

# Solid Waste and Recycling Council

February 28, 2001

## Minutes

Members Present: Bob Peterson, Joe Yuchasz, Leonard Klein, Jill Silk, Jill Barnard, Janet Person, and Bill Gadwau

Members Absent: Julie Budas, John Conway, Mike Mcpherson, and Mike Deatrick

Staff Present: Joel Dye

Others Present: Megan Motil and Jim Frey

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I. **Introductions**

Due to the number of new faces introductions were made around the table.

II. **Approval of Minutes**

**Motion by Janet Person, supported by Bill Gadwau to approve the January 23, 2001 minutes. Motion Carried Unanimous.**

III. **Organizational Meeting**

The Council reviewed the By-Laws prepared by the Coordinator/Planner Office.

**Motion by Leonard Klein, supported by Jill Barnard to approve and recommend approval to the Antrim County Board of Commissioners of the Antrim County Solid Waste and Recycling Council By-Laws with amendments. Motion Carried – Unanimously**

IV. **RRSI Contractual Services**

Jim Frey distributed, the results from Program Option Survey filled out by Council Members at the January Meeting. Discussion Followed. Jim Frey distributed a sample survey similar to a survey that will be used to gain opinions in regard to the recycling from citizens and elected officials in Antrim County. Discussion Followed in regard to the time frame of developing the survey then collecting the data. The Council came to a consensus to form a working committee to consider how to best distribute the surveys and collect the data. Chairman, Bob Peterson formed a working committee to discuss the means of distributing the Surveys. The working committee will meet on March 12, 2001 at the Coordinator/Planner Office at 2:00pm and will comprise of Bob Peterson, Bill Gadwau, Jill Silk and Julie Matheison.

**V. Household Hazardous Waste**

Joel Dye, Associate Planner introduced discussion in regard to the implementation of a Household Hazardous Waste Program within Antrim County. Janet Person, and Julie Mathieson updated the Council on previous research completed by the Antrim Conservation District in regard to the possibility of a Household Hazardous Waste Collection System in Antrim County. Discussion followed in regard to what type of program the County should offer, mobile or permanent. Joel Dye informed the Council that Megan Motil has set a meeting with Charlevoix, Emmett and Antrim County to discuss any all possibilities of a regional Household Hazardous Waste Collection System. The Council came to a consensus to take action at the March meeting on whether or not to apply for funds to implement a Household Hazardous Waste Collection System.

**VI. Old Business**

None

**VII. New Business**

Joel Dye informed the Council that he will be in Detroit for a Conference when the next meeting is scheduled.

**VIII. Communications**

None

**IX. Member/Public Comment**

None

Meeting Adjourned at 4:45 p.m.

# Solid Waste and Recycling Council

April 25, 2001

## Minutes

Members Present: Bob Peterson, Joe Yuchasz, Leonard Klein, Jill Silk, Jill Barnard, Janet Person, Julie Budas, Julie Mathieson and Bill Gadwau

Members Absent: John Conway, Mike Mcpherson, and Mike Deatrick

Staff Present: Joel Dye

Others Present: Sandra Peterson

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### I. Call to Order

The meeting was called to order by Bob Peterson at 3:05 p.m.

### II. Approval of Minutes

**Motion by Janet Person, supported by Bill Gadwau to approve the March 27, 2001 minutes. Motion Carried Unanimous.**

### III. Old Business

Citizen Survey Update:

The Council discussed at length the possible ways to distribute the opinion survey to County Residents. The Council came to a consensus to distribute the survey via, Antrim County News and Town Meeting.

**Motion by Joe Yuchaz, supported by Bill Gadwau, to recommend that the Board of Commissioners release up to \$1,000.00 for the printing and distribution of the 6000 County Resident Recycling Surveys. 5500 surveys will be distributed via the Antrim County News and Town Meeting, with 500 being distributed at the Antrim Conservation District and County Building.**

Household Hazardous Waste:

Discussion followed in regard to application for a Household Hazardous Waste Grant for Antrim County. The Council came to a consensus that the county would be best served by a mobile collection unit.

**Motion by Leonard Klein, supported by Julie Budas to recommend the Antrim County Board of Commissioners apply to the DEQ to fund a Household Hazardous Waste program within Antrim County. Motion Carried – Unanimous.**

**III. Old Business (Cont'd)**

Joel Updated the Council that the Solid Waste Management Plan needs to be distributed to all local units of government and the remaining Board of Commissioners, as well as a price needs to be set to distribute the Plan to private individuals and entities. Joel updated the Council that the price to have the Plan prepared, cost \$10.00 per Plan.

**Motion by Janet Person, supported by Joe Yuchasz, to recommend to the Board of Commissioners to set a price of \$10.00 per Solid Waste Plan, to be sold out of the Coordinator/Planner Office. Motion Carried – Unanimous.**

**IV. New Business**

Illegal Dumping:

Sandra Peterson, member of the public, informed the Council of property across from her where junk has been allowed to accumulate. She has repeatedly contacted the DEQ to mandate a clean up but to no avail. She is requesting that the County send communication to the DEQ to request an investigation into the property.

**Motion by Joe Yuchasz, supported by Julie Mathieson that the Board of Commissioners send communication to the DEQ requesting an investigation into the property. Motion Carried – Unanimous.**

The Council discussed at length the process for prosecuting people who illegally dump within Antrim County, as well as the County's ability to adopt a Solid Waste Ordinance to monitor "junk" within people's yard. The Council directed the Coordinator/Planner Office to look into the whole process and report next month.

Board of Commissioner Report:

The Council directed the Coordinator/Planner Office to submit a report to the Antrim County Board of Commissioners advising them in regard to the responsibilities and commitments in the Solid Waste Plan.

**V. Member/Public Comment**

None

Meeting Adjourned at 4:45 p.m.

# Solid Waste and Recycling Council

May 30, 2001

## Minutes

Members Present: Bob Peterson, Joe Yuchasz, Leonard Klein, Jill Silk, Jill Barnard, John Conway, Mike McPhereson, and Julie Mathieson

Members Absent: Julie Budas, Janet Person, Bill Gadwau and Mike Deatrack

Staff Present: Joel Dye

Others Present: Mike Domsic

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### **I. Call to Order**

Bob Peterson called the meeting to order at 3:00 p.m.

### **II. Public Comment**

None

### **III. Approval of Minutes**

**Motion by Joe Yuchasz, supported by Leonard Klein to approve the April 25, 2001 minutes as presented. Motion Carried – Unanimous**

Julie Mathieson entered in 3:07pm

### **IV. Old Business**

#### **Citizen Opinion Survey**

Joel updated the council that there as been over 400 surveys returned to the Coordinator/Planner Office. Discussion followed in regard to the article in the paper and the response to the surveys.

#### **Household Hazardous Waste Program**

Joel updated the council that the Finance Committee did not approve the request to apply to the Department of Environmental Quality. Discussion followed in regard to their decision. Julie Mathieson updated the Council that the Antrim Conservation District has chosen to move forward in applying for the Household Hazardous Waste grant from the DEQ. Discussion followed in regard to the potential Conservation District's Household Hazardous Waste Program.

Jill Barnard entered in 3:13pm

Jill Silk entered in 3:15pm

**Junk Ordinance**

The council reviewed the information supplied in their packet, focusing on Junk Ordinances. Joel updated the council that a Junk Ordinance can only be adopted by a local unit of government, i.e. township or village. Much discussion followed about working with the township's to help them develop a junk ordinance if one is not already present. The council came to a consensus to have the Coordinator/Planner Office review and collect data in regard to local junk ordinances.

**V. New Business**

Joel Dye introduced discussion about possible recycling opportunities within Antrim County. As part of that discussion, Mr. Dye introduced Mike Domsic, a resident of Custer Township, and Community Mental Health employee. Mr. Domsic informed the council that part of his job is attaining employment for clients, and that positions at a recycling center would be a perfect fit for some of his clients. Mr. Domsic continued to point out that as a new resident of Antrim County he is extremely interested in the county's efforts to provide a recycling service, and is willing to help in any way possible.

**VI. Member Comment**

None

Meeting Adjourned at 4:15 p.m.

# Solid Waste and Recycling Council

June 27, 2001

## Minutes

Members Present: Bob Peterson, Leonard Klein, Jill Silk, Jill Barnard, John Conway, Mike McPherson, and Julie Mathieson

Members Absent: Julie Budas, Janet Person, Joe Yuchasz and Mike Deatrck

Staff Present: Joel Dye

Others Present: Jim Frey

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### **I. Call to Order**

Bob Peterson called the meeting to order at 3:04 p.m.

### **II. Approval of Minutes**

**Motion by Leonard Klein, supported by John Conway to approve the May 30, 2001 minutes as presented. Motion Carried – Unanimous**

### **III. Amend the Agenda**

**Motion by Leonard Klein, supported by Jill Barnard to amend the agenda as follows: move communications and membership issues to the top of the agenda. Motion Carried – Unanimous**

### **IV. Communications**

#### **Household Hazardous Waste**

Joel updated the council that Julie Mathieson attended the Household Hazardous Waste Roundtable Training hosted by Grand Traverse County. Julie will give the Coordinator/Planner Office the all handouts she received and the handouts will be made available at the next Solid Waste Recycling Council meeting. The cost was \$60.00 and the county will pay for the training. Joel updated the council that in order to adhere to County Policy, that all future training must be approved by this council and payment will be made directly to the organization hosting the training. Julie Mathieson then distributed some items she received at the training, and updated the council on the workshop itself.

Bill Gadwau entered at 3:10p.m.

#### **Membership Issues**

The council discussed the membership attendance of Mike Deatrck. The council came to a concensus that according to the By-Laws which govern the council, Mr. Deatrck is in violation of the attendance policy. Joel

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updated the council that the Coordinator/Planner Office has sent communication to Mr. Deatrck twice informing him of his attendance status. **Motion by Jill Barnard, supported by Mike McPherson to recommend to the Board of Commissioners to remove Mike Deatrck from the Antrim County Solid Waste and Recycling Council. Motion Carried – Unanimous.**

The chairman called for a break at 3:20, till Jim Frey the presenter arrived.

Jill Silk entered at 3:25 p.m.

Jim Frey entered at 3:30 p.m.

**V. RRSI**

Jim Frey of RRSI distributed the preliminary results Citizen Recycling Survey. The council reviewed the preliminary report as Mr. Frey discussed the results. Jim Frey informed the council that as the county moves forward with a recycling program, it is necessary to study other counties and how their programs work. Mr. Frey then distributed two case studies of other counties (Emmett and Allegan) in Michigan and how their programs work.

Leonard Klein left at 4:00 p.m.

Jim Frey then distributed a draft budget, detailing what it would cost Antrim County to operate a recycling service throughout the county, as well as a possible resolution for the county board of commissioners and draft inter-local agreement. The council discussed at length the submitted materials. Mr. Frey agreed to be in attendance at the next meeting and present the final results from the Citizen Opinion Survey and Municipal Opinion Survey.

**VI. Member Comment**

None

Meeting Adjourned at 4:25 p.m.

# Solid Waste and Recycling Council

July 26, 2001

## Minutes

Members Present: Bob Peterson, Leonard Klein, Bill Gadwau, Jill Barnard, and Janet Person

Members Absent: Jill Silk, Julie Budas, Mike McPherson, Julie Mathieson, Joe Yuchasz, John Conway and Mike Deatrick

Staff Present: Joel Dye

Others Present: Jim Frey and Leah Nicholson

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### **I. Call to Order**

Bob Peterson called the meeting to order at 3:04 p.m.

**No Quorum Present:** Chairman, Bob Peterson said with no quorum present, no official business can commence, but the meeting will proceed with the presentation from Jim Frey of RRSI.

### **II. Recycling Survey Results**

Jim Frey of RRSI distributed a report detailing the results of the Citizen and Municipal Recycling Opinion Survey. The Council discussed the report and was asked to return the report to the Coordinator/Planners office at their earliest convenience.

JANET PERSON ENTERED AT 3:45 P.M.

The Council, along with Jim Frey discussed the next steps in setting up a program to implement recycling in Antrim County. Jim Frey informed the Council that he will work with the Coordinator/Planner Office and at the Council's next meeting we should try to decide what services we want to provide. Referring to the surveys, the Council should also begin to study how best to pay for such a system.

Bob Peterson asked the Coordinator/Planner Office to work with RRSI, and have the next meeting solely focused on working on putting together a program.

### **III. Approval of Minutes**

**Motion by Bill Gadwau, supported by Leonard Klein to approve the June , 2001 minutes as presented. Motion Carried – Unanimous**

**IV. Communications**

None

**V. Old Business**

Joel informed the Council that the County is advertising for letters of interest to serve on this council.

**VI. New Business**

None

**VII. Member Comment**

None

Meeting Adjourned at 4:25 p.m.

# Solid Waste and Recycling Council

September 26, 2001

## Minutes

Members Present: Bob Peterson, Mike McPherson, Julie Mathieson, Leonard Klein, Bill Gadwau, Allen Lurtsema, Jill Barnard and Janet Person

Members Absent: Mike Domsic, Julie Budas, John Conway and Joe Yuchasz

Staff Present: Joel Dye

Others Present: Jason Derocher

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### **I. Call to Order**

Bob Peterson called the meeting to order at 3:01 p.m.

### **II. Introductions**

Due to new members, introductions were made around the table.

### **III. Personnel Issue**

Joel Dye informed the Council that his last day with the county is October 3, 2001 and unfortunately this will be his last meeting.

### **IV. Approval of Minutes**

**Motion by Leonard Klein, supported by Bill Gadwau to approve the August 29, 2001 minutes as presented. Motion Carried – Unanimous**

### **V. Recycling Plan Commitments**

The Council continued last month's discussion about the services that should be offered to County residents as well as the frequency of the services and how to fund such a program. The council came to a consensus to propose the attached program outline and have Jim Frey of Resource Recycling Systems, Inc. prepare cost projections for implementing such a project as well as other information he sees necessary for implementing a recycling program within Antrim County.

Meeting Adjourned at 4:19 p.m.

## Antrim County Recycling Council Potential Program

- Locations:** Permanent: Bellaire, Central Lake, Elk Rapids and Mancelona
- Mobile: one mobile roll off to service the less populated areas and only collect drop off recyclables
- Services:** Drop off recyclables: glass, tin/aluminum, plastics, paper, cardboard and milk jugs.
- Batteries Styrofoam-only if there is a market  
Coordinated Annual Clean Up
- When:** Permanent: 2-3 days a week, alternating with other sites  
Mobile: 1 day a week
- Scatter collection days, so there is at least one collection site open each day of the week, except Sundays.*
- Recycling:** Contract with Emmett  
Contract with Private Hauler  
Find the markets ourselves  
License Haulers, i.e. Grand Traverse County
- Administer Program and Site:** County Coordinator/Planner Office,  
eventually Solid Waste Coordinator
- Policy Body:** Antrim County Board of Commissioners via Antrim County  
Solid Waste and Recycling Council\
- Funding:** PA 185

# Solid Waste and Recycling Council

November 28, 2001

## Minutes

Members Present: Bob Peterson, Mike Domsic, Leonard Klein, Bill Gadwau, Allen Luurtsema, Jill Barnard, Jason Durocher, John Conway and Janet Person

Members Absent: Mike McPherson, Julie Mathieson, and Joe Yuchasz

Staff Present: Pete Garwood, Howard Yamaguchi

Others Present: Jim Frey, Leah Nicholson

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### **I. Call to Order**

Bob Peterson called the meeting to order at 3:05 p.m.

### **II. Introductions**

Introductions were made around the table. Newest Council member is Jim Durocher of WMI. The new Associate Planner, Howard Yamaguchi, introduced himself to the Council.

### **III. Approval of Minutes**

**Motion by Bill Gadwau, supported by Leonard Klein to approve the September 26, 2001 minutes as presented. Motion Carried – Unanimous**

### **IV. Conceptual Annual Budget for County-wide Recycling Plan**

Jim Frey of Resource Recycling Systems, Inc. (RRSI) presented a conceptual annual budget (with supporting handouts) of the potential county-wide recycling program outlined by the Council in the previous meeting. Some of the assumptions that went into the conceptual budget were:

- County operates own facilities, with at least one part-time person fully dedicated to the task;
- Estimates for collection and hauling only (not processing);
- Does not include coordinated annual cleanup;
- Population figures used are from 2001 census, does not include part-time/full-time homeowner numbers (hence may be too low);
- Unit costs based on experience of neighboring counties, for “mature” systems (several years of operation) --- actual initial costs may be lower;
- Estimates generally conservative; PA 185 requires 5-yr projections of costs, current projection is for startup and first year only;

Three major courses of action now lie before the Council:

1. Program must be presented to townships, villages and other local units to obtain feedback and, ultimately, their commitment to participate in the program (as required by PA 185). A critical mass of population centers and political units must sign on before the program can be launched and operated in a sustainable manner.
2. Accurate parcel counts for the county must be collected, including data on part-time and full-time occupancy and the “improved” or “unimproved” attribute of each of the parcels. We will need to work together with Equalization to find out the best way to accomplish this.
3. Start the PA185 Special Assessment process in the County.

**V. PA 185 Process**

Jim Frey then gave a presentation on the PA185 process that could be used to fund the County’s potential recycling system. The county Board of Commissioners (BOC) would pass a resolution establishing the Board of Public Works (BPW), which would in turn follow procedures laid out in the handout given out at the meeting to establish a special assessment district to fund the project. Also handed out was a sample BOC resolution establishing the BPW. The Council noted that Antrim County already has a BPW, established for the Elk Rapids Hydro project.

RRSI will prepare, for the next meeting, a short, generic informational bulletin that could be customized for use in each of the upcoming meetings with the local units to solicit their participation in the program.

**VI. Other Business**

Pete Garwood noted that Leelanau County is asking Antrim County about a reciprocal agreement that would have Antrim County establish an education, recycling, and composting program in place within one year of the Leelanau Plan update being approved. Leelanau County’s plan apparently lists solid waste imports from Antrim County as a “contingency.” Coordinator/Planner will obtain a copy of the Leelanau plan for discussion at the next meeting.

**VII. Next Meeting Date**

The Council agreed to re-schedule their regular December meeting to avoid the Christmas holidays. The new meeting date is **Wednesday, December 19, 2001 at 3 p.m.**

**Meeting Adjourned at 4:34 p.m.**

# Solid Waste and Recycling Council

December 19, 2001

## Minutes

Members Present: Bob Peterson, Jill Barnard, John Conway, Mike Domsic, Bill Gadwau, Leonard Klein, Allen Luurtsema, Julie Mathieson, Janet Person, and Joe Yuchasz

Members Absent: Mike McPherson, Jason Durocher

Staff Present: Pete Garwood, Howard Yamaguchi

Others Present: Jim Frey

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### I. Call to Order

Bob Peterson called the meeting to order at 3:05 p.m. He reminded the SWRC that an organizational meeting is in January in the By-laws.

### II. Approval of Minutes

**Jill Barnard noted that the minutes of the previous meeting mentioned a “2001 Census.” This should be corrected to “2000 Census.” Motion by Janet Person, supported by Len Klein, to approve the September 26, 2001 minutes as corrected. Motion Carried – Unanimous**

### III County-wide Recycling (PA185) Launch

Jim Frey passed out a draft of the proposed checklist and questionnaire slated for distribution to the various townships announcing the recycling program and requesting their participation. The proposed time frame would be January/February to get a preliminary sense of the “head count” of participating townships for critical mass attainment, Jan/Feb/Mar timeframe to assemble the critical mass, and Mar through August/Sept to prepare government agreements in time for fall assessments. Pete Garwood noted that the townships were informed of the program during the Solid Waste Master Plan formulation stage, and were informed that participation requests would be forthcoming (year to year and a half ago). Jim Frey requested the Solid Waste/Recycling Commission members’ input on the wording of this handout.

Ensuing discussion brought out following points and ideas:

- Possibly send out two-pager info sheet to townships before sending questionnaire;
- Prepare media event to prepare townships for decision making and participation (dedicate January to this activity); provide contact point so SWRC members can be available at meetings or other venues to answer questions; publicize role of SWRC at same time; need to change BOC to SWRC on the handout;

- Can word handout/questionnaire to request townships to put item on township meeting agenda for Jan or Feb (at latest); SWRC members should be present at township meetings to present plan;
- Need to present County BOC with draft of handout for approval before sending it to townships; SWRC members need to respond to Howard with comments and suggested changes to proposed handout by first week of January to incorporate into draft for BOC endorsement;
- Nonprofits have in past acted as if they were townships in signing own agreements with County boards of public works (BPWs) if waste quantities sufficiently large. This can be discussed further in March thru May period.
- Recyclable items not included, but can be, in handout are: Household hazardous wastes (HHW), spring cleanups, and oil. (Janet reminded the group that DEQ has P2 grant for oil (and HHW?) for which SWRC can apply.) Other items to put on checklist are backyard composters and education (Conservation District can sell composters).
- Staff/consultant to prepare “cheat sheet” of Q&A’s, updated after each township meeting to prepare for next round of meetings; prepare checklist of presenters; prepare “talking points” to aid SWRC members and staff in presenting at meetings to ensure consistent info dissemination;

If there is a decent response from townships by March, BOC can start reorganization of the Board of Public Works and initiate a PA185 process. The time for formal BOC action is when we get township responses. Resolution from townships should be directed to county BOC, indicating interest in being including in program, and note the items they want included in the program.

#### **IV. Leelanau County**

In the Leelanau County solid waste plan, we are listed as a contingency dumper, but we are actually dumping in Leelanau on a primary basis. Trudy Gala of Leelanau County says we need to have reciprocal agreement with them to continue dumping there. We are waiting for a response from Leelanau for our proposed reciprocal agreement, and they are aware of what we are doing. Their reciprocal agreement requires composting. We will continue working with Leelanau on this.

Pete brought up the fact that Leelanau's recycling costs are very low compared to RRI's estimate. Jim Frey explained that Leelanau’s program is a leaner one, using only a mobile unit. Antrim has several permanent stations planned. The estimate was also probably on the high side.

#### **V. Other Business**

Howard briefed SWRC on an upcoming solid waste regional meeting.

#### **VI. Next Meeting Date**

The Council will hold an organization meeting on **Wednesday, January 9, 2002 at 3 p.m.** We will take care of regular agenda items on the same day.

**Meeting Adjourned at 4:25 p.m.**