K Heating and Cooling, LLC. at a cost of $2,312 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Howelman, seconded by Drenth the emergency replacement of a backflow preventer on the 1905 Courthouse boilers by Temperature Control, Inc. at a cost of $980 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Howelman, seconded by Drenth the emergency repairs to replace the AHU return air heating coil valve for the County Building by Temperature Control, Inc. at the cost of $1,797 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Bargy, seconded by Stanek the Chairman be authorized to sign the 2012-2013 Hazardous Materials Emergency Preparedness (HMEP) Grant agreement with the State of Michigan. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

DRAFT

It was moved by Bargy, seconded by Boettcher that the 2013 report to the legislature for the 14th year certification eligibility to the State of Michigan, to allow the County to continue receiving 911 Wireless Funding from the State be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Blackmore that each potential donation to the County be considered and addressed individually on its own merit and conditions. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Drenth that the Maintenance Department be authorized to reinstate the vacant custodial position, at a half time position for a total of 20 hours per week and that the funding be released; and that the hiring process begin; and the starting rate of pay for this position be $12.94 per hour; and will follow the General Unit Wage Scale per the Union Contract. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Blackmore that the County Commissioners Procedures be amended as follows: 3.2 Roll Call Votes. Unless otherwise required by law a roll call vote is not required. A unanimous voice vote upon any action shall be recorded as an unanimous roll call vote. When a voice vote reveals a divided vote on the Board (i.e. more than one “no” vote) the yeas and nays shall be recorded. When there is a divided vote a roll may be conducted upon the request of any member. The names and votes of members shall be recorded in the minutes on any action which is taken by the Board of Commissioners or a committee. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Blackmore that the County Commissioners Procedures be amended to add Public Comment at the end of the agenda and the following language be removed (Public comment by appointment these may be interspersed among the preceding six orders of business as time allows). Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

DRAFT

It was moved by Stanek, seconded by Drenth that the County Clerk's, Chief Deputy, Danell Doucette currently paid at the six month (6) step in the General Union Unit at the rate of $16.23 per hour, be increased to the three year (3) step for Chief Deputy in the General Union Unit at the rate of $17.75 per hour beginning Monday, March 18, 2013 and that a precedent is not being set as the position has been proven to be warranted based on experience, additional work load, and that she was not given a learning period as she is already doing the job and expected to perform at the highest level. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Blackmore, seconded by Dawson to approve the minutes of February 14, 2013 as corrected. Motion carried – unanimous.

Mike Crawford spoke on SCORE a program that offers business counseling and entrepreneur support, offering a new line of business startup classes, "How to Really Start Your Own Business: Practical Information from those who have done it".

The Chairman requested Public Comment: There was none.

The meeting adjourned at 1:30 p.m. to the Call of the Chair.

DRAFT

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Michael Crawford, Chairman

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Sheryl Guy, County Clerk

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, April 11, 2013

Chairman Michael Crawford called the meeting to order at 9:00 a.m.

Present: Jerroll Drenth, Eugene Dawson, Karen Bargy, David Howelman, Michael Crawford, Laura Stanek, Bernard Blackmore, Christian Marcus.

Absent: Ed Boettcher

Pledge of Allegiance to the U.S. flag.

The Chairman requested Public Comment. Linda Gallagher, Chairman of the Petoskey Stone Festival reported on the progress of the Festival scheduled for May 25, 2013. Public comment closed at 9:06 a.m.

Charles Koop reported that the following contracts have been approved by legal counsel: The Antrim County Community Collaboration, the Maximus Consulting Services, Inc. and the Dining Out Program with Shirley's Café and Shirley's Café in the Woods. He is currently working on the Agreement between the County and the Village of Bellaire Richardi Park Lease and Easement.

Peter Garwood stated if time allows members can take a tour of the Meadowbrook Renovation Project after the meeting.

It was moved by Drenth, seconded by Stanek the claims and accounts totaling $225,873.94 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Drenth, seconded by Bargy the County Treasurer purchase a new printer at a cost not to exceed $1,000, and be paid from the Tax Payment Fund – Unrestricted Foreclosure Fees, 1999-2000 funds first and then the 2001 fund for the balance. Motion carried as follows: Yes –Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Drenth, seconded by Stanek that the Information Technology (IT) Department purchase (2) network storage/servers (1) for the Sheriff Department and (1) for the County Building at the cost of $10,035.20 to be paid from the General Fund Capital Outlay cost center as budgeted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

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It was moved by Drenth, seconded by Bargy that up to $1,500, be approved to hire an architect/designer/engineer for the evaluation of the site and provide an estimated cost for construction of a Pavilion at the Elk Rapids Day Park to be paid from Contingencies. Motion as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Drenth, seconded by Bargy the quote from Northern Heating and Refrigeration at the cost of $4,594, be accepted to replace the water heater at the Barnes Park Bathhouse as budgeted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Drenth, seconded by Stanek that the Sheriff be authorized to sign the agreement with Sungard Public Sector Inc., for the Alpha Numeric Paging equipment at the cost of $10,305, to be paid upfront out of the 911 Operating Fund (#261) and to be fully or partially reimbursed by the 2010 Homeland Security Grant. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Drenth, seconded by Bargy that 2 fully equipped squad cars be purchased for the Sheriff Department at the cost of $33,000/each; total being $66,000, all to be paid from the General Fund Capital Outlay cost center as budgeted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Drenth, seconded by Bargy the Prosecuting Attorney Office purchase the General Code software and hardware for implementing Laserfiche Avante System (electronic document management) at the cost of $18,229, to be paid from Fund #218 – Technology Transition Fund. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Drenth, seconded by Bargy that in the 2012 General Fund Budget for Secondary Roads #334 be transferred to the Sheriff Department #301 for the months of October, November and December (the State's first quarter) as follows: Transfer 100% of Sergeant Trish Pratt's wage and benefits from department #334 Secondary Roads to #301 Sheriff department; and transfer 50% of Deputy Mike Bingham's wages and benefits from department #334 Secondary Roads to #301 Sheriff Department; and move gas and oil expenditures totaling $4,821.35 from General Fund – #334 Secondary Road to #301 Sheriff Department gas and oil. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

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It was moved by Drenth, seconded by Bargy that in the 2013 General Fund budget for Secondary Roads #334 that the expenditures for gas and oil #865 for January, February and March totaling $1,316.90 be transferred to the Sheriff Department #301 for gas and oil #865. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Drenth, seconded by Stanek that the invoice from Advanced Awning, Upholstery and Canvas for $1,982.80 to recover the awnings at the Nifty Thrifty building to be paid from Contingencies. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Drenth, seconded by Stanek that the replacement of the failed ice melt system on the northeast corner of the 1905 Courthouse at the cost of $1,650 by Moon Electric Company be approved and paid from the General Fund, 1905 County Building- Building Maintenance. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Drenth, seconded by Howelman that the quote from Northern Heating and Refrigeration to replace the roof top HVAC system that serves the Jail key control area at a cost of $5,207 be paid from the General Fund, Jail Building Maintenance budget. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek; No - Blackmore, Marcus; Absent – Boettcher.

It was moved by Drenth, seconded by Bargy that the invoice from Arndt Electric for the replacement of the damaged parking lot light pole at a cost of $970 be paid from the General Fund County Building-Building Maintenance budget. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

Dean Pratt spoke on a future K-9 Program. It was recommended that he take this request to the Health, Animal Control and Public Safety Committee for review and consideration in the 2014 budget.

David Wentworth spoke on the future of the proposed Pavilion at the Elk Rapids Day Park, in memory of his mother and offered the support of his family on this proposed project. Sherrill DeCamp and Becky Lancaster from Art Rapids also spoke in support of the future Pavilion at the Park.

Carl Goeman presented the Emergency Services Department 2012 Annual Report.

It was moved by Stanek, seconded by Bargy the Emergency Services Department 2012 Annual Report be accepted. Motion carried all members present voting yes.

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Director Robert Englebrecht presented the 2013 Equalization Report and the 2012 Annual Report.

(See pp.)

It was moved by Blackmore, seconded by Drenth the 2013 Equalization Report and the 2012 Annual Report be accepted. Motion carried all members present voting yes.

Mike Woods of the Northwest Michigan Council of Governments spoke on the 2012 Asset Management Report for area roads. Burt Thompson also offered information on the subject.

Register of Deeds Patty Niepoth presented the 2012 Register of Deeds Annual Report.

It was moved by Howelman, seconded by Dawson that the Register of Deeds 2012 Annual Report be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Blackmore, Marcus; No – Stanek; Absent – Boettcher.

Marna Robertson gave the Meadowbrook Medical Care Facility 2012 Annual Report.

It was moved by Blackmore, seconded by Howelman that Meadowbrook Medical Care Facility 2012 Annual Report be accepted. Motion carried all members present voting yes.

David Schultz gave the Meadowview Apartments 2012 Annual Report.

It was moved by Blackmore, seconded by Marcus that Meadowview Apartments 2012 Annual Report be accepted. Motion carried all members present voting yes.

Alexis Kaczynski gave the North Country Community Mental Health 2012 Annual Report.

It was moved by Blackmore, seconded by Howelman that North Country Mental Health 2012 Annual Report be accepted. Motion carried all present voting yes.

Joe Meyers spoke on the Elk Rapids Chain O'Lakes Kayak Festival currently scheduled for August 2014. Area Chambers: Bellaire, Central Lake, Ellsworth and Elk Rapids are meeting to work out the logistics and seeking funds to advertise to hire a coordinator for event.

It was moved by Stanek, seconded by Howelman the funding be released and the hiring process be authorized for the replacement of a full time custodian with benefit package afforded by the Union Contract currently held by retiring Janet Oliver. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

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It was moved by Stanek, seconded by Drenth the wages for the Barnes Park Seasonal Employees for 2013 be increased by 2.5%. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Stanek, seconded by Blackmore the proposed Antrim County Freedom of Information Act (FOIA) Procedures, Guidelines, Fees Policy be adopted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Stanek, seconded by Blackmore the proposed amendments to the Antrim County Per Diem Policy originally adopted September 14, 2006 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Stanek, seconded by Dawson the Chairman be authorized to sign a contract with the Antrim County Community Collaborative (ACCC) with an appropriation of $8,000 be paid to MSU and paid from the General Fund budget, Appropriations. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Bargy, seconded by Howelman the Chairman be authorized to sign a contract with amendments to the 2010 and the 2011 Emergency Management Preparedness Grants (EMPG), resulting in additional funding to the County. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Dawson, seconded by Marcus the Chairman be authorized to sign a renewal contract for the Antrim County Airport Private Hanger Lease between Antrim County and Dorothy A. Gerrity, term of no longer than twenty (20) years commencing April 1, 2013, and to expire on April 1, 2033. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Dawson, seconded Bargy the Chairman be authorized to sign the contract with Mead Hunt Project No: 0112710-13-588.01 for $13,352.86 for Professional Engineering Service to design the Parking Lot Rehabilitation Project; county portion to be 5% or $667.64. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

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It was moved by Howelman, seconded by Blackmore the Chairman be authorized to sign the Dining Out Program agreements with Shirley's Café and Shirley's Café in the Woods. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Blackmore, Stanek, Marcus; No – None; Absent – Boettcher.

It was moved by Howelman, seconded by Blackmore the Chairman be authorized to sign the Record of Action Loan Cancellation – Discharge of Mortgage and/or Note and Write off of the Debt as follows:

348 E. Elder Road Mancelona MI $12,461.00

Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Howelman, seconded by Drenth that for the Meadowbrook Renovation project, Owner Change Order #8 totaling $99,852 be approved and added to Contingencies. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Howelman, seconded by Drenth the application for payment from the Christman Company for work at the Meadowbrook Medical Care Facility renovation project totaling $845,853.79 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Howelman, seconded by Drenth that $4,643 of savings (50%) realized in the year 2012 from the energy savings measures taken in 2010 be placed into the Energy Savings Fund#242. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Blackmore, seconded by Dawson the Chairman be authorized to sign the Agreement between the County of Antrim and The Village of Bellaire for the walking path lease agreement for 50 years after review and approval of legal counsel. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Marcus, seconded by Dawson that the Soil Erosion Officer, be approved to assist the townships with their Road Ending/Public Access Sites as needed. Motion carried all present voting yes.

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It was moved by Blackmore, seconded by Drenth to approve the minutes of March 14, 2013 as written. Motion carried all present voting yes.

The Chairman requested Public Comment: There was none.

The meeting adjourned at 2:00 p.m. to the Call of the Chair.

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Michael Crawford, Chairman

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Sheryl Guy, County Clerk

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ANTRIM COUNTY BOARD OF COMMISSIONERS ***DRAFT*** Thursday, May 9, 2013

Vice-Chairman Bernard Blackmore called the meeting to order at 9:00 a.m.

Present: Jerroll Drenth, Eugene Dawson, Karen Bargy, Ed Boettcher, David Howelman, Laura Stanek, Bernard Blackmore, Christian Marcus.

Absent: Michael Crawford

Pledge of Allegiance to the U.S. flag.

The Vice Chairman requested Public Comment: Marna Robertson, Director Meadow Brook Medical Care Facility spoke on Survey Protocol and public relations. Sam Cataldo and Jim Ellavich spoke on their concerns with the group "Freedom Advocates" and their agenda.
Public comment closed at 9:08 a.m.

Vice Chair Bernard Blackmore announced that each year at the Mechanical Inspectors Association of Michigan Spring Conference, the Board of Directors presents the Carl Adamko Award.

"Inspector of the Year"
ROBERT MASSEY
ANTRIM COUNTY BUILDING OFFICIAL

This year is the 19th recipient of this award by the Mechanical Inspectors Association of Michigan. Congratulations, on receiving this award from your peers and for your dedication to your work and the citizens of Antrim County.

Fred Sittles spoke on the utility rate increases in Antrim County due to the 2008 Revision to Energy Laws Public Act 167- Self Regulation of Electric Co-ops.

Ed Boettcher presented and demonstrated a project he has been working on to present Committee minutes during the board meetings from his laptop onto the screen. The images will allow the public to view the documents and attachments with the board and will demonstrate transparency. He stated that his future goal is to have all documents saved to a flash drive, then downloaded to laptop computers for meetings. This process could greatly reduce the use of paper and postage used when mailing out packets to board members.

Charlie Koop announced that the house located at 422 Elm Street, Mancelona MI has been sold. Action needs to be taken to authorize the Chairman and Clerk to sign the deed, and authorize a signer to sign all of the closing statements and documents.

It was moved by Howelman, seconded by Marcus that the Chairman and Clerk be authorized to sign the deed for the sale of property located at 422 Elm Street, Mancelona MI. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford.

It was moved by Howelman, seconded by Marcus that the Housing Director Patricia Lowery be authorized to sign all closing documents related to the sale of property located at 422 Elm Street, Mancelona, MI. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford.

Peter Garwood reported that he has been contacted by Christman Company, and that the Fire Marshall has inspected the generator at the Meadow Brook Medical Care Facility and that the generator will have to be relocated.

David Howelman requested that the Board honor two community members that have lost their lives, for their dedication to the Community.

Brent Nelson of Shanty Creek
Jack Norris of Three Lakes Association

It was moved by Drenth, seconded by Stanek the claims and accounts totaling $252,208.52 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford.

It was moved by Drenth, seconded by Stanek a budget amendment be approved to the General Fund budget for transfers from the General Fund – Fringe Benefit cost center to each department's cost center to cover the 2013 workers' compensation insurance premiums. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford.

It was moved by Drenth, seconded by Bargy the General Fund/Other Fund budget amendments resulting in Revenue Increase for the General Fund of $32,020.25, and the Revenue Increase for the Other Funds of $26,465.00 , total Revenue Increase $58,585.25 be approved as follows:

GENERAL FUND

689.003	Workers Compensation Dividend	$15,521.00
425.002	P.I.L.T.	5,627.66
548.000	Grants – Vests	3,240.50
633.060	Digital Data Copies	2,890.93
630.060	Inmate Reimbursement – Medical	1,679.16
612.050	Treasurer Tax Searches	1,061.00
612.020	Treasurer Tax Histories	707.50
627.010	Abstract	542.00
608.020	Circuit Court Judgment Fee	315.00
481010	New – Concealed Weapons Permit	308.00
659.000	Restitution Received for Damages	127.50

Budget Amendments Revenue increase continued.

Total Revenue Increase – GENERAL FUND			$32,020.25
OTHER FUNDS			
234	From Antrim Creek Endowment	$ 6,465.00	
280	Grant – From G.T. Bank	20,000.00	
Total Revenue Increase - OTHER FUNDS			$26,465.00

Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford.

It was moved by Drenth, seconded by Bargy that the quote for the repair and replacement of a new Fiber-Optic Vault located adjacent to the Bellaire Senior Center by Thomas Communications Inc., at the cost of $1,685 and the installation of Pipe Markers to protect the vault be installed at the cost of $400.00, total cost $2,085, to be paid from the General Fund, Computer Services- Computer Cable cost center be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford.

It was moved by Drenth, seconded by Bargy that the Information Technology (IT) Department be approved to purchase of a new firewall from Common Sense Computing, for the FortiGate-300C Hardware plus one (1) year 24X7 Forticare and FortiGuard Bundle at the cost of $5,148, and approximately $3,000 for the maintenance agreement each year to be paid as budgeted from the General Fund, Computer Cost Center for operating. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford.

It was moved by Drenth, seconded by Bargy the purchase of five (5) monitors from EDS/State of Michigan, for the Prosecuting Attorney Office at the cost of $154.73 each for a total cost of $773.65 to be paid from the General Fund, Capital Outlay- Equipment Prosecuting Attorney be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus, No – None; Absent – Crawford.

It was moved by Drenth, seconded by Bargy that the transfer from Fund #144 Gas and Oil Royalty Revenues for (2012 revenue transfer of $2,285.01 and 2013 revenue transfer of $1,760.71) for a total of $4,045.71 be transferred to the Airport Operating Fund #581. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford.

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It was moved by Drenth, seconded by Bargy the gas and oil revenues for the Airport property be receipted into the Airport Operating Fund #581, and remain in Fund #581 effective May 1, 2013 and the General Fund appropriation to Fund #581, Airport Operating Fund be reduced by the amount of gas and oil revenue received for each year. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford.

It was moved by Drenth, seconded by Howelman the County allocated millage for 2013 operating be set at 5.4 mills. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford.

It was moved by Drenth, and seconded by Bargy the chairman be authorized to sign the Fleet Fuel Wright Express Fuel Card contract and that a policy be drafted for use of the cards by appropriate employees. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford.

It was moved by Drenth, seconded by Stanek the purchase and placement of eight green and white road signs (Alba – 1, Kewadin – 2, Ellsworth – 2, and Alden – 3), indicating the locations of the Recycling Centers by the Antrim County Road Commission at the cost of $1,200 be approved and paid from the County Wide Recycling Fund budget, Fund #226, Recycling Appropriation for advertising. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford.

It was moved by Drenth, seconded by Dawson the invoice for the inspection and report on the Bellaire Dam by Jim Coughlin at the cost of $1,070 be approved and paid from Fund #220 Special Assessment- Dams. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford.

It was moved by Drenth, seconded by Stanek the contract issued to Northern Heating and Refrigeration for the replacement of the roof top HVAC unit that services the key control area at the jail, be changed to K & K Heating and Cooling as the contractor has purchased Northern Heating and Refrigeration, additional cost of project be increased by $349, to meet contractor K & K Heating and Cooling reduction in bid for a total of $5,556 to be paid from Fund #470 Capital Projects. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Stanek, Blackmore, Marcus; No – Boettcher; Absent – Crawford.

It was moved by Drenth, seconded by Bargy the chairman be authorized to sign Agreement between Antrim County and Edward P. Smith Tuition Reimbursement with changes, employee of the Antrim County Sheriff Department not to exceed $2,200 and to be paid from the General Fund Sheriff Department Training cost center. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford.

Patrick Cudney, Michigan State University District Coordinator presentation on the MI Spartan Impact Web site.

Daniel Bean gave the Antrim County Sheriff s' Office 2012 Annual Report.

It was moved by Drenth, seconded by Bargy the Sheriff Office 2012 Annual Report be accepted. Motion carried all members present voting yes.

John Strehl gave the Airport 2012 Annual Report.

It was moved by Dawson, seconded by Howelman the Airport 2012 Annual Report be accepted. Motion carried all members present voting yes.

Valarie Craft gave the Information Technology (IT) 2012 Annual Report.

It was moved by Howelman, seconded by Dawson the Information Technology 2012 Annual Report be accepted. Motion carried all members present voting yes.

Richard Hannan gave the Grass River Natural Area 2012 Annual Report.

It was moved by Dawson, seconded by Howelman the Grass River Natural Area 2012 Annual Report be accepted. Motion carried all members present voting yes.

Joseph Variot gave the Antrim County Fair Board 2012 Annual Report.

It was moved by Howelman, seconded by Dawson the Antrim County Fair Board 2012 Annual Report be accepted. Motion carried all members present voting yes.

Andrew Knott gave the Watershed Center Grand Traverse Bay Annual Report - Antrim County Activities 2012-2013.

It was moved by Dawson, seconded by Howelman the Watershed Grand Traverse Bay Annual Report Antrim County Activities 2012-2013 be accepted. Motion carried all present voting yes.

Carol Doherty and Karen Szcodronski gave the Antrim County Community Collaborative 2012 Annual Report.

It was moved by Stanek, seconded by Howelman the Antrim County Community Collaborative 2012 Annual Report be accepted. Motion carried all present voting yes.

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It was moved by Stanek, seconded by Drenth the County Administrator be directed to write a letter to request the State of Michigan increase road funding and to continue to distribute the funding utilizing the current Public Act 51 formula, and send a letter to Governor and the appropriate legislators. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford.

It was moved by Stanek, seconded by Dawson the Chairman be authorized to sign the Agreement between Antrim County and the Goodwill Industries on behalf of the Antrim County Community Collaboration for funding of a Coordinator for the Antrim County Community Collaboration after review and approval of legal counsel. The motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford.

It was moved by Stanek, and seconded by Drenth the mileage reimbursement rate be increased from 55 cents per mile to the mileage rate set by the IRS which is 56.5 cents per mile, to be effective June 1, 2013. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Stanek, Blackmore; No – Howelman, Marcus; Absent – Crawford.

It was moved by Stanek, seconded by Drenth to direct the County Administrator to send a communication to the clergy members in the various faiths in Antrim County seeking volunteer clergy members to give the invocation prior to the Board meetings and that the guidelines recommended by legal counsel be accepted. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – Bargy; Absent – Crawford.

It was moved by Stanek, and seconded by Howelman the Freedom of Information Act (FIOA) Procedures, Guidelines, Fees Policy adopted April 11, 2013 be amended. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford.

It was moved by Stanek, seconded by Drenth the Agreement between Antrim County and Charter Communications be approved at the cost of $135.00 per month, effective May 1, 2013, the new agreement will present a savings of $74.99 per month. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford.

It was moved by Stanek, seconded by Drenth the County Administration Committee and the County Administrator be given the authority to hire a full time custodian to replace current employee Janet Oliver retiring May 24, 2013. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford.

DRAFT

It was moved by Howelman, seconded by Marcus the application for payment from the Christman Company for the work at the Meadowbrook Medical Care Facility renovation project totaling $565,745.21 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford; Abstained – Boettcher.

It was moved by Howelman, seconded by Stanek that for the Meadowbrook Medical Care Facility renovation project, Owner Change Order #9 totaling $ 11,353 be approved and added to Contingencies. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford; Abstained – Boettcher.

It was moved by Marcus, seconded by Boettcher the Chairman be authorized to sign the following four (4) B S & A Software Agreements for the Building Department Module as follows: 1. Support Agreement for the Building Department System at the cost of $4,000 per year, 2. Licensing Agreement for the Building Department System at the cost of $19,900, 3. Licensing Agreement for the Field Inspection System $1,800 per year, 4. Support Agreement for the Field Inspection System at the cost of $1,000 per year. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford.

The Vice Chair directed the County Administrator and Legal Counsel to review the American Waste Recycling System Contract.

It was moved by Marcus, seconded by Dawson the emergency tree cutting quote for the Elk Rapids Day Park for the removal of six (6) trees and to top 4-5 trees, at the cost of $1,000 to be approved and paid from the General Fund, Elk Rapids Park - contractual services cost center. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Stanek, Blackmore, Marcus; No – None; Absent – Crawford.

It was moved by Dawson, seconded by Howelman to approve the minutes of April 11, 2013 as written. Motion carried all present voting yes.

The Vice Chairman requested Public Comment at 1:45 p.m.

James Gurr spoke on his appreciation for all the hard work and dedication that the Board Members do for the citizens of Antrim County. Public comment closed at 1:48 p.m.

The meeting adjourned at 1:50 p.m. to the Call of the Vice Chair.

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Bernard Blackmore, Vice Chairman

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Sheryl Guy, County Clerk

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DRAFT

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, June 13, 2013

Chairman Michael Crawford called the meeting to order at 9:00 a.m. **DRAFT**

Present: Jerroll Drenth, Eugene Dawson, Karen Bargy, Ed Boettcher, David Howelman, Laura Stanek, Bernard Blackmore, Christian Marcus.

Absent: None

Pledge of Allegiance to the U.S. flag.

Invocation offered by Marvin Rubingh.

The Chairman requested Public Comment: Brenda Ricksgers, Representative from the Antrim County Farm Bureau spoke of the concerns over the incident in Ellsworth that seized (18) horses from Tim Allen and Tracy Buzzell. She requested that the Board recognize the issues that came from the actions that had been taken and that the County establish a policy to evaluate suspected neglect situations, and announced that the Antrim County Farm Bureau will be sponsoring a picnic fund raiser on behalf of Tim Allen and Tracy Buzzell. Marvin Rubingh, also from the Antrim County Farm Bureau spoke of his support of Mrs. Ricksgers and asked that the Board consider pursuing a large animal veterinarian to be on call for suspected animal neglect cases. Jim Gurr also spoke on his support of the Antrim County Farm Bureau's Representatives. He also thanked the Board for scheduling Sam Cataldo and Jim Ellavich to address the issue "Agenda 21" at the July Board meeting. Linda Gallagher spoke on the success of the Petoskey Stone Festival and thanked the Board for their continued support. Public comment closed at 9:23 a.m.

Scott Papineau gave the Antrim County Surveyor 2012 Annual Report.

It was moved by Blackmore, seconded by Dawson the Antrim County Surveyor 2012 Annual Report be accepted. Motion carried all present voting yes.

Charles Koop requested permission to apply for the Victim Rights Reimbursement grant. Reported he and the Sheriff will be addressing the oversight committee to review a future evaluation and procedure policy when animal neglect incidents are reported and praised the Farm Bureau for their assistance.

It was moved by Bargy, seconded by Drenth that Charles Koop, Prosecuting Attorney be authorized to apply for Victim Rights Reimbursement grant. Motion carried all present voting yes.

Terry Smith, Forest Home Township Supervisor and President of the Ambulance Authority spoke in support of the Intergovernmental Agreement between Antrim County Transportation and the Ambulance Authority Fuel Agreement.

Judge Norman Hayes gave the Antrim County Probate/Family Court 2012 Annual Report.

It was moved by Howelman, seconded by Dawson the Antrim County Probate/Family Court 2012 Annual Report be accepted. Motion carried all present voting yes.

Debra Peters gave the Veterans Affairs 2012 Annual Report.

It was moved by Boettcher, seconded by Dawson the Veterans Affairs 2012 Annual Report be accepted. Motion carried all present voting yes.

Debra Peters, Veterans Affairs Counselor announced that the Common Grant Application from the State of Michigan for Veterans Service Officers in the amount of $10,000 has been awarded to Antrim County, contingent upon her employee Sheryl Eby completing the training accreditation program.

Michael Neubecker gave the Commission on Aging 2012 Annual Report.

It was moved by Boettcher, seconded by Marcus the Commission on Aging 2012 Annual Report be accepted. Motion carried all present voting yes.

Alan Meacham gave the Antrim County Transportation 2012 Annual Report.

It was moved by Howelman, seconded by Drenth the Antrim County Transportation 2012 Annual Report be accepted. Motion carried all present voting yes.

It was moved by Stanek, seconded by Dawson that the Chairman be authorized to sign the Intergovernmental Agreement between Antrim County Transportation Fuel Agreement and the Township Ambulance Authority. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek; No – Blackmore, Marcus; Absent – None.

Joe Elliot, Representative from Gourdie Fraser Inc., gave update on the T.C.E. Plume.

It was moved by Boettcher, seconded by Blackmore that the Chairman and County Clerk be authorized to sign the Lease Agreement and Easement between Antrim County and the Village of Bellaire Richardi Park. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

Patrick Cudney gave the Michigan State University Cooperative Extension 2012 Annual Report.

It was moved by Stanek, seconded by Dawson the MSU Cooperative Extension 2012 Annual Report be accepted. Motion carried all present voting yes.

Al Meacham presented the Board with a plaque from the State of Michigan, commending Antrim County for providing 35 years of public transportation.

DRAFT

The meeting adjourned at 12:00 noon.

The Board members went to Room #211 where lunch was served by the Commission on Aging, Senior Center. Chef Paul Tate prepared lunch and assistant Beth Lacy served members. Presentation was given to the Board on the meal program at the meal sites and meals on wheels, the home delivery program.

The meeting reconvened at 12:40 p.m.

It was moved by Drenth, seconded by Howelman the claims and accounts totaling $251,357.31 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy the Chairman be authorized to sign the Area Agency on Aging (AAA) Funding Application. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek the Board not participate in the Lakes of the North Special Assessment Proxy for Capital Improvements due to the Kitchen Lawsuit Settlement for the properties currently being held by the County due to tax foreclosure process. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek the Board not participate in the Lakes of the North Special Assessment Proxy for Capital Improvements due to the Kitchen Lawsuit Settlement for the two (2) lots the County owns outright, and if the Special Assessment is approved the cost of $200 for the first lot and $1 for the second lot shall be paid at a cost of $201, from General Fund Budget Special Projects for taxes. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No-None; Absent – None.

It was moved by Drenth, seconded by Stanek that the transfer of $1,338.75 from Fund #482 (Capital Projects Elk Rapids Dam/Hydro Electric Restoration) to Fund #142 (Dams Reserve Fund) and that Fund #482 be closed for the year ending 2012, as the project has been completed. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy that Ed Smith, be reimbursed for the class titled Data Intelligence Competitive Theory at the cost of $1,101, per the tuition reimbursement agreement and to be paid from the General Fund Budget Sheriff Department for Training. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy the County Forester, Mike Meriwether be authorized to treat select Ash and Beech trees located on the County forestry parcel on the corner of Ritt Road and Derenzy Road that are becoming infected with the emerald ash borer and the Beech Bark Disease at the cost of $500, to be paid from the Forestry Fund. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; N0 – None; Absent – None.

It was moved by Drenth, seconded by Bargy the emergency repairs to the condenser unit #2 on the County Building by Temperature Control, Inc. at the cost of $4,808.69 be approved and paid from the General Fund County Building for Building Maintenance. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore; No – Marcus; Absent – None.

It was moved by Drenth, seconded by Bargy the quote from Arndt Electric to install new wall mount light fixtures in the County Building stairwells at the cost of $1,227, be accepted and paid from the General Fund, County Building Budget for Building Maintenance. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek to accept the bid from Savage Septic Service to pump the septic tanks for four (4) county sites; Emergency Services, Animal Control holding chamber, Antrim County Transportation and Airport, at a cost not to exceed $760, and to be paid from each department's budget. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek that the County Administrator be directed to write a letter to the Federal Legislators from Michigan and the leadership in the United States Senate and the House of Representatives indicating Antrim County's support for Tax-Free Municipal Bonds. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Dawson, seconded by Bargy that the advertising for a Seasonal part time position at the Airport be waived and a special committee of Pete Garwood, John Strehl and Eugene Dawson be appoved to expedite the hiring process. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Crawford, Stanek, Marcus; No – Boettcher, Howelman, Blackmore; Absent – None.

DRAFT

It was moved by Blackmore, seconded by Dawson the Chairman and County Clerk be authorized to sign the four (4) lease amendments on County properties in Star Township, the leases currently held by Don Yohe NuEnergy Operating Inc., be transferred to Mackinaw Energy, LLC and that Mackinaw Energy, LLC be approved to purchase insurance policies for any issues with the leases instead of requiring a bond. Leases as follows:

1. Amendment to Right of Way Grant and Easement
   SE/4 of SW/4 of Section 26, Township 30 North, Range 5 West, Star Township, Antrim County
2. Amendment to Site Release; Well Site
   Star Township, Town 30, North, Range 5 West, Section 26, SE/4 of SW/4
3. Amendment to Right of Way Grant and Easement
   W/2 of SW/4 OF SE/4 of Section 27, Township 30 North, Range 5 West, Star Township, Antrim County
4. Amendment to Site Release; Well Site
   Township 30, North-Range 5 West Star Township Section 27: W/2 of SW/4 of SE/4

Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Blackmore, seconded by Dawson the Antrim County Parks, Lands and Recreation Plan proceed to Public Hearing to be held Tuesday, July 16, 2013 at 1:00 p.m. during a Special Parks, Lands and Recreation Committee meeting in the Board of Commissioners' Room. Motion carried – unanimous.

It was moved by Boettcher, seconded by Stanek that the Capital Improvement Program Process be approved with the exception of the rating tool and scoring matrix. Motion carried – unanimous.

It was moved by Howelman, seconded by Drenth that for the Meadowbrook Medical Care renovation project, Owner Change Order #10 totaling $12,698.00 be approved and added to Contingencies. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Abstained – Boettcher; Absent – None;

It was moved by Howelman, seconded by Drenth the application for payment from the Christman Company for the work at the Meadowbrook Medical Care Facility renovation project totaling $503,185.30 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Abstained – Boettcher; Absent – None.

It was moved by Boettcher, seconded by Howelman to approve the minutes of May 9, 2013 as written. Motion carried – unanimous.

Bernard Blackmore and Christian Marcus left the meeting at 2:20 p.m.

DRAFT

It was moved by Stanek, seconded by Boettcher that the Antrim County Housing Committee Chairman, Bernard Blackmore be authorized to sign the "Partial Discharge of Mortgage" for the project of the Housing Program for Jason M. and Mary O. Merchant, to correct the property description. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek; No – None; Absent – Blackmore, Marcus.

RESOLUTION #10-13 by Laura Stanek, seconded by Ed Boettcher

WHEREAS, Antrim County is interested in continuing efforts to provide affordable housing opportunities for its low and very low-income residents.

WHEREAS, the Antrim County Board of Commissioners is interested in applying for a Homeowner Grant (CDBG HO)

WHEREAS, said Board of Commissioners accept the Recommendation of Housing Director, Patricia J. Lowery to apply for funding in the amount of up to $181,000.00;

WHEREAS, said Board of Commissioner's authorize the Chief Official to sign said application forms as required;

THEREFORE BE IT RESOLVED, that the Antrim County Board of Commissioners authorize Patricia J. Lowery to prepare and submit the application for funding through The Michigan State Housing Development Authority's Housing Resource Fund.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek;
No – None;
Absent – Blackmore, Marcus.

RESOLUTION #10-13 DECLARED ADOPTED

RESOLUTION #11-13 by Laura Stanek, seconded by Jerroll Drenth

This resolution reaffirms the Fair Housing dated August 3, 1997 and will be reviewed annually.

WHEREAS, Patricia J. Lowery was appointed the contact person for the Antrim County Housing Committee August 3, 1997. Ms. Lowery is informed of the Fair Housing laws and is available Monday-Friday in Antrim County at 203 E. Cayuga Street, Bellaire, MI 231-533-8727 from 9:00 a.m. – 5:00 p.m.

WHEREAS, Antrim County Housing Committee will update a Community Profile for Antrim County annually & maintain a Fair Housing log & Fair Housing Resource listing & referral system as well as marketing the program for new contractors to include women & minority.

Resolution #11-13 – continued.

And

WHEREAS, Patricia J. Lowery, Director of Antrim County Housing Committee will market MSHDA housing program to include all qualified minority and women applicants.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek;
No – None;
Absent – Blackmore, Marcus.

RESOLUTION #11-13 DECLARED ADOPTED

The Chairman directed Charles Koop, legal counsel to review the documents on the closing of the Antrim- Kalkaska Landfill and the post monitoring issues.

The Chairman requested Public Comment: There was none.

The meeting adjourned at 2:45 p.m. to the Call of the Chair.

_____
Michael Crawford, Chairman

_____
Sheryl Guy, County Clerk

DRAFT

ANTRIM COUNTY BOARD OF COMMISSIONERS DRAFT Thursday, July 11, 2013

Chairman Michael Crawford called the meeting to order at 9:00 a.m.

Present: Jerroll Drenth, Eugene Dawson, Karen Bargy, Ed Boettcher, David Howelman, Michael Crawford, Laura Stanek, Bernard Blackmore, Christian Marcus.

Absent: None

Pledge of Allegiance to the U.S. flag.

Invocation offered by Jarris Rubingh.

The Chairman requested Public Comment: Bill Wiltse, Jarris Rubingh, Nadine DeYoung, Bruce Chellis, Stacey Conant and Marvin Rubingh all spoke of their concerns on the bills that are mounting for Tim Allen and Tracey Buzzell over the seized (18) horses in Ellsworth. Penny Rogers, co-chair of Meadow Brook Family and Friend Council spoke of their concerns with the administration and board of Meadowbrook. Gerald Jenkins spoke on his cat rescue efforts and a complaint with Antrim County Building Department. Public comment closed at 9:45 a.m.

Amy Beyer gave the Conservation Resource Alliance 2012 Annual Report.

It was moved by Blackmore, seconded by Howelman the Conservation Resource Alliance 2012 Annual Report be accepted. Motion carried all present voting yes.

Robert Schlueter gave the Area Aging Northwest Michigan 2012 Annual Report.

It was moved by Howelman, seconded by Dawson the Area Aging Northwest Michigan 2012 Annual Report be accepted. Motion carried all present voting yes.

Burton Thompson gave the Antrim County Road Commission 2012 Annual Report.

It was moved by Howelman, seconded by Dawson the Antrim County Road Commission 2012 Annual Report be accepted. Motion carried all present voting yes.

RESOLUTION #12-13 by Ed Boettcher, seconded by Bernie Blackmore

WHEREAS, In August 2012 the Antrim County Board of Commissioners approved submission the 3-year Plan and Application to the Department of Corrections, Office of Communication Alternatives (Resolution 22-2012); and

WHEREAS, the grant was the three (3) years starting with Fiscal year 2013 and was consistent with the prior year's funding amount; and,

Resolution #12-13 – continued.

WHEREAS, now, the funding amount has been amended by the state and the community corrections manager has prepared the updated application for FY 2014; and,

WHEREAS, Contract Change Notice Number 1 to Grant No. CPS-2013-3-28 shows a decrease in the amount of $27,234.00 per year, beginning with the FY 2013 contribution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS, THAT Antrim County ratify the submission of the Community Corrections FY 2014 Grant Application and Plan as presented.

BE IT FURTHER RESOLVED THAT ANTRIM COUNTY acknowledge Contract Change Notice Number 1 decreasing funding in the amount of $27,234.00 per year beginning with the FY 2013 contribution.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus;
No – None;
Absent – None.

RESOLUTION #12-13 DECLARED ADOPTED.

Sherry Comben, County Treasurer, presented her 2012 County Treasurer Annual Report.

It was moved by Blackmore, seconded by Stanek the County Treasurer's 2012 Annual Report be accepted. Motion carried all present voting yes.

Christy Roman, Antrim Conservation District, Executive Director, presented the Antrim Conservation District 2012 Annual Report.

It was moved by Dawson, seconded by Howelman the Antrim Conservation District 2012 Annual Report be accepted. Motion carried all present voting yes.

Heidi Shaffer, Antrim Conservation District Soil Erosion Officer, presented the Antrim County Soil Erosion 2012 Annual Report.

It was moved by Drenth, seconded by Dawson the Antrim County Soil Erosion 2012 Annual Report be accepted. Motion carried all present voting yes.

DRAFT

Andy Hayes gave the Northern Lakes Economic Alliance 2012 Annual Report.

It was moved by Dawson, seconded by Howelman the Northern Lakes Economic Alliance 2012 Annual Report be accepted. Motion carried all present voting yes.

Bob Haske, Staff Accountant from Anderson, Tackman & Company, PLC, Certified Public Accountants, presented the Antrim County 2012 Audit.

It was moved by Howelman, seconded by Dawson the Antrim County 2012 Audit report be accepted. Motion carried all present voting yes.

Judge Thomas J. Phillips with Judge Michael J. Haley, and Carol Stocking, Court Administrator presented the 86th District Court 2012 Annual Report.

It was moved by Stanek, seconded by Howelman the 86th District Court 2012 Annual Report be accepted. Motion carried all present voting yes.

Sam Cataldo with Dan Sagady and Jim Ellavich spoke on the negative impact of group "Agenda 21".

Jill Porter gave the 2012 Traverse District Library 2012 Annual Report.

It was moved by Boettcher, seconded by Dawson the Traverse District Library 2012 Annual Report be accepted. Motion carried all present voting yes.

The meeting adjourned at 12:30 p.m.

The Board members traveled to the Antrim County Airport for Pilot Appreciation Day where there was lunch and the opportunity to visit Airport and pilots.

The meeting reconvened at 1:30 p.m.

Ed Boettcher did not return to meeting after lunch break.

Linda Yaroch and Scott Kendzierski gave the 2012 Health Department of Northwest Michigan Annual Report.

It was moved by Howelman, seconded by Stanek the Health Department of Northwest Michigan 2012 Annual Report be accepted. Motion carried all present voting yes.

DRAFT

Housing Director, Patricia Lowery gave her 2012 Annual Report.

It was moved by Stanek, seconded by Howelman the 2012 Housing Annual Report be accepted. Motion carried all present voting yes.

Pat Simmons, Director, Antrim County Department of Human Services gave the 2012 Annual Report.

It was moved by Blackmore, seconded by Stanek the Antrim County Department of Human Services 2012 Annual Report be accepted. Motion carried all present voting yes.

Debra Haydell, County Accountant, gave her 2012 Annual Report.

It was moved by Stanek, seconded by Blackmore the County Accountant 2012 Annual Report be accepted. Motion carried all present voting yes.

Peter Garwood, County Administrator, presented his County Administration County Planner 2012 Annual Report.

It was moved by Drenth, seconded by Dawson the County Administration County Planner 2012 Annual Report be accepted. Motion carried all members present voting yes.

It was moved by Drenth, seconded by Stanek the claims and accounts totaling $313,441.95 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Drenth, seconded by Bargy that the County upfront the funds for three (3) projects for Emergency Services Coordinator, to be paid out of Contingencies and the funds reimbursed from the 2011 Homeland Security Grant, due to new State rules and the projects are as follows: (1) Ancillary equipment for the MILO Range 3000, at the cost of $4,600; (2) Radios for the Courthouse Security officer and assistant at a cost of $10,688.50, cost reduced by $1,500 if ordered by the deadline for a total project cost of $9,188.50; (3) Forensic equipment for Sheriff Department $27,353.88 total cost for the Three (3) projects will be $41,162.38. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

DRAFT

It was moved by Drenth, seconded by Bargy the (2) quotes from Otec, Radio Communication Equipment/Sales and Services; (1) for modification of the radio repeater on top of the File Storage/Evidence Storage Building and to reprogram the jail radios at the cost of $1,130; and (2) to move Jail repeater from the File Storage/Evidence Building to the Jail tower at the cost of $970; for a total of $2,100 be approved and paid from Capital Outlay Jail 101-901-980.301. Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Drenth, seconded by Stanek the invoice from Michigan Horse Welfare Coalition (MHMC) for the care of the 18 horses seized for the care from May 10, 2013 and returned May 17, 2013 at the cost of $2,481.25, be approved and paid from Fund #225 Animal Control Donations. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore; No – Marcus; Absent – Boettcher.

It was moved by Drenth, seconded by Bargy that the (2) quotes be accepted from Engineered Protection Systems, Inc. for equipment and installation of a Door Access System for 911 (2) doors in the Dispatch Area at a cost of $2,495 and (1) Clinton Electronics Vandal Resistant Day/Night Dome Camera and 2.8-10.5mm Lens 700, video surveillance system (dome camera) at the cost of $505, for a total cost of $3,000 to be paid from the Fund #261, 911-Dispatcher budget, Equipment 261-348-980. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Drenth, seconded by Stanek that the Finance Committee Minutes from May 6, 2013 be amended Item #10 Allocated Tax Levy by removing the last sentence which reads, "The corrected amount is $8,992,433." Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Drenth, seconded by Stanek the three (3) year Maintenance Agreement with AT & T, for (2) Polycom Video Arraignment equipment at a cost of $3,540.00, be approved and paid one half - 50% to be paid from the General Fund Family Court budget for Equipment Maintenance 101-132-933 at the cost of $1,770.00, and the remaining one half-50% be paid from the General Fund Prosecuting Attorney Equipment Maintenance budget 101-267-933 $1,770.00. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Drenth, seconded by Stanek the emergency repairs to integrate the Jail Roof Top Unit into the software package that controls the heating and cooling in all main campus facilities by Havel at the cost of $1,266.25 be approved and paid from the General Fund , Jail Building Maintenance. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

DRAFT

It was moved by Drenth, seconded by Stanek to increase the amount approved at the Board meeting February 14, 2013 from $4,000 to $4,452 to contract with DTE Energy for the Antrim County Airport to convert from propane to natural gas for the Maintenance Shed and the Snow Removal Equipment Building, to be paid from the Airport Fund #581. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Dawson, seconded by Bargy the Chairman be authorized to sign a contract for the Antrim County Airport Private Hanger Lease between Antrim County and Joseph W. Gross Trust, term of no longer than twenty (20) years commencing on July 11,2013 and expire on December 31, 2033 contingent upon review by the Prosecuting Attorney. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Bargy, seconded by Howelman that Emergency Services Coordinator, Carl Goeman be authorized to subscribe to Charter Cable at the cost of $59.98 per month, to be paid from the General Fund Emergency Services budget. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Crawford, Blackmore, Marcus; No – Howelman, Stanek; Absent – Boettcher.

It was moved by Bargy, seconded by Howelman the Chairman be authorized to sign the Agreement between Antrim County and the American Red Cross Shelter. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Blackmore, seconded by Marcus the bid of $ 23,924, from Ecklund Forestry, LLC for the timber cut on Simpson Road SW ¼ Section 12 of Custer Township, Antrim County be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Blackmore, seconded by Dawson that the Forester, Mike Meriwether be authorized, to construct a parking lot at the Glacial Hills Pathway and Natural Area on Orchard Hill Road by using the 400 yards of fill from the Antrim County Airport. Motion carried as follows: All present voting yes.

It was moved by Howelman, seconded by Drenth the application for payment from the Christman Company for work at the Meadowbrook Medical Care Facility renovation project totaling $324,499.02 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

DRAFT

It was moved by Howelman, seconded by Drenth that for the Meadowbrook Renovation project, Owner Change Order #11 totaling $47,414.00 be approved and added to Contingencies. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Howelman, seconded by Drenth that the Maintenance Supervisor, David Vitale be authorized to sign the DTE Incentive Application Agreement, for the rebate of $2,000. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Stanek, seconded by Blackmore that the funding for (2) vacant Correction Officer positions be restored and the Sheriff begin the hiring process. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Stanek, seconded by Blackmore that the County Clerk will have a vacant Clerk I position, and that the funds be released (position to be filled from within – Micki Hocking), to reclassify a Clerk II position to a Clerk I position (current employee – Connie Wing), and to change a Clerk II position to a Clerk/Typist position and that the funds be released and County Clerk be allowed to begin the hiring process for the Clerk/Typist position. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Blackmore, seconded by Dawson that the minutes of June 13, 2013 be approved. Motion carried as follows: All present voting yes.

The Chairman appointed Eugene Dawson to the Charlevoix to Traverse City Trail Committee.

It was moved by Stanek, seconded by Blackmore that appointment of Eugene Dawson to the Charlevoix to Traverse City Trail System Committee be approved. Motion carried as follows: All present voting yes.

DRAFT

RESOLUTION #13-13 by Karen Bargy, seconded by Jerroll Drenth

BE IT RESOLVED that the Antrim County Board of Commissioners have reviewed the Fiscal Year 2014-2016 Multi-Year Plan of the Area Agency on Aging of Northwest Michigan and believe that the plan addresses the needs of the aging population in Region 10.

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners approves the Fiscal Year 2014-2016 Multi-Year Plan of the Area Agency on Aging of Northwest Michigan.

Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus;
No – None;
Absent – Boettcher.

RESOLUTION #13-13 DECLARED ADOPTED.

From Administration employees, the Chairman appointed Peter Garwood as delegate and Sheryl Guy as alternate to the Municipal Employees' Retirement System Annual Meeting.

It was moved by Stanek, seconded by Howelman the appointment of Peter Garwood as delegate and Sheryl Guy as alternate to the Municipal Employees' Retirement System Annual Meeting. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

It was moved by Drenth, seconded by Blackmore to approve the request from the Village of Elk Rapids to pave at the Elk Rapids Dam and that the Village of Elk Rapids work with the Dam Operator, Mark Stone and the cost of paving be fully paid by the Village of Elk Rapids. Motion carried as follows: All present voting yes.

The Chairman requested Public Comment. Bill Wiltse spoke of the mounting bills for the care of the seized (18) horses. Jim Gurr spoke of his appreciation for all the hard work, dedication and the caution that is taken when sensitive issues are before them. Public comment closed at 4:35 p.m.

The meeting adjourned at 4:36 p.m. to the Call of the Chair.

_____
Michael Crawford, Chairman

_____
Sheryl Guy, County Clerk

DRAFT

DRAFT

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, August 8, 2013

Chairman Michael Crawford called the meeting to order at 9:00 a.m.

Present: Jerroll Drenth, Eugene Dawson, Karen Bargy, Ed Boettcher, David Howelman, Michael Crawford, Laura Stanek, Bernard Blackmore, Christian Marcus.

Absent: None

Pledge of Allegiance to the U.S. flag.

Invocation offered by Christian Marcus.

The Chairman requested Public Comment: Richard Hannan, Executive Director of Grass River Natural Area Inc. invited the Board to the upcoming educational programs. He requested that Grass River Inc. be allowed to serve alcohol at the GRNA Inc. Annual Meeting with the assurance there would be no excessive imbibing. Public comment closed at 9:07 a.m.

It was moved by Blackmore, seconded by Dawson the request of the G.R.N.A. Inc. to serve alcoholic beverages at the GRNA Inc. Annual Meeting be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Blackmore, Marcus; No – Stanek; Absent – None.

The Chairman requested a moment of silence to honor Charles H. Koop, Prosecuting Attorney on his passing and for his hard work and dedication on behalf of Antrim County, for the last Twenty Three (23) years. The roses and cherries have been placed at Charlie's seat at the Board table in memory of Charlie.

It was moved by Drenth, seconded by Bargy the claims and accounts totaling $317,207.41 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy the County Treasurer, Sherry Comben be approved to purchase a copier at a cost not to exceed $381, and to be paid from the Tax Foreclosure Fund #516201-254-807.002. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek that $12,000 be transferred from the General Fund, Contingencies, to the General Fund, Gun Board 101-428-802 for the cost associated with the Court case McNeil v Antrim County Gun Board. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

DRAFT

It was moved by Drenth, seconded by Bargy that the Sheriff Department be approved to purchase exercise equipment from Sinclair Recreation for the County Jail at a cost of $7,727, to be paid from the Inmate Commissary Fund #267-351-980. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy that two (2) servers be replaced for the Sheriff Department and 911/Dispatch be approved to purchase the servers as quoted from HP for the SQL Server at a cost of $7,245.68 and the Application Server quote from HP at a cost of $6,939.81 total for the (2) servers $14,185.49; and the quote from Gov. Connection at the cost of $6,887.40 for the Microsoft Operating System and SQL Licenses; and the quote from SunGuard at the cost of $9,580 for the migration of the servers, for a total cost of $30,652.89, to be paid as follows: General Fund Capital Outlay Sheriff (101-901-980.301) payment of $15,100, and the 911 Operating Fund (261-348-980) payment of $15,552.92 for a total cost of $30,652.89 to be accepted and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Dawson that the local share for the Antrim County Airport Rehabilitation of the Terminal Parking Lot Grant #2612 be increased by $1,394.00 and be transferred from the County's grant match fund. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Marcus; No – Boettcher, Stanek, Blackmore; Absent – None.

It was moved by Drenth, seconded by Stanek that the invoice for $1,080 for signs at the Willow Day Park from Pleasant Valley Signs be approved and paid from the General Fund Willow Day Park Contractual (101-755-802.766) $1,000, and Willow Day Park , Operating (101-755-741.766) remaining $80.00. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Dawson that the proposal from Environment Architects to complete the engineering work and prepare to bid out the Elk Rapids Day Park Pavilion Project at the cost of $3,500 to be approved and paid from Contingencies. Motion carried as follows: Yes – Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – Drenth; Absent – None.

DRAFT

RESOLUTION #14-13 by Blackmore, seconded by Eugene Dawson

WHEREAS, the County of Antrim has undertaken a Five Year Parks and Recreation Plan which describes the physical features, existing recreation facilities and the desired actions to be taken to improve and maintain the recreation facilities during the period between 2013 and 2018, and

WHEREAS, a public comment session was held on July 26, 2013 at the Antrim County Building to provide an opportunity for citizens to express opinions, ask questions and discuss all aspects of the Recreation Plan, and

WHEREAS, the County of Antrim has developed the plan for the benefit of the entire community

NOW THEREFORE BE IT RESOLVED the County of Antrim Board of Commissioners hereby adopts and to adopt the plan as a document to assist in meeting the recreation needs of the community, and

WHEREAS, after the public meeting, the County of Antrim voted to adopt said Recreation Plan, the County of Antrim Recreation Plan as a guideline for improving recreation for the residents of the County of Antrim.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus
No – None;
Absent – None.

RESOLUTION #14-13 DECLARED ADOPTED.

Terry Smith, Forest Home Supervisor spoke on the progress on the trails of Glacial Hills Pathway and Natural Area and requested approval from the Board to enter onto the Kirkpatrick Forest property.

It was moved by Blackmore, seconded by Howelman that trails be allowed to be constructed on the Kirkpatrick Forest property, to build one large loop and to work with the County Forester, Mike Meriwether. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Blackmore, Marcus; No – Stanek; Absent – None.

It was moved by Marcus, seconded Dawson that the bid be accepted from Northern Restoration and Waterproof Systems, Inc. at the cost of $61,250.00 for the repairs on the Bellaire Dam Project, to be paid from the Dams Reverse Fund #482. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

DRAFT

It was moved by Howelman, seconded by Drenth the application for payment from the Christman Company for work at the Meadowbrook Medical Care Facility renovation project totaling $248,592.84 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Abstained – Boettcher, Absent – None.

It was moved by Howelman, seconded by Blackmore that for the Meadowbrook Renovation project Owner Change Order #12 totaling $40,007.00 be approved and added to Contingencies. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Abstained – Boettcher; Absent – None.

It was moved by Howelman, seconded by Dawson that the emergency repairs at the Antrim County Airport to re-route the drainage piping for the North End Garage by E.H. Niepoth and Sons at the cost of $2,595.00 be approved and paid from the Airport Fund #581-295-932 for Building Maintenance. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Howelman, seconded by Dawson that the emergency repairs to the plumbing at the Antrim County Transportation Building by E.H. Niepoth and Sons at the cost of $6,313.00 be approved and paid from the Antrim County Transportation Fund #588-296-932 for building maintenance. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Howelman, seconded by Dawson that Grass River Natural Area be reimbursed for the payment to repair the circulation pump on the geothermal heat system at the Grass River Center at the cost of $505.75 to be paid from the Grass River Center Fund #468. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Howelman, seconded by Drenth to approve the Bid Specifications for the painting project at the Nifty Thrifty Building, to bid out the project and have the Buildings and Ground Committee open and award the contract. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Howelman, seconded by Stanek that the emergency repair to the Antrim County Jail toilet by Temperature Control at the cost of $767.41 be approved and paid from the General Fund, Jail budget building maintenance. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore; Marcus; No – None; Absent – None.

DRAFT

It was moved by Bargy, seconded by Boettcher that the Terms of Service for the Alpha Numeric Paging Program document be sent to the local emergency services agencies within Antrim County for approval on a voluntary basis. Motion carried – unanimous.

It was moved by Boettcher, seconded by Stanek that the transfer of ownership of the residual camping equipment that was purchased for use at the Miahayan Day Treatment Center/School by Antrim County to be shared by the Boy Scout and Girl Scout Troops of Antrim County. Motion carried – unanimous.

RESOLUTION #15-13 by Eugene Dawson, seconded by Karen Bargy

BE IT RESOLVED that the Antrim County Board of Commissioners does hereby approve the proposed Contract submitted by the Michigan Department of Transportation;

BE IT FURTHER RESOLVED THAT Michael Crawford, Chairman, be authorized and directed to execute the Contract #2013-0396 (Rehabilitation of Terminal Parking Lot) for and on behalf of the Antrim County Board of Commissioners.

Yes- Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Blackmore, Marcus;
No – Stanek;
Absent – None.

RESOLUTION #15-13 DECLARED ADOPTED.

It was moved by Stanek, seconded by Blackmore that Ed Smith be reimbursed for the classes titled “Fraud Evaluation” and “Link and Visual Analysis” at the cost of $2,202, per the tuition reimbursement agreement and to be paid from the General Fund Budget Sheriff Department for Training. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Blackmore that Ed Smith be authorized to enroll in three (3) classes “Introduction to Information and Security” and “All Things Digital” from Ferris and “Public Speaking” through Northwestern Michigan College for the fall semester, reimbursement eligible per tuition reimbursement agreement upon completion and compliance. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Drenth that the County Administrator be directed to draft a Resolution for requesting Full Funding of Revenue Sharing. Motion carried – unanimous.

It was moved by Stanek, seconded by Howelman that the funds be released for the Sheriff to hire for the vacant dispatcher position and authorize the Sheriff to fill the position. Motion carried as flows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Blackmore the Chairman be authorized to sign the Contract for Part Time Nursing Services for the Sheriff Department. Motion carried as follows: Yes - Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Dawson the Board retire to Closed Session to discuss the Antrim County Sheriff Department Corrections/Cooks/Clerical Bargaining Unit Union negotiations with Joe Meyer remaining in the closed session. Motion carried all members present voting yes.

The Board retired to Closed Session at 12:16 p.m.

The Board returned to Open Session at 12:36 p.m.

It was moved by Stanek, seconded by Blackmore that the two (2) year tentative Agreement for the Antrim County Sheriff Department Bargaining Unit for Corrections/Cooks/Clerical be approved and the Chairman be authorized to sign the Contract. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Blackmore, seconded by Dawson that the minutes of July 11, 2013 be approved. Motion carried all present voting yes.

It was moved by Stanek, seconded by Boettcher that the Board approve the closing of the County services (aside from ACT, COA, Airport, Barnes Park, Sheriff Department) from 10:00 a.m. to 2:00 p.m. on Friday, August 9, 2013 to allow the County employees to attend Charlie Koop's funeral; County employees will be compensated for 3 hours (1 hour will be lunch) which will not be taken from employee personal or vacation balances, in order to be paid for the 3 hours, the employee will need to be at work from the start of the work day until 10:00 a.m. and from 2:00 p.m. until the close of the work day. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

DRAFT

The Chairman requested Public Comment. There was no public comment.

The meeting adjourned at 1:15 p.m. to the call of the Chair.

_____
Michael Crawford, Chairman

_____
Sheryl Guy, County Clerk

DRAFT

ANTRIM COUNTY BOARD OF COMMISSIONERS **DRAFT** Thursday, September 12, 2013

Chairman Michael Crawford called the meeting to order at 9:00 a.m.

Present: Jerroll Drenth, Eugene Dawson, Karen Bargy, Ed Boettcher, David Howelman, Michael Crawford, Laura Stanek, Bernard Blackmore, Christian Marcus.

Absent: None

Pledge of Allegiance to the U.S. flag.

Moment of Silence

The Chairman requested Public Comment. There was none.

Peter Garwood, County Administrator reported that a tax bill has been sent to the County from the Echo Township Treasurer for the Six Mile Lake Special Assessment on County owned property at the cost of $272.00 for the 2013 summer tax bill.

It was moved by Stanek, seconded by Drenth that the tax bill from Echo Township Treasurer, for the Six Mile Lake Special Assessment for County owned property at the cost of $272.00 for the 2013 summer tax bill, be paid from the General Fund, Special Projects (101-895-972). Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

The Chairman appointed Cameron Lacy as member of the Board of Canvassers as recommended by the Democratic Party; and James Nothoff as member of the Board of Canvassers as recommended by the Republican Party.

It was moved by Boettcher, seconded by Dawson the appointments of Cameron Lacy and James Nothoff to the Board of Canvassers, terms to expire October 31, 2017 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Blackmore, seconded by Howelman the appointment of Kim Schmidt as Member at Large to the Tax Allocation Board be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Dawson, seconded by Bargy that the invoice from Perfect Fence at the cost of $1,900, for fence repairs be approved. Motion failed as follows: Yes – Dawson, Bargy, Howelman, Crawford; No – Drenth, Boettcher, Stanek, Blackmore, Marcus; Absent – None. Motion Failed.

It was moved by Boettcher, seconded by Drenth that the Airport Manager, John Strehl attempt to get two quotes as required by County policy for the fence repairs at the Airport and not to exceed a cost of $1,900. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Dawson, seconded by Bargy the Chairman be authorized to sign the Memorandum of Understanding Concerning Antrim County Emergency Management's Use of a Building and Certain Lands at the Antrim County Airport. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

Aaron Cook, Director Northern Michigan College Aviation – gave presentation on "The Airspace Proposal"- Unmanned Aircraft - UAV's, handout provided Michigan Advanced Aerial System Consortium.

David Reck reported that he attended the meeting in Alpena, Michigan on August 8, 2013 on behalf of the Board as requested. Although he does not oppose, advised the Board to be cautious, the search is on to find non-military uses of the unmanned Aircraft. Brochures have been published in large quantities which give the impression that Antrim County is a participant of the project.

It was moved by Stanek, seconded by Blackmore that "The Airspace Proposal" be referred to the Administration Committee and Legal Counsel for review as Antrim County has not committed to participate in the application of this project and the County be removed from the literature that is currently being circulated. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Howelman the claims and accounts totaling $298,336.80 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None;

It was moved by Drenth, seconded by Stanek that the transfer of $2,500 from line item 240-257-933.002 (equipment maintenance agreement) to line item 805.015 (computer software & licensing) in the 2013 Equalization/GIS Fund budget. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy to approve a budget amendment in the 2013 General Fund budget for the Tax Allocation Board Department #250, out of Contingencies in the amount of $347. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent - None.

DRAFT

It was moved by Drenth, seconded by Howelman the millage rate for the Meadow Brook Medical Care Facility Operating and Renovations be set at 1.0000 mill. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek the millage rate for the Commission on Aging be set at 0.4000 mill. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy the bids be awarded to the highest bidder for the three vehicles that have been retired from the Antrim County Transportation fleet; Roger Koski for $3,783 for Van #107; Dan Duncan for $ 2,560 for Van #108; James Swain for $2,600 for Bus #402. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek a budget adjustment totaling $110,374, from the 2013 Wireless Fund #262, for the payment to Tele-Rad, Inc. for the Simulcast Project for two (2) separate invoices totaling $95,503.58 as follows; (1) $14,870; and (1) the 3rd Installment for $63,669.06 and the final payment of $31,834.94 to be submitted after completion of project for a total of $110,374.00 Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek that the server replacement request for the Sheriff Department and the 911 Dispatch be approved and paid at the cost of $29,849.23; $20,000 to be paid from the 911 Operating Fund #261 for equipment; and that the remainder of $9,849.23 be transferred from the General Fund - Contingencies to the Sheriff Department budget for equipment maintenance. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek the Maintenance Contract Agreement with Frontier North, Inc. at the cost of $2,805.11 be paid as budgeted from the 2013 - 911 budget, contingent upon legal counsel review. Motion carried as flows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek the millage rate for the E- 911 Operating Fund #261 be set at 0.5000 mill. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

DRAFT

It was moved by Drenth, seconded by Stanek a replacement reach in cooler for the Jail kitchen from Sysco Foods of Grand Rapids at the cost of $2,678.66 to be approved and paid from Capital Outlay Reserve Fund #137. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek that the quote be accepted from Hewitt Packard for the replacement of the County server at the cost of $5,236.60, and to be paid from the General Fund – Capital Outlay for equipment (101-901-980.228) as budgeted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek that $6,200 be added to the budget of the Budget/Accounting Services Department #212, in the General Fund for the hiring of Deyo/Stone Associates, Inc. for services to inventory and appraise all County assets, and that the General Fund, Contingencies Department be reduced by $6,200. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek that a budget transfer of $29,285, be made from the 2013 Grant Match Reserve Fund #161, and increase the Snowmobile Fund #279 budget by $29,285. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek that for the 2013 fiscal year budget, to move 100% of Sergeant Trish Pratt's wages and benefits from the General Fund Department #334 (Secondary Roads) to the General Fund Department #301(Sheriff Department), and to move 50% of Officer Mike Bingham's wages and benefits from the General Fund Department #334 (Secondary Roads) to the General Fund Department #301 (Sheriff Department) be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek to create a new Delinquent Tax Payment Fund for the 2013 Delinquent Taxes, Fund #516213 be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek that a budget transfer be made from Fund # 142, Dams Reserve Fund be decreased by $61,250, and that the General Fund, Dams and Dams Operator Contractual Service (101-442-802) be increased by $61,250. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

DRAFT

It was moved by Drenth, seconded by Stanek the emergency repairs to the gear box on the Bellaire Dam by Gary Sutter at the cost of $587.01 be approved and paid from the General Fund, Dam and Dams Operator, Contractual Services (101-442-802). Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Blackmore, seconded by Dawson that Art Rapids!, be allowed to have a carved pumpkin display in the Elk Rapids Day Park along the trails during the Halloween season. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Blackmore, seconded by Dawson to accept the donation of a painting from Art Rapids!, completed by a local artist Joani Braun, a watercolor painting of "Hardwoods," framed with plaque in the memory of Charles H. Koop. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Marcus, seconded by Dawson that the bid policy be waived and the invoice from Arndt Electric for emergency repairs to replace the switches at the Bellaire Dam prior to the start of project at the cost of $1,565.00, be approved and paid from General Fund, Department Dams and Dams Operator # 101-442-802. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Howelman, seconded by Bargy the application for payment from Christman Company for work at the Meadowbrook Medical Care Facility renovation project totaling $335,720.51 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Abstained – Boettcher; Absent – None.

It was moved by Howelman, seconded by Stanek that for the Meadowbrook Renovation project, Owner Change Order #13 at the cost of $24,875; and Owner Change Order #14 at the cost of $31,168 totaling $56,043 be approved and added to Contingencies. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Abstained – Boettcher; Absent – None.

It was moved by Howelman, seconded by Stanek that the invoice from Rhoads McKee, PC for the legal review for the Meadowbrook MCF Construction project contract review due to delays in the project at the cost of $930 be approved and paid from General Fund for legal services. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore; Marcus; No – None; Abstained – Boettcher; Absent – None.

DRAFT

It was moved by Boettcher, seconded by Stanek the Chairman be authorized to sign the 2013-2014 Child Care Fund Budget Summary. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Boettcher, seconded by Blackmore a Grant in the amount of $175,000 dollars from the Michigan State Housing Development Authority (MSHDA), #MSC-2012-0333-HOA, be accepted and the Chairman be authorized to sign. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent - None.

It was moved by Boettcher, seconded by Blackmore that the Chairman be authorized to sign the Record of Action Loan Cancellation-Discharge of Mortgage and/or Note and Write off the Debt as follows:

8245 Chapman Road, Mancelona, MI $10,000.00

In return for payment of $4,759.50 the balance of the payable portion be approved. Motion carried as follows: Yes- Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Boettcher, seconded by Blackmore the Chairman be authorized to sign the Contract between Antrim County and Northern Lakes Community Mental Health, and Northern Health Care Management, to provide Home and Community based services for the Elderly and Disabled through the Medicaid Waiver Program for the two (2) year period: October 1, 2013 through September 30, 2015 contingent upon legal review and approval. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Blackmore that Detective Ed Smith be reimbursed for the Class titled “Data-Intelligence Computer Theory” from Ferris State University at the cost of $1,101, per tuition agreement contract to be paid from the General Fund Sheriff Training budget (101-301-712). Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent - None.

It was moved by Stanek, seconded by Blackmore the funds be released and the hiring process begin for the soon to be vacated part-time maintenance worker position. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

DRAFT

It was moved by Stanek, seconded by Drenth the Memorandum of Agreement between Center for Shared Solutions and Technology Partnerships and Antrim County that will enable the County to access electronic mapping (GIS) data from surrounding counties when needed during an emergency be approved and authorize the Chairman to sign pending legal review. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Blackmore the funds be released and the hiring process begin for the vacant Associate Planner position and that the Administration Committee and the County Administrator be authorized to hire according to the 2013-Associate Planner Wage Scale. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Howelman the funds be released and the hiring process begin for the vacant Assistant Prosecuting Attorney position. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Blackmore the Appointed Prosecuting Attorney, James Rossiter be paid at the same rate as the previous Prosecuting Attorney, Charles H. Koop, and that the health insurance benefits be reinstated to the position, the salary and stipend figures are as follows until the end of the budget year (December 31, 2013) at which time the Committee will re-evaluate the civil work stipend.

P. A. – Salary	$84,071.70
P.A. Stipend for County Civil Counsel	$16,544.18
P.A. Stipend - Child Support Grant	$ 6,400.00
P.A. Stipend – F.O.I.A. officer	$ 1,530.00

Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Blackmore, seconded by Dawson that the minutes of August 8, 2013 be approved. Motion carried all present voting yes.

It was moved by Howelman, seconded by Stanek the Board retire to Closed Session to discuss the Antrim County Sheriff Department Command Unit, Deputies and Dispatchers Bargaining Units negotiations with Peter Garwood remaining in the closed session. Motion carried all present voting yes.

DRAFT

The Board retired to Closed Session at 1:09 p.m.

The Board returned to Open Session at 1:25 p.m.

It was moved by Boettcher, seconded by Blackmore that the Three (3) year tentative Agreement for the Antrim County Sheriff Department Bargaining Units for the Deputies and Dispatchers and the Command Unit be approved and the Chairman be authorized to sign the Contracts. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

The Chairman requested Public Comment. There was no public comment.

The meeting adjourned at 1:35 p.m. to the call of the Chair.

_____
Michael Crawford

_____
Sheryl Guy, County Clerk

DRAFT

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, October 10, 2013

Chairman Michael Crawford called the meeting to order at 9:00 a.m.

Present: Jerroll Drenth, Eugene Dawson, Karen Bargy, Ed Boettcher, David Howelman, Michael Crawford, Laura Stanek, Bernard Blackmore, Christian Marcus.

Absent: None

Pledge of Allegiance to the U.S. flag.

Invocation offered by Marvin Rubingh

The Chairman requested Public Comment. Sheriff Dan Bean presented Mothers Against Drunk Drivers (MADD), lapel pins to the following officers from the Antrim County Sheriff Department:

Trisha Pratt, Brian Knight, Mark McCool and Michael Bingham

Marvin Rubingh and Bill Wiltse spoke on their concerns regarding the progress of the Large Animal procedures and protocol policy and encouraged the Board to finalize and adopt. Public comment closed at 9:11 a.m.

Sherri DeCamp, Representative from Art Rapids! presented to the Board a painting named "Hardwoods" by Artist Joani Braun in Honor of

CHARLES H. KOOP

A friend of the Arts, in and for appreciation for his dedication and support of the Art Rapids!

Prosecuting Attorney James Rossiter reported that he continues to work on the civil issues and introduced Erin House, his choice for the vacant Assistant Prosecutor position pending her pre-employment screening.

It was moved by Drenth, seconded by Stanek that the veterinary invoice from Jensen Animal Hospital for costs associated with the Buzzell/Allen horse confiscation issue be approved and paid at the cost of $1,170.25 from the Animal Control Donation Fund #225. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy the claims and accounts totaling $ 240,278.61 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

DRAFT

RESOLUTION #16-13 by Jerroll Drenth, seconded by Karen Bargy

Resolution to authorize Mancelona Township
Summer Collection of 7.050 mills or as authorized in 2014
Accelerated Millage per Public Act 184 and 185 of 2012 MCL 211.44a (2) (b)

WHEREAS, the State of Michigan has approved Public Acts 184 and 185 of 2012 providing local tax collecting units the option of accelerating certain millages from the winter tax collection levy to the summer tax collection levy if the tax and other amounts billed total $100 or less; and

WHEREAS, the Township of Mancelona levies 7.050 mills or as authorized as part of the winter tax collection levy and will have over 3,500 tax bills that could be collected as part of the 2013 summer tax collection levy and save the Township expenses for preparing, mailing, and collecting the taxes; and

WHEREAS, the Township wishes to save their resources and take advantage of the option of accelerating the winter tax levy to the summer tax levy for bills of $100 or less,

NOW, THEREFORE BE IT RESOLVED, that pursuant to MCL 211.44a (2) (b) the Antrim County Board of Commissioners authorizes the summer tax collection in July 2014 for the property tax bill amounts that will total $100 or less per individual tax bill and that otherwise would be collected as part of the 2014 winter tax levy.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus;
No – None;
Absent – None.

RESOLUTION #16-13 DECLARED ADOPTED.

It was moved by Drenth, seconded by Stanek that the Chairman be authorized to sign the lease agreements for a RICOH MP 301SPF copier for the Prosecuting Attorney's Office and a RICOH MP 5002SP for the shared copier on the main floor of the 1905 Courthouse for 5 years pending legal review. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy to advance funds for projects in which funds will be reimbursed by the State through the 2011-2012 Homeland Security Grant from the General Fund Capital Outlay Sheriff #101-901-980.301 as follows: Forensic Training for Detective Smith at the cost of $5,597.01; Forensic Equipment at the cost of $3,617.01; and Wiring the shelter in Elk Rapids to accept a generator hook up at the cost of $5,000; for a total of cost of $14,214.02. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

DRAFT

It was moved by Howelman, seconded by Boettcher the Chairman be authorized to sign the 2013 Emergency Performance Grant (EMPG) Annual Grant Agreement with the State of Michigan to partially fund the position of Carl Goeman, Emergency Services Coordinator. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Howelman, seconded by Boettcher the Chairman be authorized to sign the 2014 Emergency Management Work Plan. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Howelman, seconded by Boettcher that the invoice for body work for the Emergency Services vehicle Crown Victoria from Chain O' Lakes at the cost of $662 be approved and paid from the General Fund Emergency Services budget. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Howelman, seconded by Boettcher that the Chairman be authorized to sign the Community Corrections Contract Agreement between Antrim County and Grand Traverse County. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Howelman, seconded by Boettcher the Sheriff Department be approved to attempt to sell the old analog phone system and a Rescue Star computer system on the internet. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Howelman, seconded by Boettcher that the 911 equipment maintenance contract with Frontier be approved at the cost of $2,805.17 and be paid from the 911 Fund #262. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Howelman, seconded by Stanek the application for payment from the Christman Company for work at the Meadowbrook Medical Care Facility renovation project totaling $496,766.48 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Abstained – Boettcher; Absent – None.

It was moved by Howelman, seconded by Drenth that for the Meadowbrook Renovation project, Owner Change Order #15 totaling $38,976.00 be approved and added to Contingencies. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Abstained – Boettcher; Absent – None.

The Public Hearing on the approved millage for 2014 county operations and the 2014 General Fund and Other Fund budgets opened at 10:00 a.m. Jerroll Drenth explained the proposed 2014 General Fund and Other Fund budgets. The Hearing ended at 10:30 a.m.

DRAFT

RESOLUTION #17-13 by Jerroll Drenth, seconded by Karen Bargy

RESOLUTION TO ADOPT THE 2014 ANTRIM COUNTY
GENERAL FUND AND OTHER FUNDS BUDGETS
GENERAL APPROPRIATIONS ACT AND MILLAGES
AS AMENDED

WHEREAS, the Antrim County Board of Commissioners has set the millage rate of 5.40 for General Operating, 0.40 for Commission on Aging, 0.50 for 911 Central Dispatch and 1.00 for Meadowbrook Medical Care Facility Operating and Renovations, and

WHEREAS, the Finance Committee has prepared and is recommending a General Fund budget based on the millage rate of 5.40 for General Fund operations,

THEREFORE BE IT HEREBY RESOLVED that the Antrim County Board of Commissioners reaffirms the following millage rates are 5.40 for General Operating, 0.40 for Commission on Aging, .50 for 911 Central Dispatch and 1.00 for Meadowbrook Medical Care Facility Operating and Renovations, and

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners adopts the following General Fund budget for 2014:

Beginning Fund Balance January 1, 2014		$6,330,654
Revenue		
From Taxes	$9,090,510	
From Licenses & Permits	166,371	
From Other Agencies	804,220	
From Current Services	979,650	
From Other Sources	1,989,006	13,029,757
TOTAL REVENUE		$19,360,411
Expenditures		
County Commissioners	$ 226,107	
Circuit Court	394,772	
Family Division-Circuit Court	516,238	
Circuit Court Probation	3,000	
Family Crt – Detention Support	11,000	
District Court	667,889	

Resolution #17-13 General Fund Budgets - continued

Friend of the Court	108,000
Probate Court	302,316
Jury Commission	2,495
County Administration	240,425
Accounting	69,385
Budget/Accounting Services	86,650
County Clerk	315,288
Communications	129,200
Computer	188,935
Purchasing Agent	35,500
Tax Allocation Board	347
County Treasurer	245,341
Equalization	226,311
MSU Extension	150,158
Elections	74,972
Grove St. Annex	13,200
’05 Courthouse	109,264
County Building & Grounds	474,038
Prosecuting Attorney	506,499
Register of Deeds	171,953
Microfilm	11,750
Plat Board	-0-
Pros. Atty. – Victims’ Rights	65,733
P.A. Child Support/IVD	25,759
Drain Commissioner	563
Abstract Department	141,251
Survey & Remonumentation	36,600
Apportionment Commission	-0-
Sheriff	3,071,294
Marine	154,004
Secondary Roads	47,134
Jail	398,774
Zero Tolerance	83,250
Emergency Services	60,303
Gun Board	5,600
Animal Control	189,169
Dams & Dams Operator	67,172
Health	522,695
Medical Examiner	24,300
Welfare	220,823
Aging – not reimbursed	2,500

DRAFT

Resolution #17-13 General Fund Budgets - continued

Veterans Affairs	$ 118,258	
Housing Projects	56,618	
Resource Recovery	22,360	
Planning Commission	9,539	
Planning Department	63,624	
Economic Development Commission	4,446	
Parks & Recreation Advisory Board	3,537	
Parks-Cedar River, Mohrmann, Murphy	2,000	
Parks-Noteware's, Wetzel, Willow Day	3,000	
Parks – Barnes, etc.	230,094	
Parks – Elk Rapids	16,515	
Insurance & Bonds	379,000	
Fringe Benefits	-0-	
Special Projects – Other	365,555	
Capital Outlay	182,290	
Appropriations	1,213,532	$13,068,325

Ending Fund Balance December 31, 2014 6,292,086

TOTAL EXPENDITURES $19,360,411

OTHER FUND BUDGETS

Fund #105 – Self Insured Reserve Fund

Beginning Fund Balance	$ 278,716
Revenue	600
Expenditures	-0-
Ending Fund Balance	279,316

Fund #129 – Victims' Rights Reserve

Beginning Fund Balance	$ 8,425
Revenue	95
Expenditures	-0-
Ending Fund Balance	8,520

DRAFT

Resolution #17-13 Other Fund Budgets - continued

Fund #137 – Capital Outlay Reserve

Beginning Fund Balance	$	109,608
Revenue		210
Expenditures		-0-
Ending Fund Balance		109,818

Fund #142 – Dams Reserve

Beginning Fund Balance	$	639,348
Revenue		1,400
Expenditures		-0-
Ending Fund Balance		640,748

Fund #144 – Gas & Oil Royalties Reserve

Beginning Fund Balance	$	449,933
Revenue		30,800
Expenditures		400,000
Ending Fund Balance		80,733

Fund #161 – Grant Match Revenue

Beginning Fund Balance	$	116,714
Revenue		250
Expenditures		-0-
Ending Fund Balance		116,964

Fund #165 – Antrim Conservation District Reserve

Beginning Fund Balance	$	56,538
Revenue		120
Expenditures		-0-
Ending Fund Balance		56,658

Fund #182 – Special Projects Reserve

Beginning Fund Balance	$	260,892
Revenue		425
Expenditures		-0-
Ending Fund Balance		261,317

DRAFT

Resolution #17-13 Other Fund Budgets - continued

Fund #215 – Friend of the Court

Beginning Fund Balance	$	580
Revenue		6,700
Expenditures		6,700
Ending Fund Balance		580

Fund #217 – Prosecuting Attorney Legal

Beginning Fund Balance	$	138
Revenue		100
Expenditures		100
Ending Fund Balance		138

Fund #218 – Technology Transition Fund

Beginning Fund Balance	$	124,499
Revenue		156
Expenditures		61,000
Ending Fund Balance		63,655

Fund #220 – Special Assessment – Dams

Beginning Fund Balance	$	8,991
Revenue		40
Expenditures		2,500
Ending Fund Balance		6,531

Fund #223 – Grass River

Beginning Fund Balance	$	48,431
Revenue		50,250
Expenditures		50,550
Ending Fund Balance		48,131

Fund #225 – Animal Control Donations

Beginning Fund Balance	$	7,791
Revenue		2,523
Expenditures		2,500
Ending Fund Balance		7,814

DRAFT

Resolution #17-13 Other Fund Budgets - continued

Fund #226 – County-Wide Recycling

Beginning Fund Balance	$	89,185
Revenue		330,400
Expenditures		338,400
Ending Fund Balance		81,185

Fund #230 – Forestry

Beginning Fund Balance	$	263,289
Revenue		50,600
Expenditures		5,000
Ending Fund Balance		308,889

Fund #234 – Antrim Creek

Beginning Fund Balance	$	62,906
Revenue		6,585
Expenditures		6,320
Ending Fund Balance		63,171

Fund #235 – Petoskey Stone Festival

Beginning Fund Balance	$	2,339
Revenue		6,129
Expenditures		6,110
Ending Fund Balance		2,358

Fund #236 – Park Fundraiser

Beginning Fund Balance	$	5,355
Revenue		2,507
Expenditures		2,200
Ending Fund Balance		5,662

Fund #238 – Glacial Hill Grant

Beginning Fund Balance	$	26,552
Revenue		-0-
Expenditures		-0-
Ending Fund Balance		26,552

DRAFT

Resolution #17-13 Other Fund Budgets – continued

Fund #240 – GIS Operating

Beginning Fund Balance	$	23,262
Revenue		5,075
Expenditures		6,750
Ending Fund Balance		21,587

Fund #242 – Energy Savings

Beginning Fund Balance	$	13,257
Revenue		-0-
Expenditures		-0-
Ending Fund Balance		13,257

Fund #249 – Construction Code Enforcement

Beginning Fund Balance	$	246,260
Revenue		387,700
Expenditures		359,205
Ending Fund Balance		274,755

Fund #255 – Homestead Property Tax Exemption Audit

Beginning Fund Balance	$	-0-
Revenue		3,002
Expenditures		3,002
Ending Fund Balance		-0-

Fund #256 – Register of Deeds Automation

Beginning Fund Balance	$	30,144
Revenue		56,100
Expenditures		55,500
Ending Fund Balance		30,744

Fund #257 – Budget Stabilization

Beginning Fund Balance	$	663,576
Revenue		1,200
Expenditures		-0-
Ending Fund Balance		664,776

DRAFT

Resolution #17-13 Other Fund Budgets - continued

Fund #259 – 911 Training

Beginning Fund Balance	$	18,690
Revenue		10,030
Expenditures		10,030
Ending Fund Balance		18,690

Fund #261 – E-911 Operating

Beginning Fund Balance	$	306,001
Revenue		845,882
Expenditures		764,946
Ending Fund Balance		386,937

Fund #262 – E-911 Wireless

Beginning Fund Balance	$	171,070
Revenue		145,500
Expenditures		200,000
Ending Fund Balance		116,570

Fund #264 – Local Corrections Officers Training

Beginning Fund Balance	$	31,393
Revenue		8,060
Expenditures		9,000
Ending Fund Balance		30,453

Fund #265 – Drug Law Enforcement

Beginning Fund Balance	$	20,400
Revenue		7,000
Expenditures		-0-
Ending Fund Balance		27,400

Fund #266 – O.R.V. Ordinance Training

Beginning Fund Balance	$	50
Revenue		-0-
Expenditures		-0-
Ending Fund Balance		50

DRAFT

Resolution #17-13 Other Fund Budgets - continued

Fund #267 – Jail Inmate Proceeds

Beginning Fund Balance	$	12,759
Revenue		25,022
Expenditures		24,500
Ending Fund Balance		13,281

Fund #268 – Michigan Justice Training

Beginning Fund Balance	$	20,169
Revenue		3,700
Expenditures		3,000
Ending Fund Balance		20,869

Fund #269 – Law Library

Beginning Fund Balance	$	20,332
Revenue		25,040
Expenditures		20,000
Ending Fund Balance		25,372

Fund #275 - Housing Project Income

Beginning Fund Balance	$	64,966
Revenue		64,000
Expenditures		64,000
Ending Fund Balance		64,966

Fund #278 – Antrim County Housing CDBG Grant

Beginning Fund Balance	$	11,011
Revenue		98,600
Expenditures		98,580
Ending Fund Balance		11,031

Fund #279 – Snowmobile Grant

Beginning Fund Balance	$	-0-
Revenue		69,355
Expenditures		67,087
Ending Fund Balance		2,268

DRAFT

Resolution #17-13 Other Fund Budgets - continued

Fund #280 – AC Breast Cancer/GT Band Grant

Beginning Fund Balance	$	20,000
Revenue		-0-
Expenditures		-0-
Ending Fund Balance		20,000

Fund #282 – Clean Lakes

Beginning Fund Balance	$	7,749
Revenue		9
Expenditures		-0-
Ending Fund Balance		7,758

Fund #285 – Revenue Sharing Reserve

Beginning Fund Balance	$	2,903,924
Revenue		-0-
Expenditures		482,040
Ending Fund Balance		2,421,884

Fund #286 - Probate Grant

Beginning Fund Balance	$	-0-
Revenue		8,670
Expenditures		6,770
Ending Fund Balance		1,900

Fund #287 – Emergency Services LEPC Grant

Beginning Fund Balance	$	4,476
Revenue		1,000
Expenditures		1,000
Ending Fund Balance		4,476

Fund #292 – Child Care

Beginning Fund Balance	$	174,442
Revenue		376,000
Expenditures		480,000
Ending Fund Balance		70,442

DRAFT

Resolution #17-13 Other Fund Budgets – continued

Fund #293 – Veterans Relief

Beginning Fund Balance	$	25,980
Revenue		52,000
Expenditures		52,000
Ending Fund Balance		25,980

Fund #294 – Veterans Trust

Beginning Fund Balance	$	1,003
Revenue		2,224
Expenditures		2,224
Ending Fund Balance		1,003

Fund #298 – Meadowview Senior Housing

Beginning Fund Balance	$	41,136
Revenue		93,950
Expenditures		112,305
Ending Fund Balance		22,781

Fund #351 – Meadowbrook Project Debt Retirement

Beginning Fund Balance	$	100,177
Revenue		914,593
Expenditures		914,393
Ending Fund Balance		100,377

Fund #371 - ’05 Courthouse Debt Retirement

Beginning Fund Balance	$	10,996
Revenue		14
Expenditures		-0-
Ending Fund Balance		11,010

Fund #451 - Capital Projects – Meadowbrook Renovations Project

Beginning Fund Balance	$	2,779,470
Revenue		-0-
Expenditures		1,906,000
Ending Fund Balance		873,470

DRAFT

Resolution # 17-13 Other Fund Budgets - continued

Fund #468 – Grass River Center Construction

Beginning Fund Balance	$	214,817
Revenue		-0-
Expenditures		-0-
Ending Fund Balance		214,817

Fund #470 – Capital Projects – County Buildings & Structures

Beginning Fund Balance	$	368,216
Revenue		-0-
Expenditures		120,400
Ending Fund Balance		247,816

Fund #516 – Tax Payment Funds Combined

Beginning Fund Balance	$	8,451,236
Revenue		-0-
Expenditures		700,000
Ending Fund Balance		7,751,236

Fund #581 – Airport Operating

Beginning Fund Balance	$	2,162,094
Revenue		486,005
Expenditures		471,058
Ending Fund Balance		2,177,041

Fund #582 – Elk Rapids Hydro Utility System

Beginning Fund Balance	$	303,269
Revenue		22,600
Expenditures		7,000
Ending Fund Balance		318,869

DRAFT

Resolution # 17-13 General and Other Fund Budgets

BE IT FURTHER RESOLVED that the Antrim County Board of Commissioners adopts the following policies for implementation of the 2014 General Fund budget:

1. That any increase in Total Receipts or Total Expenditures shall be approved in advance by action of the Board of Commissioners.

2. That the Budget Chief Administrative Officer shall be the County Accountant, with direct oversight by the Finance Committee.

3. That over-expenditure of the total budget of any General Fund Cost Center must be accompanied by a proposed budget amendment and must be approved in advance by the Board of Commissioners.

4. That any position or supplement adopted for 2014 which is reimbursed by grants or other monies from an outside unit may be terminated if the grant and/or other reimbursements are discontinued.

5. That, if any position should become vacant any time after November, 2013, the position shall immediately and automatically be deleted from the 2014 budget of the Cost Center involved and the monies shall be transferred to contingencies, until such time as the position may be reinstated by the Board of Commissioners or its designated representative and a new wage or salary is established.

6. Budgeted capital outlay purchases of up to $1,000 may be made by a department head. Documentation of the department head's purchase process, including their attempt to get three quotes or the reason why it was not feasible, shall be presented to the Purchasing Agent. If the department head wants to use the capital outlay funds for anything other than what it was originally budgeted for, they must go back to their oversight committee and the Finance Committee for approval.

7. Budgeted capital outlay purchases from $1,001 to $5,000 may be made with prior approval of the Finance Committee at the time of contemplated purchase. Three quotes should be presented. Documentation of the department head's purchase process, including their attempt to get three quotes or the reason why it was not feasible, shall be presented.

8. Any capital purchase over $5,000, aside from computer network related purchases, must be accomplished through sealed bids and must also be approved in advance by the Board of Commissioners. The Accountant will determine as to whether an item is a capital matter or not if the question arises. Capital items cannot be purchased from any Cost Center other than Capital Outlay (901) unless specifically budgeted in that Cost Center.

DRAFT

Resolution #17-13 General and Other Fund Budget continued

9. That no appropriation be paid to a non-profit Organization not affiliated with Antrim County as a government entity until such time as a contract between Antrim County and the non-profit Organization in question is approved.

10. That the Accountant is authorized to make transfers between line items (excluding salaries, wages, overtime, all fringe benefit line items, training, capital outlay, and specific appropriations) of up to $1,000 within the Cost Center provided sufficient data is provided by the Department Head definitely showing that the Cost Center's total budget will not at any time during the budget year be increased as a result of the transfer.

11. The Finance Committee is authorized to make transfers between Cost Centers over $1,000 within the General Fund as long as it does not result in an increase of the overall General Fund Budget, and from fund to fund of up to $10,000.

12. That any question concerning assignment of GL account to any purchase will be decided by the Accountant.

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus;
No – None;
Absent – None.

RESOLUTION #17-13 DECLARED ADOPTED.

It was moved by Blackmore, seconded by Stanek the minutes of September 12, 2013 be approved as corrected. Motion carried all members present voting yes.

Equalization Director Robert Englebrecht presented the 2013 Apportionment Report.
(see pp)

It was moved by Blackmore, seconded by Howelman the 2013 Apportionment Report be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Blackmore that the Prosecuting Attorney be authorized to hire Erin House as the Assistant Prosecuting Attorney pending pre-employment testing and that she be paid at an increased three year step of $57,000, with vacation time accrual equal to a five year employee, based on the 8 years of part-time history working in the Antrim County Prosecuting Attorney office through a special program funded by the State Attorney General's office and she be afforded all benefits of a full time employee. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

DRAFT

It was moved by Stanek, seconded by Blackmore that after legal review and recommendation the Board not enter into the contract that was presented by Michigan Advance Aerial Systems Consortium (MAASC) to allow use of the Antrim County Airport for take offs and landings of unmanned aerial vehicles (UAV) commonly referred to as Drones and referred them back to the Administration and County Services Committee. Motion carried as follows: Yes – Drenth, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – Bargy, Dawson; Absent – None.

It was moved by Stanek, seconded by Blackmore the Chairman be authorized to sign the approved Life Insurance and Short Term Disability Policy Renewal Agreement with Mutual of Omaha for a period of two years. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Blackmore that the title for the Veteran's Counselor, Debra Peters be changed to Veterans Affairs Director. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore; No – Bargy, Marcus; Absent – None.

It was moved by Stanek, seconded by Blackmore the funds be released and the hiring process begin for the vacant part-time position of Veteran's Service Officer. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No –Bargy; Absent – None.

It was moved by Stanek, seconded by Drenth that the Sheriff, Dan Bean and the County Administrator, Peter Garwood be authorized to discuss the creation of a team leader position in the 911 Dispatch Center with the Teamsters Command Unit. Motion carried as follows: Yes- Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Blackmore the Chairman be authorized to sign the contract agreement with Next IT, for the computer network consulting services beginning October 10, 2013 through October 31, 2014. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

The Administrative and County Services Committee Chairman presented the prices offered by various vendors for Commission on Aging Homechore snow removal program.

It was moved by Stanek, seconded by Blackmore the Chairman be authorized to sign the contracts with the following vendors from Commission on Aging homechore snow removal services and plowing and snow removal at the Senior Center:

Boss lawn & Landscaping LLC
C&K Septic & Excavating, Inc.
Dream Lakes Services, LLC
James Cook
Gaye O'Neal dba Garrett Landscaping
Marshall Construction Co. Inc.
Mark Ponte
Keith Robbins

Continued – Commission on Aging Homechore vendors

SJ & Family
Tip of the Mitt Irrigation Services
Union Designs & Landscaping, LLC

Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Blackmore that the Veteran's Affairs Director position be a full time, to work 37.5 hours per week, at the rate of pay per hour $15.17 and to earn vacation and personal days, effective October 14, 2013 through December 31, 2013, and starting January 1, 2014 the position will become a full-time salaried department head position with a 2014 salary of $31,025 per year with full benefits. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Dawson, seconded by Marcus that the Antrim County Airport experienced an airfield lightning strike on the 12th of September and that the emergency repairs determined by Mead & Hunt, Inc. the following recommendations be completed as soon as possible, item # 1-Main runway Constant Current Regulator (CCR) be repaired by replacing the capacitors at a cost of approximately $1,200; and item #3- New Pilot Control Radio at the cost of $4,000; and item # 4- Install 6KV rated lighting arrestors (one per cable), on the runway homerun cables , ahead of the CCR at the cost of approximately $400; work to be completed by Arndt Electric pending Insurance approval and item # 2) Radio Cable and transformer replacement at a cost of approximately $15,000-$20,000, if all the cable and transformers need to be replaced, pending Insurance approval and to be bid out. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Boettcher that Michigan Municipal Risk Management Authority (MMRMA) the liability insurance company approve the claim submitted for the lightning damage to the Antrim County Airport before repairs begin. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek that two (2) signs be purchased from Michigan Department of Transportation (MDOT) to be placed at the Antrim Creek Natural Area one on the north side and one on the south side of Rex Beach Road on US-31 at a cost of $1,360.35 and be paid from the Antrim Creek Natural Area Fund #234. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek that the quote for plowing at the Antrim Creek Natural Area south entrance from Boss Landscaping when there is four inches or more of snow at the cost of $25 per time for the 2013-2014 winter season and to be paid from the Antrim Creek Natural Area Fund #234. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

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Ed Boettcher left the meeting at 12:30 p.m.

It was moved by Drenth, seconded by Blackmore that at the Antrim Creek Natural Area tree trimming and maintenance not to exceed $1,000 be approved and paid from the Antrim Creek Natural Area Fund #234 for ground maintenance for fall of 2013. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Boettcher.

Ed Boettcher returned to the meeting at 12:33 p.m.

It was moved by Stanek, seconded by Blackmore the Chairman be authorized to sign the Agreement between Antrim County and Lutheran Child and Family Services of Michigan effective October 1, 2013 through September 30, 2014, pending legal, Chairman of Administration Committee and County Administrator review. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

The Chairman appointed Ed Boettcher, Eugene Dawson and Christian Marcus to the ad-hoc Road Commission Committee.

It was moved by Blackmore, seconded by Dawson that appointment of Ed Boettcher, Gene Dawson and Christian Marcus to the ad-hoc Road Commission Committee be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

The Chairman requested Public Comment. There was no public comment.

The meeting adjourned at 12:47 p.m.

_____
Chairman, Michael Crawford

_____
Sheryl Guy, County Clerk

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ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, November 14, 2013

Chairman Michael Crawford called the meeting to order at 9:00 a.m.

Present: Jerroll Drenth, Eugene Dawson, Ed Boettcher, David Howelman, Michael Crawford, Laura Stanek, Bernard Blackmore, Christian Marcus.

Absent: Karen Bargy

Pledge of Allegiance to the U.S. flag.

Moment of Silence

The Chairman requested Public Comment. Melynda Bagley introduced the new Grass River Natural Area Director, Haley Breniser. Kent McNeil spoke of the Antrim County Budget and concerns of rising taxes. Bob Johnson spoke on his request for a septic easement over county owned property. The Chairman referred his request to the Parks and Lands Committee. David Schultz thanked the Board for the assistance of the Antrim County Equalization Department in the work associated with the Village of Bellaire Downtown Development Authority and announced a Public hearing set for Wednesday, December 4, 2013 at 5:30 p.m. Peter Garwood, County Administrator introduced his new Associate Planner, Janet Koch. Public comment closed at 9:16 a.m.

Mark Stone, Drain Commissioner spoke of the historic winter water level highs, the Bellaire Dam is wide open and has been since September 20th, but with the lake level of Intermediate Lake currently 25 inches over its normal winter level , the waterfront property owners are being urged to take measures necessary to reduce potential damages to their property. He presented the USGS tracking of the 2013 Water Levels Report on Intermediate Lake showing periods when all gates have been set to wide open and indicating when they are set according to Court Order.

Prosecuting Attorney Jim Rossiter reported that the hiring of Assistant Erin House has been finalized and he is currently in the process of working on the civil matters on behalf of the Board.

County Administrator Peter Garwood reported on an invoice submitted by Forest Home Township for the expenses of the AmeriCorps workers, trail builders for the Glacial Hills Pathways and Natural Area. He announced that the Antrim County Transportation has ratified their Union contract and that he has received a quote from former Equalization Director Robert Englebrecht to finish the County's year end reporting that is due to the State of Michigan by December 31, 2013.

It was moved by Drenth, seconded by Stanek that the invoice from Forest Home Township at a cost of $1,745.76 be approved and paid from Fund #238 Glacial Hills Grant. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

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It was moved by Boettcher, seconded by Marcus that the contract proposed by former Equalization Director, Robert Englebrecht be referred to the County Administration and County Services Committee and County Administrator. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Drenth, seconded by Stanek the claims and accounts totaling $331,035.35 be approved and paid. Motion carried as follows: Yes- Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Drenth, seconded by Stanek that Valerie Craft, IT Director accept the quote for the purchase of one (1) computer for the Sheriff Department from EDS/State of Michigan at the cost of $683.16 to be paid from the Sheriff Department Capital Outlay. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Drenth, seconded by Stanek that the revised quote from HP for the 2013 server replacement for the Sheriff Department 911 Dispatch, at an additional cost of $1,752.87 be approved and that $1,752.87 be transferred from Contingencies to Sheriff Department Equipment Maintenance line item be approved and paid to HP, total cost of project as revised is $31,647.10. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent- Bargy.

It was moved by Drenth, seconded by Stanek to accept the bid from Gary Hannah for the 2006 Crown Victoria of $1,160.00 and that the 2001 Crown Victoria be sold to the auto salvage as no bidder had bid the minimum of $450.00. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Drenth, seconded by Stanek that $5,500 be transferred from the General Fund Contingencies budget to the Probate Grant Fund #286 budget. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Drenth, seconded by Stanek that $16,530 be transferred from the General Fund Contingencies budget to the Snowmobile Fund #279 budget. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Drenth, seconded by Stanek that a budget amendment of $4,474.17 from the General Fund Contingencies budget to the General Fund Department #428 Gun Board budget be approved. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

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It was moved by Drenth, seconded by Stanek the Chairman be authorized to sign the County – Wide Cost Allocation Plan. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Drenth, seconded by Stanek that the quote from Captains Choice Marine for the repair to the Sheriff Department Marine Patrol Evinrude boat motor at the cost of $3,452.50 be approved and be paid from the 2014 General Fund , Marine budget. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Blackmore, seconded by Dawson that Art Rapids! be approved to erect an artistic banner by artist Molly Dilworth, the banner art is 56' x 12' and will be displayed along the outside of the fence at the Elk Rapids Day Park for one year during the summer of 2014. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore; No – Marcus; Absent – Bargy.

Gary Knapp, Steve Grill and Dean Branson presented an update with recommendations concerning the TCE Plume. It is their recommendation that the ACUTE (Antrim County United Thru Ecology) committee be re-activated for the purpose of setting a mid-December meeting to develop a consensus on the timeline for the TCE to contaminate water from the Cedar River Well Field, and create a proactive action plan.

The Chairman appointed David Howelman and Michael Crawford to sit on the ACUTE (Antrim County United Thru Ecology) Committee.

It was moved by Blackmore, seconded by Dawson that the appointments of Mike Crawford and David Howelman to the ACUTE (Antrim County United Thru Ecology) Committee be approved. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Howelman, seconded by Boettcher the trash bid be awarded to American Waste to pick up and remove trash from county facilities be approved for a three year period as follows:

County Building	$125.00 per month	Barnes Park – on call $30.00 per empty
ACT	$65.00 per month	Barnes Park – mid season $295.00
Jail	$250.00 per month	Barnes Park- early/late season $145.00
Animal Control	$65.00 per month	Elk Rapids Day Park - $65.00 per empty
Airport	$10.00 per month	

Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Howelman, seconded by Stanek the application for payment from the Christman Company for work at the Meadowbrook Medical Care Facility renovation project totaling $566,045.94 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Abstained – Boettcher; Absent – Bargy.

It was moved by Howelman, seconded by Drenth that for the Meadowbrook Renovation project, Owner Change #16 totaling $49,441.00 be approved and added to Contingencies. Motion carried as follows: Yes – Drenth, Dawson, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Abstained – Boettcher; Absent – Bargy.

It was moved by Howelman, seconded by Dawson that the quote from Climate Control Heating and Cooling for the emergency replacement of the small furnace at the Antrim County Transportation Building at the cost of $1,995.00 be approved and paid from the Antrim County Transportation Fund #588, to be reimbursed from grant funding if possible. Motion as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek. Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Howelman, seconded by Stanek that the emergency repairs to the County Building roof top air conditioner #2 by Temperature Control, Inc. for two invoices submitted; (1) for $44.00 and (2) $1,769.11 for a total of $1,813.11 be approved and paid from the General Fund, County Building budget. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Howelman, seconded by Drenth to hire Kone, Inc. to inspect the elevator in the County Building at the cost of $1,450.00 to be paid from the General Fund, County Building budget. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Howelman, seconded by Dawson to accept the bid from J. Ranck Electric, Inc. for the repairs from the lightning strike at the Antrim County Airport, to repair and meter the cable and transformers for the runway lighting, in the areas identified by Mead & Hunt, at the cost of $16,900.00 to be paid from Fund #581 Antrim County Airport budget, and to be reimbursed by the liability insurance company MMRMA (Michigan Municipal Risk Management Authority). Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

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It was moved by Marcus, seconded by Dawson to approve and pay the following invoices from Arndt Electric for work performed at the Antrim County Airport after the Airfield Electrical Strike; item #1 for the service call at the cost of $752.50; and item #3 for the RC lighting repair at the cost of $3,150.00; and item #4 for the Regulator repair at the cost of $992.60 for the total of $4,895.10 to be paid from Fund #581 Airport Fund, and be reimbursed by the liability insurance company MMRMA (Michigan Municipal Risk Management Authority). Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Howelman, seconded by Boettcher to approve the quote from Perfect Fence to repair the fence at the Antrim County Airport at the cost of $2,000.00 be paid from Fund #581, Antrim County Airport budget. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Blackmore, seconded by Marcus that the bid to construct the Pavilion at the Elk Rapids Day Park be awarded to Eckler Building Solution, LLC for the base bid of $40,000. The Wentworth Family has pledged $20,000 to build the Pavilion, leaving the remaining balance of $20,000 which represents the County's portion for the construction and $2,400 for Environmental Architects for the project plans, the total cost to the County will be $22,400 to be paid from the Capital Projects Fund #470. Motion carried as follows: Yes – Dawson, Howelman, Crawford, Blackmore, Marcus; No – Drenth, Boettcher, Stanek; Absent – Bargy.

The Human Services Committee Chairman presented the prices offered by various vendors for Commission on Aging Homechore snow removal program.

It was moved by Boettcher, seconded by Stanek the Chairman sign the contracts with the following vendors for Commission on Aging Homechore snow removal program.

Boss Lawn & Landscape LLC
C&K Septic & Excavating, Inc.
Dream Lakes Services, LLC
James Cook
Gaye O'Neal dba Garrett Landscaping
Marshall Construction Co. Inc.
Mark Ponte
Keith Robbins
SJ & Family
Tip of the Mitt Irrigation Services
Union Designs & Landscaping, LLC. – including snow removal at Senior Center sites

Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

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It was moved by Boettcher, seconded by Blackmore that the Chairman be authorized to sign the contract for the Nutrition Purchase of Service (POS) Contract Dining-Out Meal Program between Antrim County on behalf of Antrim County Commission on Aging and "G's" Pizzeria & Deli from November 15, 2013 to September 30, 2014. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Boettcher, seconded by Stanek that the Chairman be authorized to sign the contracts as amended by legal counsel to change the name of the representative signing on behalf of Antrim County from the Commission on Aging Director to the Chairman of the Board for the following agreements between Antrim County Commission on Aging and NLCMH (Northern Lakes Community Mental Health) and NHCM (Northern Health Care Management). Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Marcus, seconded by Dawson that the invoice from Bob Mitchell & Associates, Inc. for the work associated with the Elk Rapids Hydro Electric Facility (FERC) license filing requirements at the cost of $1,212.40 be approved and paid from Fund #582 Elk Rapids Hydro. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

RESOLUTION #18-13 by Christian Marcus, seconded by Eugene Dawson

ANTRIM COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY
RESOLUTION AUTHORIZING SUBMITTAL OF NORTHWEST MICHIGAN COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY COALITION APPLICATION FOR USEPA BROWNFIELD ASSESSMENT GRANT

WHEREAS, The U.S. Environmental Protection Agency provides grants and loans to communities through its Brownfield Grant Program to encourage reuse of brownfield properties by funding environmental assessment and response activities;

WHEREAS, The Antrim County Commission established the Antrim County Brownfield Redevelopment Authority in February 1999 under Act 381, PA 1996 as amended, to promote the revitalization, redevelopment and reuse of contaminated, tax reverted, blighted or functionally obsolete property; and

WHEREAS, The Antrim County Brownfield Redevelopment Authority is charged to work with local governments, economic development community, the private sector, state and federal agencies, community organizations, and the public to revitalize brownfield sites, facilitate environmental cleanup and protection, and encourage private investment; and

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Resolution #18-13 - continued

WHEREAS, USEPA Brownfield Assessment Grant would provide funding to identify, inventory, assess and position brownfield properties impacted by petroleum and hazardous substances and provide outreach to the community on the opportunities for brownfield redevelopment;

WHEREAS, The Antrim County Brownfield Redevelopment Authority is an eligible entity to apply for and implement the EPA Brownfield Assessment, if approved;

WHEREAS, The Brownfield Redevelopment Authorities of Antrim, Charlevoix, Cheboygan, and Emmet Counties have decided to join together to submit a Coalition Brownfield Assessment Grant application to EPA, with the Emmet County Brownfield Redevelopment Authority as the lead entity;

THEREFORE BE IT RESOLVED, that the Antrim County Brownfield Redevelopment Authority authorizes the submittal of a grant application to the U.S. Environmental Protection Agency for community-wide brownfield assessment grants for sites impacted by petroleum and by hazardous substances through the Northwest Michigan County Brownfield Redevelopment Authority Coalition.

Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus;
No – None;
Absent – Bargy.

RESOLUTION #18-13 DECLARED ADOPTED.

It was moved by Dawson, seconded by Marcus to accept the quote from Liktro Tug for the purchase of the battery replacement for the airplane tug at the Antrim County Airport at the cost of $3,650.00 to be paid from Fund #581 Airport Fund. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Dawson, seconded by Marcus to adopt a “tap-in fee” to the County’s natural gas pipe line for the owners of private hangars at the Antrim County Airport, a one-time fee of $400.00. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Blackmore, seconded by Howelman to amend the contract with Northwest Hardwoods for the timber cut on Vandermark Road to extend the timeframe to complete the cut to March 1, 2014. Motion carried as follows: Yes- Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

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It was moved by Blackmore, seconded by Dawson that the quote be accepted from Top View Tree Service to remove hazardous branches and trees from both the Elk Rapids Day Park and Barnes Park a cost of $1,000 for each park for a total of $2,000 to be paid from their General Fund budgets. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Blackmore, seconded by Dawson that the bid from Sandy and Rusty Barnes for the firewood at Barnes Park at a cost of $3.00 per bundle for three (3) years 2014, 2015, 2016 camping seasons be accepted. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Blackmore, seconded by Dawson that the bid for the porta- john contract be awarded to Gmoser Septic Service, Inc. for the parks for three (3) years (2014,2015,2016) at the cost of $845.00 per year and be paid from the General Fund Parks budgets. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

The Chairman appointed Fred Hunt as member of the Road Commission Ad-Hoc Committee as a representative from the Road Commission.

It was moved by Boettcher, seconded by Dawson the appointment of Fred Hunt to the Road Commission Ad-Hoc Committee be approved. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Boettcher, seconded by Blackmore that the County Administrator Peter Garwood write a letter of support to the Michigan Department of Treasury to obtain a Competitive Grant Assistance Program Application (FY-2013- Round 2). Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Boettcher, seconded by Stanek the Chairman be authorized to sign the Record of Action Loan Cancellation – Discharge of Mortgage and/or Note and Write off of the Debt as follows:

510 Bridge Street	Elk Rapids MI	$29,300.00
410 Riverdale Street	Mancelona MI	$15,766.00

Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

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It was moved by Blackmore, seconded by Stanek the Board retire to Closed Session to discuss the negotiations for an easement with Lenny Draper to access the east part of the Walter Kirkpatrick Forest for timber harvesting, Mike Meriwether, County Forester, County Administrator and County Clerk to remain in closed session. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

The Board retired to Closed Session at 12:55 p.m. and returned to Open Session at 1:08 p.m.

It was moved by Stanek, seconded by Blackmore that the County Forester, Mike Meriwether be authorized to negotiate with Lenny Draper for an easement to access the east part of the Walter Kirkpatrick Forest for timber harvesting. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Stanek, seconded by Dawson the Board retire to Closed Session to discuss union negotiations with the Antrim County Transportation union, the County Administrator and County Clerk to remain in closed session. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

The Board retired to Closed Session at 1:09 p.m. and returned to Open Session at 1:15 p.m.

It was moved by Stanek, seconded by Boettcher the Antrim County Transportation Bargaining Unit Union Agreement be approved. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Stanek, seconded by Blackmore the Chairman be authorized to sign the contract between Antrim County Commission on Aging and the Area Agency on Aging of Northwest Michigan for services to the Commission on Aging fiscal years 2014-2016, as amended on the recommendation of legal counsel changing signature lines for the Chairman and Director of Commission on Aging. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

The Chairman appointed Michael Ballard to the Department of Human Services Board effective immediately term to expire October 31, 2015.

It was moved by Boettcher, seconded by Marcus the appointment of Michael Ballard to the Department of Human Services Board, term to expire October 31, 2015 be approved. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

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It was moved Stanek, seconded by Drenth that funds be released and the hiring process begin for the vacant Road Deputy position in the Antrim County Sheriff Department. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Stanek, seconded by Blackmore the Chairman be authorized to sign the Agreement for Extension Services provided by Michigan State University Extension (MSUE) 2014 Annual Work Plan for the period of January 2014 to December 2014. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Stanek, seconded by Blackmore that the Chairman be authorized to sign the Amendment to the Group Agreement between Antrim County #600110 ("Group") and Priority Health, a Michigan nonprofit corporation and licensed health maintenance organization ("Health Plan"), effective date October 1, 2013 and shall continue for a period of twelve (12) months. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Stanek, seconded by Blackmore that funds be released to advertise for a Level 4 preferred, Level 3 considered for the vacant position of the Antrim County Equalization Director. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Stanek, seconded by Blackmore that funds be released and the hiring process begin for the soon to be vacant Housing Director position and that the position be advertised as a part-time position at 28 hours per week. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Stanek, seconded by Blackmore that the County Administrator prepare a letter of support for the Northwest Michigan Health Department to request the grant application from the Grand Traverse Band of Ottawa and Chippewa Indians to fund security equipment and measures at the health facility at the Mancelona site. Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – Bargy.

It was moved by Drenth, seconded by Dawson that the minutes of October 10, 2013 be approved. Motion carried all members present voting yes.

DRAFT

Michael Crawford spoke of the issues of the Antrim – Kalkaska Landfill and the first step is to test at least three (3) wells at the cost of $114.00 per well, he referred this issue to the Health, Animal Control and Public Safety Committee.

The Chairman requested Public Comment: There was no public comment.

The meeting adjourned at 2:04 p.m.

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Chairman, Michael Crawford

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Sheryl Guy, County Clerk

DRAFT

ANTRIM COUNTY BOARD OF COMMISSIONERS Thursday, December 12, 2013

Chairman Michael Crawford called the meeting to order at 9:00 a.m.

Present: Jerroll Drenth, Eugene Dawson, Karen Bargy, Ed Boettcher, David Howelman, Michael Crawford, Laura Stanek, Bernard Blackmore, Christian Marcus.

Absent: None

Pledge of Allegiance to the U.S. flag.

Invocation offered by Vince Lobisco

The Chairman requested Public Comment. Thomas Brown of the AM Vets Post #114 Elk Rapids spoke of his application of interest to serve on the Veteran's Affairs Committee. Introduced the other members present to support him Jerry Hubbell and Vince Lobisco. Public comment closed at 9:07 a.m.

Prosecuting Attorney Jim Rossiter presented the Prosecuting Attorney 2012 Annual Report.

It was moved by Howelman, seconded by Dawson the Prosecuting Attorney 2012 Annual Report be accepted. Motion carried – unanimous.

Prosecuting Attorney Jim Rossiter reported that he is currently in the process of working on the civil matter procedures on behalf of the Board.

Terry Smith Forest Home Supervisor presented the 2013 year-end report on Glacial Hills Pathways and Natural Area. Reporting sixteen (16) miles of trails have been constructed this year with the assistance of the Goodwill Industries, America Corp, Dean Crandall, Grand Traverse Regional Land Conservancy and local volunteers. The trails now consist of twenty-eight (28) miles of completed trails. A group is being formed called the Friends of Glacial Hills, a partnership consisting of members from the Village of Bellaire, Forest Home Township, Grand Traverse Regional Land Conservancy and asked the Board to appoint a member from the Board to represent the County.

County Administrator Peter Garwood reported that the Agreement between Antrim County and Lakeshore Energy Services for the provision for the flat rate terms and conditions for Michigan Large Commercial; Gas Customer Choice Contract (Greater than 500 Mcf) the rate today is $0 .485 cents per Ccf with the rate fluctuating daily the County will need to lock in for this rate today by 10:00 a.m.

It was moved by Stanek, seconded by Drenth the one (1) year agreement with Lakeshore Energy providing natural gas at a cost not to exceed $0.485 cents per Ccf beginning April 2014. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek that the Chairman be authorized to sign the following 2014 Service Organization Contracts with the effective date January 1, 2014. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent - None.

Conservation Resource Alliance; a nonprofit Michigan corporation ($1,000)
Antrim County Community Collaborative (Goodwill); a nonprofit Michigan corporation ($8,000)
Grand Traverse Watershed Center; a nonprofit Michigan corporation ($1,000)
Antrim County Fair; a nonprofit Michigan corporation ($10,000)
Traverse Area District Library; a nonprofit Michigan corporation ($2,295)

It was moved by Drenth, seconded by Bargy that the final payment for Tele-Rad for the installation of the Simulcast System be approved, contingent upon a favorable outcome of the Antrim County Emergency Services (ACES) meeting on December 18, 2013. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy that the revenue amendments for the departments of the 2013 General Fund budget which include an increase of $685,481 and a decrease of $551,271 resulting in a final increase in revenue totaling $134,210 be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy that the expenditures amendments for the departments of the 2013 General Fund budget which include an increase in expenditures of $93,290 and a decrease in expenditures of $298,664 resulting in a final decrease in expenditures of $205,375 be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek that an appropriation of $40,000 be made out of the General Fund contingencies as a temporary loan to be made to the Commission on Aging budget Fund #297 until it can be returned to the County when the millage dollars come in after January 1, 2014. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek that the 2014 Commission on Aging Fund #297 budget be approved as the Commission on Aging cannot operate without a budget and that the budget be scrutinized by the Commission on Aging Advisory Board and the Human Services Committee and recommendation for any changes be presented by the end of February, 2014. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

DRAFT

It was moved by Drenth, seconded by Stanek that the County Accountant be authorized to make any necessary amendments to avoid negative fund balances for the General Fund and Other Funds before the yearend 2013, and after consultation with the County Administrator and the Chairman of the Finance Committee. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek that the amendments for the 2013 "Other Funds" for revenue and expenditures be accepted. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Howelman the mileage rate be decreased from $0.565/mile to $0.56/mile effective January 1, 2014. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

RESOLUTION #19-13 by Jerroll Drenth, and seconded by Laura Stanek

A RESOLUTION TO EXEMPT ANTRIM COUNTY TAX LEVY FROM
CAPTURE BY THE VILLAGE OF BELLAIRE
DOWNTOWN DEVELOPMENT AUTHORITY (DDA)

WHEREAS, in accordance with Act 197, Public Acts of Michigan 1975, as amended, the Village of Bellaire Clerk has sent the County of Antrim notice of a public hearing held on December 4, 2013 to consider adoption by the Village Council of an ordinance to create a DDA, and

WHEREAS, the adoption of a DDA by the Village of Bellaire will enable the capture of County tax revenue, and

WHEREAS, on October 8, 2009 the Antrim County Board of Commissioners approved a Tax Sharing Policy which provides conditions under which Antrim County may participate in a tax sharing agreement with the local unit of government considering the establishment of a DDA, and

WHEREAS, the tax sharing agreement discussion is to begin after the County takes the appropriate action to exempt the County tax levy from capture by the local unit of government with the intention that if and when an agreement can be reached the County will allow some tax capture under specific conditions, and

WHEREAS, the County has 60 days from the public hearing to exempt the County tax levy from capture.

DRAFT

Resolution # 19-13 - continued

NOW, THEREFORE, BE IT RESOLVED, the Antrim County Board of Commissioners hereby exempts the Antrim County tax levy from capture by the proposed Village of Bellaire DDA

Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus;
No – None;
Absent – None.

It was moved by Drenth, seconded by Dawson the one (1) year agreement with United States Geological Survey (USGS), and the Department of Environmental Quality (DEQ) and County for a Lake level gauge on the Upper Chain of Lakes (in Central Lake) at an annual cost of $5,545.00 to be paid from Fund #220 Special Assessment - Dams and the Chairman be authorized to sign contract. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek that the Chairman of the Local Emergency Planning Committee (LEPC) be authorized to sign the Hazardous Mitigation Emergency Planning (HMEP) grant application for fiscal year 2013-2014 for ($1,000). Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Bargy that Niepoth & Sons Plumbing and Heating be hired to convert the furnaces in the Snow Removal Equipment (SRE) Building and the Maintenance Building at the Airport from propane to natural gas and to be paid from the Airport Fund #581 budget, if needed a transfer from the General Fund Contingences will be made and the cost is not to exceed $6,980. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Stanek the claims and accounts totaling $209,800.82 be approved and paid. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

The Chairman made the following appointments:

Antrim Creek Natural Area (ACNA)	Elizabeth Hoffman	term expires	01/01/2016
	Albert Hurd	term expires	01/01/2016
Commission on Aging Advisory Board	Sally Hannert	term expires	12/31/2014
	Beverly McCamman	term expires	12/31/2014
	Rick Teague	term expires	12/31/2014
	Jeanette Hayes	term expires	12/31/2014

Continued – Appointments

Construction Code Board of Appeals	Kelly Dunigan – Electrician	term expires	12/31/2016
	Dan Newton – Builder	term expires	12/31/2016
	Marshall Wright – Engineer	term expires	12/31/2016
911 Board	Wendy Dawson	term expires	01/01/2017
Economic Development Corporation	Peter Garwood	term expires	12/31/2019
Northern Lakes Economic Alliance	Peter Garwood	term expires	12/31/2015
	Rick Diebold	term expires	12/31/2015
Parks and Recreations Advisory Board	Jerome Dobrzelewski	term expires	01/01/2017
	Mike Meriwether	term expires	01/01/2017
Planning Commission	Barb Bradford	term expires	12/31/2016
	James Gurr	term expires	12/31/2016
	Mike Hayes	term expires	12/31/2016
Solid Waste and Recycling Council	Bob Ricksgers	term expires	12/31/2016
Veteran's Affairs Committee	Casey Guthrie	term expires	12/31/2017
	Thomas Brown	term expires	12/31/2017
Housing Committee	Mike Hayes	term expires	01/01/2017
	Janice Olach	term expires	01/01/2017

It was moved by Stanek, seconded by Drenth the above Appointments be approved. Motion carried as follows: Yes- Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Blackmore the wage re-opener agreement be ratified and all the individuals in the General Collective Bargaining Unit be approved a 1.5% increase to wages. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Blackmore that all the individuals in the General Unrepresented Group, the Probate Court Unrepresented Group, Prosecuting Attorney Unrepresented Group and County Administrator Unrepresented Group receive a 1.5% increase in wages and salaries for the year 2014. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Blackmore to approve a 1.5% increase to wages for all the irregular part-time employees and seasonal employees of the County. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

DRAFT

It was moved by Stanek, seconded by Dawson that the Chairman be authorized to sign the Mead & Hunt, Inc. Agreement for their engineering services rendered for the lightning strike at the Antrim County Airport on September 11, 2013 be approved and paid from the Antrim County Airport Fund #581, not to exceed $3,500 and to be reimbursed by the County Liability Insurance carrier Michigan Municipal Risk Management Authority. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Howelman to authorize Detective Ed Smith to enroll in the following classes for the spring semester; Principals of Management (from NMC to take the place of Applied Management on the approved list), Advanced Composition #321 and Management Metrics and Decision Making. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Blackmore that the request from Grand Traverse Regional Land Conservancy to waive the fees and approve the provision of the parcel layer from the County Geographical Information System (GIS) database be approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore; No – Marcus; Absent – None.

It was moved by Stanek, seconded by Blackmore the Chairman and the County Clerk be authorized to sign the Lawyer-Guardian Ad Litem Contract for Child Welfare Cases for one (1) year commencing January 1, 2014. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Stanek, seconded by Blackmore that the funds be released and authorize the hiring process begin for the soon to be vacant assistant cook position at the Antrim County Commission on Aging. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

Laura Stanek reported that the Administration and County Services Committee have accepted the proposal from Bob Englebrecht to finish the requirements for the Equalization Department for the 2013 year at a cost of $19,500.

It was moved by Blackmore, seconded by Dawson that the invoices from Eileen Wallick, Parks Manager be approved and paid as follows: Top View cost of $300 for chipping; Niepoth & Sons Plumbing and Heating cost of $215 for furnace maintenance; Lautner's cost for winterizing Elk Rapids Day Park at a cost of $115 and Barnes Park at a cost of $135; Gmoser's Septic Service at a cost of $2,160 for septic pumping. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

DRAFT

It was moved by Blackmore, seconded by Dawson that the Elk Rapids Pavilion be named "Deborah Wentworth Memorial Pavilion." Motion carried as follows: Yes – Drenth, Dawson, Boettcher, Howelman, Crawford, Stanek, Blackmore; No – Bargy, Marcus; Absent – None.

It was moved by Blackmore, seconded by Dawson that the Chairman be authorized to sign the five (5) year Forest and Wildlife Management Program contract agreement. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Drenth, seconded by Dawson that the invoice submitted by Dean Crandall for the work at Glacial Hills Pathway and Natural Area to build trails at a cost of $8,494.56 be approved and paid from the Glacial Hills Fund #238. Motion carried as follows: Yes – Drenth, Dawson, Howelman, Crawford; No – Bargy, Boettcher, Stanek, Blackmore, Marcus; Absent – None; **MOTION FAILED**

The Chairman made the appointment of Eugene Dawson to the Friends of Glacial Hills.

It was moved by Blackmore, seconded by Bargy that the appointment of Eugene Dawson to Friends of Glacial Hills to approved. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent - None.

It was moved by Boettcher, seconded by Blackmore that the Chairman be authorized to sign the MIPPA III (Medicare Improvement of Patients and Providers Act) contract between Antrim County on behalf of Antrim County Commission on Aging and MMAP, Inc. (Michigan Medicare/Medicaid Assistance Program), be approved contingent upon legal review. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Bargy, seconded by Stanek that the Chairman be authorized to sign the 2014 Inmate Health Services Contract between the County and Dr. David May D.O. for $1,500.00 per month. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Bargy, seconded by Boettcher that the Chairman be authorized to sign the Tele-Rad, Inc. Service Contract for 911/Dispatch for the simulcast project for the year 2014 at the cost of $2,288.60 per month. Motion carried as follows: Yes- Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

David Howelman spoke on the water testing at the Antrim Kalkaska Landfill; the samples have been collected at three sites in Custer Township. The Northwest Michigan Health Department will present their finding to the Board at the January 2014 meeting.

DRAFT

It was moved by Howelman, seconded by Drenth that the Chairman be authorized to sign the Waiver of Article 15 Claim Deadline for Specific Claims for Christman Company. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Abstained – Boettcher; Absent – None.

It was moved by Howelman, seconded by Drenth the application for payment from the Christman Company for work at the Meadowbrook Medical Care Facility renovation project totaling $551,301.11 be approved and paid. Motion carried as follows: Yes- Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Abstained – Boettcher; Absent – None.

It was moved by Howelman, seconded Drenth that for the Meadowbrook Renovation project, Owner Change Orders #17, 18, 19 and 20 totaling $161,059 be approved and added to contingencies. Motion carried as follows: Yes – Drenth, Dawson, Howelman, Crawford; No – Bargy, Stanek, Blackmore, Marcus; Abstained – Boettcher; Absent – None**. MOTION FAILED**

It was moved by Howelman, seconded by Drenth that for the Meadowbrook Renovation project, Owner Change Orders #17, 18, 19 and 20 totaling $161,059 be approved and added to contingencies to prevent the project shut down and that the architect contract be reviewed and that the architect be requested to attend and present his report at the next full Board meeting. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Howelman, Crawford, Stanek, Blackmore; No - Marcus; Abstained – Boettcher; Absent – None.

It was moved by Howelman, seconded by Drenth that the emergency repairs to the roof top compressor of the County Building by Temperature Control, Inc. at the cost of $1,560.00 be approved and paid from the General Fund County Building budget. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Howelman, seconded by Drenth that the quote from Cummings Bridgeway, LLC for the Fire Alarm Maintenance Agreement for the Jail generator at the cost of $549.46 per year for one (1) year period (January 1, 2014 to December 31, 2014)be accepted and paid from the General Fund, Jail budget. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Marcus, seconded by Dawson that the Chairman be authorized to sign the Household Hazardous Waste Program Coordination Contract between Antrim County and the Antrim Conservation District for the years 2014-2016. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

DRAFT

It was moved by Marcus, seconded by Bargy that the County Administrator be authorized to sign the grant application for the 2014 Remonumentation Program; total $50,133. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Dawson, seconded by Bargy that the invoice from LEKTRO increased by $685.00 be approved and paid from the Airport Fund #581, for the shipping of the tug batteries to the Antrim County Airport. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Dawson, seconded by Howelman that the natural gas conversion project at the Antrim County Airport be completed within thirty (30) days. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Dawson, seconded by Bargy that the Chairman be authorized to sign the Antrim County Airport Private Hanger Lease between Antrim County and VSI, LCC, Greg Simmer for a term of not more than twenty (20) years commencing January 1, 2014 and expiring on December 31, 2033, pending legal review. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

Eugene Dawson spoke on the UAS (Unmanned Aircraft Systems) and asked that the Board keep this issue open for future discussion.

It was moved by Howelman, seconded by Dawson that the Administration and County Services Committee and the County Administrator be authorized to hire the position for an Equalization Director and a Housing Director. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

It was moved by Boettcher, seconded by Howelman the salary and stipends for the Prosecuting Attorney Jim Rossiter for the year 2014 be increased by 1.5%. Motion carried as follows: Yes – Drenth, Dawson, Bargy, Boettcher, Howelman, Crawford, Stanek, Blackmore, Marcus; No – None; Absent – None.

Karen Bargy reminded the Board that the MTA (Michigan Township Association) is having their Annual Educational Conference & Expo "Harvest the Knowledge" at the Grand Traverse Resort starting Tuesday, January 28th - 31st, 2014.

It was moved by Drenth, seconded by Stanek that the minutes of November 14, 2013 be approved. Motion carried – unanimous.

Mike Crawford reported that the Walker Lodge outside of Alden on East Torch Lake Drive consisting of approximately 1300 feet of lake front property, may be a site that the County would be interested in for a future land acquisition working with the Grand Traverse Regional Land Conservancy. The County has received a 2012 Michigan Counties Worker's Compensation Fund Dividend of $77,814.

The Chairman requested Public Comment. There was no public comment.

The meeting adjourned at 1:45 p.m.

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Chairman, Michael Crawford

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Sheryl Guy, County Clerk

DRAFT