

Solid Waste and Recycling Council

January 27, 2003

Minutes

Members Present: Bob Peterson, Mike McPherson, Jill Barnard, Allen Luurtsema, Julie Mathiesen, Jim Palmer, Janet Person

Members Absent: Mike Domsic, Gene Dawson, Joe Yuchasz, Leonard Klein and Bill Gadwau

Staff Present: Howard Yamaguchi, Pete Garwood

Others Present: Jack White

I. Call to Order

Pete Garwood called the Solid Waste and Recycling Council (SWRC) meeting to order at 3:00 p.m. to start the organizational meeting.

II. Organizational Meeting

Chairperson: Mike McPherson nominated and seconded, motion for unanimous ballot moved and seconded; McPherson declines. Julie Mathiesen nominated and seconded, declines. **Bob Peterson** nominated and seconded, motion for unanimous ballot moved and seconded, unanimously approved.

Vice Chair: **Julie Mathiesen** nominated, supported by Janet Person, motion for unanimous ballot moved and seconded, unanimously approved.

Secretary **Janet Person** nominated and supported, and unanimously approved, to serve as secretary in the event that staff not present to take meeting notes.

III. Minutes of November 26, 2002 Meeting

Motion by ?????, supported by ?????, to approve the minutes of the November 26, 2002, meeting. Unanimous.

IV. Teresa Salveta: Solid Waste Coordinator

Teresa Salveta introduced herself to the Solid Waste and Recycling Council, and the members introduced themselves to her in turn. She briefed the Council on her activities to date: reading project documents, survey results, meeting minutes, EPA grant solicitation for environmental education grant, looked over outline for web site etc. She has also visited the Custer Twp board meeting and has introduced herself. She would like request SWRC members who have visited townships previously to accompany her to those townships in her introductory rounds.

In discussing Teresa's work plan, Julie Mathiesen pointed out that the end point of Teresa's work is the design and implementation of a PA185-based recycling program, with sign-on of interested townships. Al Luurtsema noted that instead of reaching out to the township boards, we need to reach out to their citizens, because townships will respond to residents. Education efforts should be geared toward citizens, with demonstration projects such as composting and recycling included in these efforts.

Julie Mathiesen responded that the Teresa's work need not be limited to one type of activity. Because Teresa has limited time available to do work, the SWRC must also respond to different opportunities. Janet Person noted that Teresa needs to have the Townships organize public meetings. Her time will be almost entirely taken up by meetings. Bob Peterson noted that SWRC should broaden the scope of its 2003 activities to complement the work Teresa performs. He directed staff to produce a tentative outline for Teresa and the SWRC at the next SWRC meeting.

V. Central Lake – Marv Rubingh Cardboard Recycling Contract

Howard and Pete briefed the SWRC on the status of the Rubingh contract to date. Pete, Howard, Marv Rubingh and Bill Gadwau (Central Lake Twp) met on January 22 to assemble a paper-and-cardboard recycling contract with terms acceptable to all parties. Marv Rubingh noted that he would be using a 40 cu yard container for the cardboard recycling, and later communicated to the Coordinator/Planner Office that he would not require the 30 cu yd weekly recycling cap that the Public Works Committee placed to avoid overwhelming his system.

The SWRC reviewed the contract. The SWRC initially passed a motion by Janet Person to recommend to the Public Works Committee to accept the contract as written (without a cap), all voting yes except Julie Mathiesen. After additional discussion on caps and estimated recycling volumes and costs for the year, Janet Person moved to rescind her original motion (Jill Barnard supporting), and the motion to rescind passed unanimously.

After further discussion on monthly versus annual caps, and a review of Howard's estimated costs, and the existence of a 30-day contract termination clause for all parties except the county, there was:

Motion by Janet Person, supported by Julie Mathiesen, to recommend to the Public Works Committee that the contract be accepted as written with:
* - the inclusion of a \$15,000 annual cap for cardboard recycling costs; and
* - the inclusion of a clause allowing a 30-day termination of contract by the County. - Unanimous.

VI. New Meeting Date

The SWRC agreed to hold meetings at **3 p.m.** on the **Monday Before the first Wednesday of each month.** The next meeting date is **Monday, February 24, 2003.** This date allows the Coordinator/Planner Office to include any SWRC decisions/recommendations in the Public Works Committee meeting notice packages.

VII. By-law Revision

The SWRC agreed that at this time, no revision of the by-laws is required to set commission expiration dates.

VIII. Adjournment

Meeting adjourned at 4:36 p.m.

Solid Waste and Recycling Council

February 24, 2003

Minutes

Members Present: Bob Peterson, Gene Dawson, Mike McPherson, Jill Barnard, Bill Gadwau, Julie Mathiesen, Jim Palmer, Mike Domsic, Janet Person

Members Absent: Joe Yuchasz, Leonard Klein and Allen Luurtsema

Staff Present: Howard Yamaguchi, Pete Garwood

Others Present:

I. Call to Order

Bob Peterson called the meeting to order at 3:02 p.m.

II. Minutes of January 27, 2003 Meeting

Motion by Janet Person, supported by Bill Gadwau, to approve the minutes of the January 27, 2003, meeting. Unanimous. Short discussion on the rationale for the 2003 regular meeting dates ensued.

III. Eugene Dawson: new Board of Commissioners rep on SWRC

The Chair introduced Gene Dawson, the new County Commissioner appointed to represent the Board of Commissioners on the Solid Waste and Recycling Council. The individual SWRC members introduced themselves.

IV. Central Lake – Marv Rubingh Cardboard Recycling Contract

Howard and Pete briefed the SWRC on the decision of the Board of Commissioners to continue county-wide paper recycling at Central Lake, but discontinue county-wide cardboard recycling. Bill Gadwau briefed the Council on the course of action being debated at the Central Lake Township. The Township will continue to accept county-wide paper recycling, but are not yet decided on whether or not to contract with Marv Rubingh for county-wide cardboard. They will, however, continue to accept cardboard from the three townships of Central Lake, Banks, and Torch Lake.

Howard and Gene Dawson discussed the reasons for the Commissioners' decision. Bill Gadwau noted that initial support for use of shredded product in dairy operations waned when no other farmers were interested in using the product. Marv Rubingh will probably not go as far as Elk Rapids to collect cardboard. Gene Dawson discussed the possibility of a distributed collection system for cardboard, then transfer to a central processing facility (Rubingh). Bill Gadwau noted that Central Lake is considering a cardboard compactor. The consensus was that cardboard ultimately ends up in a landfill. Jim Palmer replied that Waste Management recycles all cardboard, except those that are contaminated with organic materials or chemicals. Bob Peterson reminded the Council that the original idea for a countywide recycling plan was to put consistency in county practice, so county residents would receive a fair and equitable rate for recycling.

V. Alternative Work Plan for Solid Waste Coordinator

Mike McPherson presented a handout showing the elements for a scaled-down work plan for the solid waste coordinator, concentrating on organizing individual or clusters of townships to institute their own recycling plan.

Janet Person reminded the group that many townships expressed a desire to also put in place solid waste programs. Some townships bid township-wide rates, while others do not. This program is to help local townships put in place their own township-wide (or in cooperation with neighboring townships) programs. Janet Person opined that Bellaire would be interested in cooperating with neighbors, and Teresa Salveta noted that Forest Home wishes to do a spring cleanup, but cannot afford to do one.

Teresa noted that she has been introducing herself at township meetings and distributing last year's program info, but has yet to receive feedback. Julie Mathiesen was afraid that this time around, we will again receive no feedback from most townships, making it difficult to focus on local needs. Janet person agreed that the proposed work plan is more focused, but was still unsure whether townships would opt for recycling only or both solid waste and recycling.

In the ensuing discussion, Council members noted that last year, we lost the townships when the matter of assessments was brought up. Bill Gadwau noted that Central Lake pays for all services, but charges non-residents for solid waste disposal.

Julie Mathiesen wondered if it would be better to appeal directly to the residents of the County, as proposed by Al Luurtsema at the last meeting. Perhaps some articles in the *Antrim County News* might be in order. Teresa noted some frustration that local residents cannot vote for a solid waste plan that is not a millage. Janet Person suggested a survey with a reward for returning an answered survey.

Bob Peterson wishes that exist operations could be funded by county, which would then create a demand for county-subsidized programs at other sites. He recognizes that the public is fickle, and the county is so diverse. Perhaps Mike McPherson's proposal, by taking baby steps, is the proper way. Julie Mathiesen suggested that the original proposal be modified to do the eastern part of the county only.

The Council further discussed the feasibility of providing recycling or solid waste coverage the eastern townships with mobile units, rented from WMI or from the newer solid waste operations in the county. However, a single mobile unit cannot handle solid waste *and* recycling at the same time. Perhaps public facilities can be set up at townships and villages at public lands. Coordinating spring cleanups may be Teresa's first major task.

VII. Solid Waste Coordinator Time-line and SWRC Program Commitments

Teresa presented her task time-line (based on the original scope of work). The SWRC agreed that no major changes were required in her timeline, even with her modified scope.

Julie Mathiesen briefed the SWRC on the program commitments originally presented to the Council some time ago. Subcommittees are required to work on some of these projects. This will be an agenda item for next meeting. The existence of a WMI grant for spring cleanups was also discussed. Newspaper articles and Teresa's efforts may be needed to organize coordinated spring cleanups.

VIII. Adjournment

Meeting adjourned at 4:37 p.m.

Solid Waste and Recycling Council

March 24, 2003

Minutes

Members Present: Bob Peterson, Gene Dawson, Leonard Klein, Jill Barnard, Bill Gadwau, Julie Mathiesen, Mike Domsic and Allen Luurtsema

Members Absent: Joe Yuchasz, Mike McPherson, Jim Palmer and Janet Person

Staff Present: Howard Yamaguchi, Teresa Salveta

Others Present:

I. Call to Order

Bob Peterson called the meeting to order at 3:00 p.m.

II. Minutes of January 27, 2003 Meeting

Motion by Al Luurtsema, supported by Bill Gadwau, to approve the minutes of the February 24, 2003, meeting. Unanimous.

III. SW Coordinator: Second Round of Township Visits

Teresa Salveta distributed her Apr/May schedule township visit schedule. She requested that individual SWRC members attend meetings with her. Howard wondered what the topic of the meetings would be, given the altered scope of work for Teresa. Teresa responded that she had informed the townships that she would be back to receive feedback on how to carry out recycling plans. Julie Mathiesen reminded the Council that for the eastern part of the county, recycling would be the goal, while coordinating other programs would be the goal for all townships.

IV. Spring Cleanup Coordination

Teresa has already started looking into spring cleanup coordination. Elk Rapids and Forest Home are using North Country. Torch Lake hasn't done a spring cleanup, so Teresa has offered them help in coordinating one. She is still gathering countywide info. Julie Mathiesen requested a list of townships doing spring cleanups. Milton township does its own spring cleanup. Jill Barnard asked if Bellaire Village was doing anything. Teresa replied that Bellaire wants to coordinate with Kearney and Forest Home. Leonard Klein noted that spring cleanup is established in most areas, so why waste Teresa's time on cleanups? Julie Mathiesen noted that we need to see who have and who don't have programs, then start from there. Al Luurtsema noted that if we can show that we can help with coordination, we can get our name out there. Leonard asked how we could coordinate when they're all independent entities (townships and contractors).

V. Household Hazardous Waste (HHW) Collection

Teresa briefed the Council on this year's arrangement for HHW collection with Grand Traverse County (GTC). She noted that she had discussed with Gail Miller the possibility of renting GTC's mobile collection unit to hold collections in Antrim County. Bob Peterson noted that the \$3,000 budgeted for the task is not sufficient to hold our own collections. Julie Mathiesen suggested working with Charlevoix and Otsego Counties (piggybacking on their collections, if they do HHWs) to give the extreme ends of the county a chance to go to HHW collections nearby. Teresa will contact Charlevoix and Otsego counties. Leonard Klein asked for a definition of HHW. Teresa distributed GTC's HHW brochure listing the items that they will take. Howard noted that a public notice will be going in the local papers, and that we could get a newspaper article featuring HHW. Bob Peterson directed Teresa to return to our next meeting with some suggestions for possible directions for us to take in HHW.

VI. Ordinances

Julie Mathiesen opined that we are not ready to work on a county solid waste or open burn ordinance. We need to read the MSUE handout Howard mailed concerning junk ordinances. She thinks problem in Antrim County is abandoning vehicles and disposing of garbage in own yards instead of taking them away. State statute allows you dispose of own waste on own property, subject to certain groundwater and air quality restrictions. Al Luurtsema asked whether zoned townships have junk ordinances. The problem may be what we need for unzoned areas. (MSUE article talks about that.) According to research by Julie, DEQ said that they don't go after small infractions, for lack of resources. Sheriff will investigate minor complaints, but won't really turn cases over to prosecutor unless a case is really egregious. Julie feels that we need to investigate how gray these areas are, and whether county needs to do something. Jill Barnard noted that the prevailing attitude is that folks should not be charged for disposal when they can dispose of it on their own land, or can use the (GTC) Acme facility for recyclables. Julie Mathiesen added that the MSUE handout is the best resource for junk ordinance. If we want to enact junk ordinance, we need to do in conjunction with cleanup activity to help folks get rid of junk. We need a list of townships and villages that have junk/waste ordinances. Bob Peterson reminded the Council that enforcement is where these ordinances fail.

VII. HB 6396

Howard distributed an e-mail alert from the Grand Traverse County solid waste coordinator concerning this house bill, which would bypass county solid waste councils and departments, and leave landfill siting decisions and waste flow requirements to townships. This would effectively obviate the need for County solid waste plans, and many county recycling and solid waste programs that depend on waste flow control for funding would suffer. Howard will distribute the full text of the house bill by mail to Council members.

VIII. Adjournment

Meeting adjourned at 4:05 p.m.

Solid Waste and Recycling Council

April 28, 2003

Minutes

Members Present: Bob Peterson, Gene Dawson, Leonard Klein, Jill Barnard, Bill Gadwau, Mike McPherson, Janet Person, Julie Mathiesen, and Allen Luurtsema

Members Absent: Joe Yuchasz and Jim Palmer

Staff Present: Howard Yamaguchi, Teresa Salveta

Others Present:

I. Call to Order

Bob Peterson called the meeting to order at 3:00 p.m.

II. Minutes of March 24, 2003 Meeting

Leonard Klein's last name was misspelled at several locations. Julie Mathiesen's name is misspelled in the masthead. The word "go" is missing after "don't" in Section VI, "Ordinances."

Motion by Leonard Klein, supported by Al Luurtsema, to approve the minutes of the March 24, 2003, meeting with corrections. Unanimous.

III. Member Resignation

Howard informed the Council that Mike Domsic has resigned from the SWRC. The Council expressed a need for representation on the Council from the Mancelona area. The Coordinator/Planner Office will issue an ad soliciting applications.

IV. SW Coordinator: Second Round of Township Visits

Teresa Salveta reported on some of her most recent township visits. She also announced a revised township visit schedule, and requested assistance from Council members in accompanying her to the meetings. Several members volunteered. She noted that Mancelona and Chestonia Townships appeared to be interested, while Custer was less so. Bellaire wanted to be assured of the fact that recyclables would indeed be recycled. Janet Person noted that an attendee at the meeting noted that some vendors in Manistee may drive up and pick up cardboard recyclables for free for transport south. Janet will investigate.

V. Spring Cleanup Coordination

Teresa reported that coordination between Forest Home and Kearney Townships has yielded a considerable cost savings for Bellaire, which was originally considering a spring cleanup on its own. The two townships will pick up spring cleanup material from their portions of the village.

Al Luurtsema commented on the relationship between spring cleanups and junk ordinances. Forest Home will perform one more junk pickup before enforcing a junk and litter ordinance.

VI. Household Hazardous Waste (HHW) Collection

Teresa has contacted Charlevoix & Otsego Counties for possibly coordinating with their HHW days. Otsego has not responded so far. For Charlevoix, Teresa talked to county commissioner Shirley Rolloff. Charlevoix County is willing to work with us. They are talking about a special meeting about this. The next HHW collection in Charlevoix is on June 7, which is too early, but it may be possible to work together in the fall HHW collection. SWRC is invited to attend the Charlevoix solid waste mtgs. Teresa will attend.

VII. Ordinances

Junk ordinance: not too much to report this month. Julie noted there was an unfavorable reaction from Echo Township when she brought up the matter there. Janet Person noted that Bellaire is updating its nuisance ordinance. Julie noted that perhaps SWRC should lay low for junk ordinance. Leonard Klein noted that this is usually covered by zoning ordinances. Julie Mathiesen replied that if local zoning ordinances do not address junk, or if a jurisdiction is unzoned, then the County can enact a junk ordinance.

VIII. HB 6396

Julie noted that HB6396 takes away County authority in siting landfills. The bill proposes changes in solid waste laws; requires owner of landfill to enter into a host community agreement with a zoned municipality, or if not zoned, zoned township in which municipality sits. if neither, then owner can enter into agreement with the county. If host agreement is made, then it is submitted to the County, and the County can approve or disapprove, depending on the vote. Julie is still working through proposed bill, can't decide which way is better. Existing landfills are OK as long as there is an agreement, or complies with a solid waste plan. These agreements cannot regulate flow of waste, so systems like Emmet County's is affected. Julie will summarize changes. If the bill passes, County's ability for land use planning may be hampered. Some discussion followed. Howard will mail a copy of the proposed bill to everybody.

IX. Budget

Howard reminded the Council that we are approaching budget season. Next meeting, we will make our preliminary budget request estimates. Howard will include previous budget sheets with the meeting notice.

X. Other Matters, Comments, etc.

Janet Person and Teresa discussed the possibility of a grant (EPA education grant?) to show that recycling pays. The Council discussed possible methodology for such a study..

Julie Mathiesen asked if we have copies of the old recycling surveys. The survey could be distributed at township cleanup days. Howard will check.

XI. Next Meeting Date

Due to the Memorial Day holiday rudely interrupting our scheduled meeting date, the
next meeting date will be

Monday, June 2, 2003, at 3 p.m.

XII. Adjournment

Meeting adjourned at 4:10 p.m.

Solid Waste and Recycling Council

June 02, 2003

Minutes

Members Present: Bob Peterson, Gene Dawson, Leonard Klein, Jill Barnard, Bill Gadwau, Mike McPherson, Jim Palmer and Allen Luurtsema

Members Absent: Joe Yuchasz, Julie Mathiesen, and Janet Person

Staff Present: Howard Yamaguchi, Teresa Salveta, Pete Garwood

Others Present:

I. Call to Order

Bob Peterson called the meeting to order at 3:07 p.m.

II. Minutes of April 28, 2003 Meeting

Motion by Al Luurtsema, supported by Bill Gadwau, to approve the minutes of the April 28, 2003, meeting. Unanimous.

III. Budget Request

Howard informed the Council that the time is at hand to prepare the SWRC's budget request for 2004. The major item would be the budget for Theresa's position.

Discussion ensued on the progress of her work. Teresa believes that some townships are interested. She was asked how we can verify that recyclables are indeed recycled after pickup by haulers. Al Luurtsema suggested verification from the side of the end user of the recycled materials.

Discussion further ensued on Teresa's work in bringing in additional household hazardous waste (HHW) opportunities in the county, as well as other accomplishments to justify to the Board of Commissioners to extend her position for another year. Al Luurtsema noted that Forest Home Township is interested in going in with the County for a HHW pickup. Mr. Luurtsema suggested that if the county pays 25%, and enough townships participate, HHW pickup might be instituted as a pilot project.

Leonard Klein suggested \$15,000 as the proposed budget for Teresa's position for Fiscal 2004. Bob Peterson instructed Teresa to bring estimates to the next meeting for various HHW options to the next SWRC meeting for inclusion in the budget request.

Pete Garwood suggested the possibility of putting a special assessment for countywide recycling to a public vote. He was not certain of the mechanism for such a vote.

IV. SW Coordinator Report

Teresa explained the results of her second round of meetings. A handout was attached to the meeting announcement. Many townships are interested. Others stated that more information was needed on the thoughts of their residents. Other townships were rude to her.

To address the need for more information, surveys were conducted at several townships at their spring cleanup day. Results were tabulated and distributed to the SWRC. Mancelona Twp has put the survey up on their website, and will do a paper survey at their spring cleanup day.

Now that the second round of meetings at the townships is complete, Teresa asked for guidance from the Council on the next steps. Should the Council perform the resident surveys? The consensus of the Council was that the individual townships should perform their own surveys.

Al Luurtsema noted that she has done the work asked of her, and the work had yielded a generally lukewarm response. He suggested that Teresa concentrate on the smaller projects (HHW, spring cleanup coordination, composting education, etc.) that the townships seem to desire over a county-wide general recycling program. Teresa agreed that more townships would be interested in participating in such projects. She also noted that if we were still interested in a recycling project, Mancelona Township is a possibility, as is Warner.

Bob Peterson summed up by instructing Teresa to de-emphasize recycling and proceed with the “small steps” projects such as HHW. Teresa will augment her list of accomplishments for the year to present to the Board of Commissioners. She will also work with Howard to provide the Council with a list of HHW alternatives and their costs for selection of a project and inclusion in the 2004 budget.

V. Other Matters

Teresa reported being the keynote speaker at the Ellsworth schools in a program about recycling to students. She will include certificate in presentation to the Board. She attended the Charlevoix County recycling committee. Charlevoix will most probably have a September HHW collection, and Antrim County is invited to participate.

Howard reported briefly on the solid waste coordinators’ meeting after the Northwest Michigan Council of Governments. These will be held every other month after each meeting of the Planners Review and Advisory Committee meeting. Teresa will attend these. He also reported that there was one applicant for the vacancy in the SWRC. The county Admin Committee will make the selection later this week.

VI. Next Meeting Date

Next meeting date will be
Monday, June 23, 2003, at 3 p.m.

VII. Adjournment

Meeting adjourned at 4:37 p.m.

Solid Waste and Recycling Council

June 23, 2003

Minutes

Members Present: Julie Mathiesen, Gene Dawson, Leonard Klein, Jill Barnard, Mike McPherson, Janet Person, Joe Yuchasz, Allen Luurtsema and Heidi Jo Wayco-Berden

Members Absent: Bob Peterson, Bill Gadwau and Jim Palmer

Staff Present: Howard Yamaguchi and Teresa Salveta

Others Present:

I. Call to Order

Julie Mathiesen called the meeting to order at 3:05 p.m.

II. Minutes of June 2, 2003 Meeting

The following corrections were noted: Include "Pete Garwood" as one of "staff present." Item III, third paragraph: replace "Teresa noted," with "Al Luurtsema noted."

Motion by Al Luurtsema, supported by Jill Barnard, to approve the minutes of the June 2, 2003, meeting with changes. Unanimous.

III. New Member Introductions

Heidi Jo Wayco-Berden introduced herself to the council. She recently moved here from Livonia, is a stay-at-home mom, and is chairman of the Michigan Recycling Coalition as well as having connections with the Rural Recycling Council.

IV. Solid Waste Coordinator Report

Teresa reported on the Mancelona cleanup day survey, which includes one sheet for the village and one sheet for the township residents.

Household Hazardous Waste (HHW): Discussion on costs. Teresa was directed by the Council to use 100 lb/capita for demand as it could be more expensive to go with GTC. Discussion on tires: Heidi will give Teresa a list of contacts for tire recyclers in the area. Teresa has already asked townships and villages for letters of support for HHW. SWRC is recommending a HHW pick-up day sometime in the fall. Charlevoix charges by the pound and patrons still need to make an appointment. Janet Person suggested we request funds from Resource Recovery fund, as the HHW pick-up seems to be important to County residents. It would be a good idea to investigate two locations: one in Charlevoix and possibly one in the Mancelona area.

Discussion on resource recovery funds included: a recommendation to bid out HHW, so that the Council will have the vendor contacts; special assessments preferable to using emergency funds; we should pay as we go; many companies are trying to get in on thisso bid notice may attract some responses; when HHW is proposed to the Board of Commissioners, also propose future funding; start small; could be a starting point for county-wide recycling; might go for millage and have more control; it was also mentioned that commissioners don't like millages in general, but it should be presented; Teresa will check on Charlevoix's millage for HHW.

HHW for fall: Does the Council want to have our own HHW pick-up day or piggyback with some other county? Teresa will work with Heidi to get costs and bids.

Julie Mathiesen made a motion, seconded by Jill Barnard to recommend the Public Works Committee advise the Board of Commissioners that the SWRC pursue HHW collection for Antrim County for the fall of 2003. Motion carried – unanimous.

Discussion took place regarding publicizing HHW. Some are concerned that we may get too many people. It was suggested to send out notices with water bill, etc. Julie Mathiesen asked that the Council bring ideas for advertising for HHW to the next meeting.

V. Resource Recovery Budget

Leonard Klein made a motion, seconded by Al Luurtsema to submit the Resource Recovery budget to the Public Works Committee, as follows: Per Diem-Committees, \$4,000; Training, \$500; Supplies, \$150; Contractual Services HHW, \$10,000; Contractual Services Solid Waste, \$20,000; Paper Fiber Recycling, \$5,000; Education, \$500; Travel, \$900; Printing and Publishing, \$500; for a total budget of \$41,550. Motion carried – unanimous.

VI. Ordinances

None.

VII. Member Comment

Janet Person suggested to the Council an extension of the Antrim Conservation District's contract for the Solid Waste Coordinator position.

Motion by Leonard Klein, seconded by Mike McPherson to recommend to the Public Works Committee they recommend to the Board of Commissioners to extend the Antrim Conservation District's contract for the Solid Waste Coordinator position. Janet Person recused herself from the vote. Motion carried – unanimous.

Next meeting date will be
Monday, July 28, 2003, at 3 p.m.

VIII. Adjournment

Meeting adjourned at 4:40 p.m.

Solid Waste and Recycling Council

July 28, 2003

Minutes

Members Present: Bob Peterson, Julie Mathiesen, Gene Dawson, Leonard Klein, Jill Barnard, Mike McPherson, Janet Person, Allen Luurtsema and Jim Palmer

Members Absent: Joe Yuchasz, Bill Gadwau and Heidi Jo Wayco-Berden

Staff Present: Howard Yamaguchi and Teresa Salveta

Others Present:

I. Call to Order

Bob Peterson called the meeting to order at 3:06 p.m.

II. Minutes of June 23, 2003 Meeting

Janet Person requested that the sentence “Janet Person recused herself” be inserted in the motion in the Member Comments section.

Motion by Julie Mathiesen, seconded by Janet Person, to approve the minutes of the June 23, 2003 meeting with changes as noted. Motion carried - unanimous.

III. Solid Waste Coordinator Report

Teresa presented a revised scope of work that better reflects the Solid Waste and Recycling Council’s (SWRC) current emphasis on coordinating waste collections and promoting household hazardous waste (HHW). She explained points of change in the context of her activities to date. Julie Mathiesen suggested collecting documentation for section 2.3.4. She also suggested that section 2.3.5 be deleted as being too premature.

Motion by Julie Mathiesen, seconded by Leonard Klein, to accept the revised scope of work as amended, and to recommend to the Public Works Committee and the Board of Commissioners to revise the Solid Waste Coordinator contract between the County and the Antrim Conservation District. Motion carried - unanimous.

Teresa then presented a possibility for recycling small electronic devices such as old cell phones. The project is run by an organization known as ReCellular, Inc. This organization accepts donations of used cell phones. She posed the question whether this would be a good idea, and if so, whether the County should contract with them, or whether the Conservation District should carry out this project. Howard outlined the steps and approvals needed should the county be the party signing the contract. Janet Person noted that funds from reselling the phones could only be channeled through a non-profit like the Conservation District, but not local government.

Motion by Julie Mathiesen, seconded by Gene Dawson, to endorse the Antrim Conservation District's entering into a contract with ReCellular Inc. to carry out a cell phone recycling project in Antrim County. Janet Person recused herself from the vote. Motion carried - unanimous.

Teresa mentioned some of the benefits of the Antrim County SWRC's membership in the Recycling Coalition. Discussion by SWRC members concluded that this matter be tabled until the Council could receive input from Heidi Jo Wayco-Berden next meeting.

Teresa then reported that the 2002 millage for HHW in Charlevoix County is 0.1476 mills. Leonard Klein and Al Luurtsema indicated that dissemination of scrap tire receivers, currently with Teresa, would serve county residents well. He and others encouraged insertion of newspaper articles in local papers about these as well as about HHW.

HHW update: Teresa informed the SWRC that the Conservation District has applied for two grants to fund potential HHW projects: one from the Home Depot Foundation, one from the Raytheon Corporation. Janet noted that an Environmental Justice Grant opportunity is available, but not pursued yet. Teresa is working on a request for proposal (RFP) for HHW to send out to regional specialist HHW collection firms.

She noted that letters of support for a county-wide HHW project have been received from Mancelona Twp and Village, from Elk Rapids Village, Chestonia Twp, Forest Home Twp, and Torch Lake Twp, with a letter from Bellaire on the way.

IV. Resource Recovery Budget

Howard presented the half-year status report for the 2003 SWRC budget. The item for paper fiber recycling was overspent, due to cardboard recycling costs incurred before the county stopped cardboard recycling in April. Howard will ask for \$2,900 or so to cover the shortfall. He also showed that about 70% of the HHW budget is spent, and that Grand Traverse County and Charlevoix County (if we choose to participate) must be given a cap on how much can be spent for the rest of the year on Antrim Co. residents at their HHW pickups. SWRC discussed Teresa's HHW cost estimates (hence the RFP) to request more money (from the Resource Recovery Fund).

Janet Person made a motion, seconded by Julie Mathiesen, to recommend to the Public Works Committee that an allocation of \$10,000 be made by the Board of Commissioners from the Resource Recovery Fund toward implementing household hazardous waste pickup(s) in Antrim County in 2003. Motion carried – unanimous.

V. Member Comment

Discussion took place on the perception of SWRC by the BOC. Extensive discussion took place on the current media interest in Swain's junkyard. SWRC stressed the need to work with and help Swain's work out their differences with the complainants and, possibly, with DEQ. A shutdown by the DEQ and potential abandonment by the current owners may be more disastrous to the county and township. Al Luurtsema circulated an article showing Ottawa County's permanent HHW station. Julie noted that Emmett Co. had survived a legal challenge to its solid waste transfer system.

VI. Adjournment

Meeting adjourned at 4:35 p.m.

Next meeting date will be
Monday, August 25, 2003, at 3 p.m.

Solid Waste and Recycling Council

August 25, 2003

Minutes

Members Present: Julie Mathiesen, Gene Dawson, Leonard Klein, Jill Barnard, Mike McPherson, Allen Luurtsema and Jim Palmer

Members Absent: Joe Yuchasz, Bob Peterson, Janet Person, Bill Gadwau and Heidi Jo Wayco-Berden

Staff Present: Howard Yamaguchi and Teresa Salveta

Others Present:

I. Call to Order

Jill Barnard called the meeting to order at 3:03 p.m. Jill Barnard handed the chairmanship of the meeting to Julie Mathiesen upon her arrival at 3:09 p.m.

II. Minutes of July 28, 2003 Meeting

Motion by Leonard Klein, seconded by Mike McPherson, to approve the minutes of the July 28, 2003 meeting. Motion carried - unanimous.

III. Solid Waste Coordinator Report

Teresa Salveta reported that the county Board of Commissioners approved, at their August meeting, the allocation of up to \$10,000 from the Resource Recovery Fund toward implementing a household hazardous waste (HHW) pickup day in Antrim County in 2003. She reported that the proposal advanced from the Public Works Committee (with Julie Mathiesen assisting) to the Finance Committee (Julie and Janet Person as presenters). At the Finance Committee, some board members requested that some cost share by the participants be considered. Part of the reason is that County Commissioner Larry Bargy feels that HHW disposal is an individual's responsibility, not the County's responsibility to provide subsidized services.

After a short discussion on bidding versus sole source service, this initial attempt under time constraint conditions, the Solid Waste and Recycling Council (SWRC) authorized Teresa to retain Drug & Labs Inc. for the project.

Possible dates are the 4th, 18th, and 25th of October. She discussed with Drug & Labs the possibility of working two sites on one day: either using two crews, or one crew at two places. Two crews will cause high site fees, so the preferred alternative is to use one crew at two places. A three hours' time interval is required between setups. The SWRC decided that an appointment system would be most efficient. An alternative to have dispersed local collection sites and transporting the HHW's from these sites to a central Drug & Labs setup was discussed but rejected.

Howard explained that due to a clerical error, some cardboard recycling costs were charged to the 2003 HHW funds. Later in the year, we will have to request additional funds from the Resource Recovery Fund.

The SWRC, after additional discussion, agreed that the HHW collection should be performed at two sites with some form of cost share. Possible sites include Mancelona, Bellaire, Elk Rapids and Eastport. Cost share could be a flat fee per participant, or a fee on a per pound basis above some base weight of HHW.

Teresa will select a date for the HHW collection after checking with Drug & Labs. She recommends either the 4th or the 18th. SWRC will decide further details (cost share amount/method, etc. in the September meeting.

There was some discussion on the type of materials to be accepted at the pickup. SWRC decided that used motor oils will not be collected, but information will be given on where such oils can be taken (oil change shops, etc.). Jim Palmer noted that SWRC needs to decide first what the HHW objective is. The consensus was to clean up liquids first. Teresa will check with Drug & Lab to see if it would be feasible to accept car batteries, especially if participants were charged some fee for leaving batteries.

Teresa informed the SWRC that seven Antrim County residents were already signed up with Grand Traverse County. SWRC decided to allow those folks to go ahead and recycle their HHW at Grand Traverse County and pay for their collection if they still wish to recycle at Grand Traverse County (in September). Teresa will call them to see if they would prefer to participate in the Antrim County HHW.

There was no other business.

VI. Adjournment

Meeting adjourned at 4:07 p.m.

Next meeting date will be
Monday, September 22, 2003, at 3 p.m.

Solid Waste and Recycling Council

September 22, 2003

Minutes

Members Present: Bob Peterson, Janet Person, Bill Gadwau, Julie Mathiesen, Leonard Klein, Jill Barnard, and Allen Luurtsema

Members Absent: Joe Yuchasz, Gene Dawson, Mike McPherson, Jim Palmer, and Heidi Jo Wayco-Berden

Staff Present: Howard Yamaguchi and Teresa Salveta

Others Present:

I. Call to Order

Bob Peterson called the meeting to order at 3:08 p.m.

II. Minutes of August 25, 2003 Meeting

Motion by Al Luurtsema, seconded by Julie Mathiesen, to approve the minutes of the August 25, 2003 meeting. Motion carried - unanimous.

III. Solid Waste Coordinator Report

Teresa Salveta reported that the county household hazardous waste (HHW) collection date has been set for October 11, and that flyers have been distributed throughout the county, to township halls and major businesses. Several newspaper articles have appeared in the *Antrim County News* and *Elk Rapids Town Meeting*. The two locations are Eastport (Torch Lake Township Hall) and Mancelona (Dura). A formal proposal has been received from Drug & Laboratories (same price as original quote). Fees have been set at \$0.50 per pound above the initial 50 lbs allowed per participant. The SWRC agreed that a fee should be charged regardless of whether or not the budget will pay for ALL collections that day.

Teresa requested volunteers from the SWRC to work on collection day, and passed a sign-up sheet around. Volunteers will assist in surveys, to weigh materials, and also to collect any fees. She is requesting three volunteers per time slot. Janet Person would like to require *all* SWRC members there.

Most of the participants have been from the western side of the county, with none so far from Jordan, Warner, Chestonia, Star townships. SWRC suggested other spots to place flyers. Howard informed SWRC that the e-mail lists of the Elk Rapids, Central Lake, and Mancelona Chambers of Commerce were used to send e-mail notices. Julie Mathiesen noted that she sent e-mail notices to Lake Association mailing lists and others.

Teresa noted that finding a location with enough paved area in Mancelona was a challenge. The Village and Township lots do not qualify, and the high school refused use for HHW that day, but Dura offered use of their facilities. Teresa anticipates 8:00 to 10:30 a.m. at Eastport, and 2:00 p.m. to 5:00 p.m. at Dura in Mancelona.

Janet Person and Julie Mathiesen noted that SWRC can distribute info at the site on how to dispose of used motor oil and other materials we do not accept. SWRC can do a survey, hand out educational materials, and encourage participants to contact their local county commissioner for more such collection events.

Janet Person asked whether folks that show up at collection sites by mistake or without appointment could still participate. Teresa noted that it would probably not be a problem unless they come when we're closing down. Jill Barnard suggested using a cell phone at the site and accepting last-minute bookings. Teresa suggested placing info at Elk Rapids and Central Lake waste stations on where to send stragglers. Howard asked about the situation where somebody drops stuff at either site AFTER closing. Janet Person noted that we could probably make sure that no materials are left at the site. Julie noted that we could leave somebody at Eastport after site shutdown to direct stragglers to Mancelona. Teresa noted that other local haulers such as Northern A1 may be a backup hauler. Teresa will check with other haulers. Janet also suggested placing "by appt only" signs.

IV. Communications

Bob Peterson noted that Heidi Jo Wayco-Berden has resigned. Howard informed the SWRC that she has been requested to serve as an occasional resource person. Julie Mathiesen will check the statute to see if we need to replace her at all, and Howard will check the SWRC by-laws to review the sections concerning membership.

V. Member Comment

Janet Person informed SWRC that the county commissioners have tentatively eliminated Teresa's position from the 2004 budget. The county budget is very tight. Howard noted that all departmental budgets were cut deeply, and there will be no capital outlay for 2004. Janet Person will be at the Finance Committee, and needs help from SWRC members to request reinstatement of Teresa's position. The meeting is on Monday, October 6. Jill Barnard will be there. Bob Peterson will check his calendar. Julie Mathiesen may be there. Jill Barnard will ask to be on the agenda. Teresa will get support materials together. Julie Mathiesen wants to note the hours that committee members have put in. Will ask Gene Dawson also.

Teresa informed SWRC that Raytheon has denied our grant request. Home Depot foundation has not responded yet.

VI. Adjournment

Motion by Leonard Klein, seconded by Janet Person, to adjourn. Motion passed – unanimous. Meeting adjourned at 3:56 p.m.

Next meeting date will be
Monday, October 27, 2003, at 3 p.m.
at the Antrim County Board of Commissioners Room

Solid Waste and Recycling Council

October 27, 2003

Minutes

Members Present: Bob Peterson, Gene Dawson, Janet Person, Bill Gadwau, Julie Mathiesen, Jill Barnard, and Allen Luurtsema

Members Absent: Joe Yuchasz, Leonard Klein, Mike McPherson, Jim Palmer

Staff Present: Howard Yamaguchi and Teresa Salveta

Others Present:

I. Call to Order

Bob Peterson called the meeting to order at 3:01 p.m.

II. Minutes of September 22, 2003 Meeting

Motion by Janet Person, seconded by Al Luurtsema, to approve the minutes of the September 22, 2003 meeting. Motion carried - unanimous.

III. Solid Waste Coordinator Report

Teresa Salveta gave the solid waste coordinator report. She distributed photos and briefed the Solid Waste and Recycling Council (SWRC) about the successful household hazardous waste (HHW) collection held at Eastport and Mancelona on October 11, 2003. Her written report summarized the event, the final costs, and the survey results. She noted that the event went off very smoothly, and realized \$887.98 collected from participants bringing more than 50 lbs of HHW. She also brought the HHW information circle that she distributed at the collection site.

Teresa will write a letter of thanks to DURA. Al Luurtsema suggested she include photos with the thank-you letter to DURA, as they will be able to use them to support the governor's award application. Al also asked whether there were any further breakdowns of the materials beyond what was on the Drug and Laboratory Disposal (DLD) invoice. Teresa responded there are none, but she will obtain a certificate from DLD detailing where the collected items went. Bob Peterson commended Teresa on a great job accomplished. Janet Person recommended that the Board of Commissioners be presented with the statistics and results. She also noted that DURA had checked with other sources, and were advised not to accept anybody but DLD on their property.

Motion by Al Luurtsema, seconded by Janet Person, to approve the invoice from Drug and Laboratory Disposal for \$6,743.28 for the collection and disposal of household hazardous wastes from the October 11 collections at Eastport and Mancelona. Motion carried - unanimous.

Al Luurtsema asked Teresa whether any stats were collected on the source of HHW materials, (by township). Teresa replied that the surveys only asked about the township/village origin of the participants, not the materials they brought. She will collate the info available for the next meeting. Bill Gadwau noted that the site yielded about a yard of cardboard that was recycled at Central Lake. Al Luurtsema asked if Teresa planned to make a presentation to the Board of Commissioners. Teresa will make a presentation.

Howard informed the SWRC that the \$10,000 released from the Solid Waste Reserve Fund was added to the 2003 SWRC budget (contractual services). As such, any unspent balance will disappear at the end of the fiscal year, unless moved back to the fund. The same applies to the \$887.98 collected at the site (for excess over 50 lbs); it was added to the General Fund.

Motion by Gene Dawson, seconded by Julie Mathiesen, to recommend to the Public Works and Finance Committees to return the unspent balance of \$3,691.42 from the October 11, 2003 HHW collection to the Solid Waste Reserve Fund, with the balance derived as follows:

	Transfer from SW Reserve Fund	\$ 10,000.00
Funds Available	Cash proceeds from HHW Collection	829.98
	Receivable from Elk Rapids DPW for HHW Collection	58.00
	Total Available:	\$10,887.98
Expenses	HHW Collection/Disposal Cost by Drug & Laboratory Disposal	\$6,743.28
	Participation in Grand Traverse Co. HHW Collection	453.28
	Total Expenses	\$7,196.56
	Balance:	\$3,691.42

Motion carried - unanimous.

Howard will present the motion to the Public Works Committee at their November meeting. Howard and Julie Mathiesen will present the motion to the Finance Committee, assuming that the motion clears the Public Works Committee. Julie noted that she may make a case for the Solid Waste Coordinator at the Finance Committee meeting, although a more appropriate time may be after the SWRC decides on an alternate solid waste plan centered on HHW collection and other activities that meet the real needs of the county. At that point, the Solid Waste Reserve Fund might be tapped for the SW Coordinator position.

Some discussion took place on the update of the county's solid waste plan, due in 2005. The re-write would have to be done in 2004. Janet Person suggested that the HHW be expanded to include agricultural and commercial hazardous waste collection to meet the greater needs of the county. She also suggested that dates of future HHW collections be coordinated with local spring cleanup days. Al Luurtsema stressed the need for expanding the HHW system. Bob Peterson noted that as good an idea as recycling is, HHW is more effective in reducing pollution onto the land and receiving waters of the county.

Finally, the SWRC agreed that Julie could meet with Public Works and other committees to make a pitch for using the SW Reserve Fund to finance Teresa's position.

IV. Communications

There was no communication last month, and no letters of interest have been received for the vacant SWRC position. SWRC agreed that there is no need to fill the position at this time if no letters are received.

V. Member Comment

Jill Barnard showed a short video about the Rotary Charities and the projects it funds in the Grand Traverse Bay region. Jill also noted that on the return trips to Canada after visiting Michigan to dump their domestic wastes, Canadian garbage trucks frequently transport HHW back to Canada.

VI. Adjournment

Meeting adjourned at 4:12 p.m.

Next meeting date will be
Monday, November 24, 2003, at 3 p.m.
at the Antrim County Board of Commissioners Room

Solid Waste and Recycling Council

November 24, 2003

Minutes

Members Present: Bob Peterson, Gene Dawson, Janet Person, Bill Gadwau, Julie Mathiesen, Jill Barnard, and Leonard Klein

Members Absent: Joe Yuchasz, Mike McPherson, Jim Palmer, and Allen Luurtsema

Staff Present: Howard Yamaguchi

Others Present:

I. Call to Order

Bob Peterson called the meeting to order at 3:07 p.m.

II. Minutes of October 27, 2003 Meeting

Motion by Janet Person, seconded by Bill Gadwau, to approve the minutes of the October 27, 2003 meeting. Motion carried - unanimous.

III. Solid Waste Coordinator Report

Teresa Salveta was not present to give her report. She did, however, e-mail a written report which was distributed to the Solid Waste and Recycling Council (SWRC). Howard reported that Teresa will distribute the detailed statistics of the October 12, 2003, household hazardous waste (HHW) collection.

Motion by Leonard Klein, seconded by Janet Person, to accept the Solid Waste Coordinator's report for October. Motion carried - unanimous.

IV. December Meeting

The SWRC decided to cancel the December meeting. The next meeting will be on January 26, 2004.

V. 2004 Meeting Frequency

Howard informed the SWRC that next year's budget that cleared the County finance committee's cuts included enough per diem to hold 8.6 meetings, assuming all 10 members eligible for per diems attended all meetings. The SWRC decided that the June and December meetings for 2004 will be cancelled, and ten meetings will be scheduled for 2004. With some members not attending at any given meetings, and with the current vacancy not filled, the budgeted per diem amount is assumed to be sufficient to cover ten meetings.

The 2004 budget cut out the requested budget to finance a solid waste coordinator. However, the finance committee will be open to requests to finance a consultant as needed to run the two HHW collections anticipated (and funded to the extent of \$10,000) for 2004. The consultant will probably be funded from the Resource Recovery Fund.

Some discussion took place on the two anticipated HHW collections for 2004. The consensus was to hold one collection while the summer population was still in residence in the county, and possibly to coordinate the dates with some of the township/village spring cleanup dates.

VI. Communications and Member Comment

Janet introduced HB 5236, which would allow counties and agencies charged with solid waste collection to levy taxes for waste reduction programs.

Some discussion took place on the fact that SWRC may need to retain a consultant to re-write the county solid waste plan in 2004.

Bill Gadwau reported that Central Lake Township has contracted with Marv Rubingh to take and grind the cardboard for \$210 per pull.

Meeting adjourned at 3:40 p.m.

Next Meeting: Organizational Meeting
3 p.m. on January 29, 2004