

# *Antrim Creek Natural Area*

*Robert McLeod, Chairman*

*Gale Murphy*

*Reg Bird*

*Carl Veenstra*

*Gary Strange*

## **Minutes**

**March 5, 2001 7:00 p.m. Banks Township Hall**

Members Present: Robert McLeod, Gale Murphy, and Carl Veenstra  
Members Absent: Reg Bird and Gary Strange  
Staff Present: Joel Dye, Associate Planner  
Others Present: Mary Kay McDuffie and Ed McDuffie

### **I. Call to Order**

The Meeting was called to order at 7:00 p.m. by Chairman Robert McLeod.

### **II. Approval of Minutes**

**Motion by Gale Murphy, supported by Carl Veenstra to approve the November 6, 2000 Minutes. Motion Carried - Unanimously**

### **III. Phase I Update**

Trevor Wood of Site Plan, Inc. updated the Commission on the process of Phase I construction at the ACNA. A majority of the work has been completed, but when the snow melts Site Plan will walk the site to make sure that everything looks okay. Site Plan is replacing the stone bench at the Area, they feel the bench looked to refined, therefore out of place at a Natural Area. The new bench will have a more "rough look".

### **IV. Phase II Update**

Joel Dye updated the Commission on the current funds available for Phase II construction slated to begin this year. Before the bid packages are compiled the Grant Agreement from the Michigan Natural Resources Trust Fund must be received to compile complete bid specifications. Discussion followed along the construction that will begin this year at the Natural Area and the coordinating the Archeological Study, so the construction will not interfere with the Archeological Study. Chairman, Robert McLeod asked that Trevor Wood and Chuck Clelland to meet together to discuss coordinating the timing of the two projects.

**V. Archeological Study**

Chuck Clelland updated the Commission on the process of last years Archeological Study. Currently all the artifacts that have been cleaned and sorted and are waiting to be cataloged. The Archeological Study will continue this year north of Rex Beach Road. Chairman, Robert McLeod informed the Commission on the County's attempt to contact the gentleman from Grand Rapids and attain artifacts that he previously removed from the land that is currently known as the Antrim Creek Natural Area. Discussion followed in regard to how the County could successfully attain the artifacts. No action taken. Chairman, Robert McLeod informed the Commission that at a recent Northwest Governmental Alliance, (a meeting between local units of government and the three tribes in Northwest Michigan) the tribes, particularly Little Traverse Band, showed interest in the work being completed at the Natural Area.

**VI. Old Business**

- **Information Arbor** - Joel Dye updated the Commission that the County did not receive the requested amount from the tribe for the construction of an Information Arbor. The Commission asked the Coordinator/Planner Office contact the interested parties in designing an Information Arbor and set up a time to design the Arbor. The Commission came to a consensus to have the Coordinator/Planner Office invite members from the tribe to take part in the design as well.
- **Boulder Permit** - Joel Dye updated the Commission that the Coordinator/Planner Office is appealing the DEQ 's denial of the Counties request to harvest boulders from Lake Michigan. This includes the Coordinator/Planner Office meeting with DEQ officials out at the site, as well as a written request to contest the denial.
- **Letters of Appreciation** - Joel Dye updated the Commission that the Grand Traverse Regional Community Foundation has received donations for the Antrim Creek Natural Area Fund. The Commission came to a consensus to have the Coordinator/Planner Office draft letters of appreciation to each of the donors and have the Chairman of the Commission sign them.

**VII. New Business**

The Commission came to a consensus to meet on April 2, 2001 at 7:00 p.m. at the Bank Township Hall, and continue to meet on the Monday the week preceding the Antrim County Board of Commissioners meeting.

**VIII. Member Public Comment**

Carl Veenstra updated the Commission that he has noticed that there has been some off road vehicles use in the center of the turn around at the south entrance. Discussion followed in regard to maintaining the Natural Beauty and protecting the resources at the Area.

Adjourned 8:30

# *Antrim Creek Natural Area*

*Robert McLeod, Chairman*

*Gale Murphy*

*Reg Bird*

*Carl Veenstra*

*Gary Strange*

## **Minutes**

**May 7, 2001 7:00 p.m. Banks Township Hall**

Members Present: Robert McLeod, Gale Murphy, Reg Bird, Gary Strange (7:08 p.m.)  
and Carl Veenstra (7:03 p.m.)  
Members Absent: None  
Staff Present: Joel Dye, Associate Planner  
Others Present: Mary Kay and Ed McDuffie, Yvonne Walker-Keschick, Marion  
Williams, Travor Wood and Cory Arsnoe

### **1. Call to Order**

The Meeting was called to order at 7:00 p.m. by Chairman Robert McLeod.

### **2. Approval of Minutes**

Add Chuck Clelland to "Others Present" on the March 5, 2001 Minutes.

**Motion by Gale Murphy, supported by Reg Bird to approve the Minutes of the March 5, 2001 meeting with the above change. Motion carried – unanimous.**

### **3. Antrim Conservation District Stream Work Update**

- Cory Arsnoe, District Technician reported that the Road Commission will replace the current culverts which will allow fish to navigate more easily along the stream.
- Mr. Arsnoe also reported that the MSU Extension, Natural Resources Conservation Service and the Antrim Conservation District will be conducting the Educational School Tour again this fall, with approximately 350 students involved, (see attached).
- The Antrim Conservation District has received a grant to do stream bank restoration. Discussion followed in regard to coordinating the work with members of the archeology team and Coordinator/Planner's office.

### **4. ACNA Interpretive Display**

Joel Dye, Associate Planner updated the Commission on steps that have been taken to this point. Traver Wood, Site Planning updated the Commission on prices and styles for the display.

### **5. Construction Update – Phase I and Phase II**

- Mr. Wood reported on the Phase II commitments. Discussion followed regarding individuals removing boulders to drive along the beach.
- There was discussion regarding trail markings and placement of the trails and turn-around and their implications on the environment.

**6. Archeological Study**

Mary Kay McDuffie updated the Commission that the archeological work will begin May 8, 2001.

**7. South Entrance**

Carl Veenstra reported his concerns on the south entrance turn-around and the location of fences and porta-johns to limit four-wheelers. It was suggested to strategically place a rail fence to limit four-wheeler traffic.

**8. New Business**

Bob McLeod suggested placing porta-johns at both ends of the property.

Meeting adjourned at 8:15 p.m.

Next meeting June 4, 2001.

# *Antrim Creek Natural Area*

*Robert McLeod, Chairman*

*Gale Murphy*

*Reg Bird*

*Gary Strange*

*Carl Veenstra*

*Gary Strange*

## **Minutes**

**June 4, 2001 7:00 p.m.**

**Banks Township Hall**

Members Present: Robert McLeod, Gale Murphy, Reg Bird, and Carl Veenstra  
Members Absent: Gary Strange  
Staff Present: Peter Garwood, Coordinator/Planner  
Others Present: Steve Jones, Betty Hoffman, Mary Richards, Mary Kay and Ed McDuffie, Marion Williams, and Travor Wood

### **1. Call to Order**

The Meeting was called to order at 7:00 p.m. by Chairman Robert McLeod.

### **2. Approval of Minutes**

**Motion by Reg Bird, supported by Carl Veenstra to approve the Minutes of the May 5, 2001 meeting. Motion carried – Unanimous.**

### **3. Budget**

The Commission came to a consensus to remove the \$5,500.00 line item from the Revenue Budget, since the \$5,500.00 should go directly into the County General Fund. All agreed that, with the above change, the revenue and expenditure budget was acceptable.

### **4. ACNA Interpretive Display**

Mary Kay McDuffie, Ed McDuffie, and Travor Wood updated the Commission on the progress on the interpretive display.

### **5. Construction Update – Phase I and Phase II**

Travor Wood updated the Commission that Phase I construction is complete. Regarding Phase II, Mr. Wood informed the Commission the intention is to bid the project, letting the contractors know it is contingent on approval of funds by the legislation. Mr. Garwood will check with MNRTF staff to make sure this method of proceeding is acceptable.

### **6. Archeological Study**

The archeological study will continue this weekend. It was made clear that people are more than welcome to join in.

**7. Old Business**

Boulder Harvest – Mr. Garwood informed the Committee that a revised drawing with narrative will be going out to the DEQ staff within a couple days. The Commission was in favor of getting started right away.

**8. New Business**

Bob McLeod read a notice informing the County of a Banks Township Zoning Public Hearing to amend the hours of operation for a gravel extraction operation from the current hours of 8:00 a.m. to 5:00 p.m. to the proposed hours of 7:00 a.m. to 5:00 p.m.

**9. Endowment Committee Report**

Carl Veenstra updated the Commission on the recent Endowment Committee meeting. The Commission requested the presence of a representative from the Grand Traverse Regional Community Foundation at the next meeting.

Meeting adjourned at 8:10 p.m.

Next meeting July 2, 2001.

# *Antrim Creek Natural Area*

*Robert McLeod, Chairman*

*Gale Murphy*

*Reg Bird*

*Gary Strange*

*Carl Veenstra*

*Gary Strange*

## **Minutes**

**July 2, 2001 7:00 p.m.  
Banks Township Hall**

Members Present: Robert McLeod, Gale Murphy, Reg Bird, and Carl Veenstra  
Members Absent: Gary Strange  
Staff Present: Peter Garwood and Joel Dye  
Others Present: Mary Kay and Ed McDuffie, Travor Wood, Betty Hoffmann, Jacob Veenstra, Jean Snow and her husband.

### **1. Call to Order**

The Meeting was called to order at 7:00 p.m. by Chairman Robert McLeod.

### **2. Approval of Minutes**

**Motion by Cal Veenstra, supported by gale Murphy to approve the Minutes of the June 4, 2001 meeting. Motion carried – Unanimous.**

### **3. Endowment Fund Update**

Jean Snow, Executive Director for the Grand Traverse Regional Community Foundation (GTRCF), distributed the Annual Report and Policy book for the GTRCF, as well as a historical report detailing the Antrim Creek Natural Area Endowment Fund activity since 1997(attached to file). Discussion followed. The Commission showed concern over discrepancy in the amount shown on the historical report and amount disclosed in financial sheets the County received at a recent GTRCF meeting. Jean Snow asked that the County supply her with financial sheets the county is referring to and she would have a GTRCF accountant review it. The Commission asked Pete Garwood to work with the GTRCF in reconciling this issue.

Jean Snow then informed the Commission that they may want to consider different investment plan, which are listed in the book she distributed earlier, for the fund, as well as different services offered by the GTRCF.

### **4. ACNA Interpretive Display**

Mary Kay McDuffie, Ed McDuffie, and Travor Wood updated the Commission on the progress on the interpretive display. The next meeting is scheduled for July 9, 2001.

**5. Boulder Removal**

Pete Garwood informed the Commission that the state is in the process of finalizing the ok to harvest boulders from Lake Michigan. Pete Garwood said he will contact the Road Commission and work on getting the boulders removed.

**6. Archeological Study**

The archeological study will start up later this summer. Bob McLeod updated the Commission the proposed turn around at the south entrance is inappropriate, and the plans need to be amended. Trevor presented two options, both include moving the turn around to the north. After much discussion, the Commission came to a consensus that to chose the design that moves traffic to the north.

**7. Phase II**

The Commission discussed the procedures of the DNR in regard to the funding our Phase II of our project. The Commission agreed that to be in accordance with the DNR policies, they cannot send out Request for Proposals, but they are interested in sending communication to certain contractors making them aware that this project will be starting late fall/early spring depending on how soon the legislation allocates the funds.

**8. Old Business**

Bob McLeod updated the Commission that the tribe has shown interest in assisting with the archeological dig. It was mentioned that the contact we had with the Little Travers Band is no longer there and when the dig starts again, we need to send an invite.

**9. New Business**

Bob McLeod recommended that the Antrim Creek Endowment Committee meet quarterly to review the financial statements. Pete Garwood mentioned that at the last Endowment Committee, the motion was passed that allows the Committee the opportunity to meet over the phone.

**10. Member Comment**

Carl Veenstra informed the Commission that the south end needs some extra deterrents to keep vehicles in on the access road or parking areas at all times.

Meeting adjourned at 8:15 p.m.

Next meeting August 27, 2001.

# *Antrim Creek Natural Area*

*Robert McLeod, Chairman*

*Gale Murphy*

*Reg Bird*

*Gary Strange*

*Carl Veenstra*

*Gary Strange*

## **Minutes**

**August 27, 2001 7:00 p.m.**

**Banks Township Hall**

Members Present: Robert McLeod, Gale Murphy and Gary Strange  
Members Absent: Reg Bird and Carl Veenstra  
Staff Present: Joel Dye  
Others Present: Mary Kay McDuffie, Trevor Wood, Marion Williams, Chuck Cleland, Heidi Lang, Betty Hoffmann and Jacob Veenstra,

### **1. Call to Order**

The Meeting was called to order at 7:00 p.m. by Chairman Robert McLeod.

### **2. Approval of Minutes**

**Motion by Gale Murphy, supported by Gary Strange to approve the Minutes of the July 2, 2001 meeting. Motion carried – Unanimous.**

### **3. Archeological Study**

Chuck Cleland informed the Commission the archeological dig will finish up in September. Discussion followed in regard to the location of the artifacts once the dig is complete, as well as the status of acquiring the artifacts already removed from the site previous to the ownership of the County.

### **4. Phase II**

Trevor Wood informed the Commission that he has the necessary permits from the DEQ and is in the process of setting up a meeting with Lori Silagy (DEQ official) for a site visit. Joel updated the Commission that the DNR still hasn't sent a grant agreement, which would allow the county to send out bids for the project.

### **8. Budget**

Trevor Wood informed the Commission that the amount of money set aside for the Phase II construction is not enough to cover all the work scheduled for Phase II. Therefore, some of the work may have to be reworked into a Phase III. The Commission discussed at length the projects that could be removed and placed into a Phase III. No action taken.

**9. Old Business**

None

**10. New Business**

The Commission discussed the current upkeep of the Natural Area, and people using ORVs on the property.

**11. Communications**

Heidi Lang of the Antrim Conservation District informed the Commission of the upcoming Conservation Tour on the property with the local schools.

Meeting adjourned at 7:55 p.m.

Next meeting October 1, 2001.

# *Antrim Creek Natural Area*

*Robert McLeod, Chairman*

*Gale Murphy*

*Reg Bird*

*Gary Strange*

*Carl Veenstra*

*Gary Strange*

## **Minutes**

**October 1, 2001 7:00 p.m.  
Banks Township Hall**

Members Present: Robert McLeod, Carl Veenstra, Gale Murphy and Gary Strange  
Members Absent: Reg Bird  
Staff Present: Joel Dye  
Others Present: Mary Kay McDuffie, Ed McDuffie, Elizabeth Hoffman, Bob Schuster, and Mr. and Mrs. Jones

### **1. Call to Order**

The Meeting was called to order at 7:00 p.m. by Chairman Robert McLeod.

### **2. Approval of Minutes**

**Motion by Gary Strange, supported by Gale Murphy to approve the Minutes of the August 27, 2001 meeting. Motion carried – Unanimous.**

### **3. Archeological Study**

Bob McLeod informed the Commission that the study was complete for the summer and the artifacts are currently being cleaned and cataloged. Once they are cleaned and cataloged they will be put on exhibit at Michigan State University.

### **4. Phase II**

Joel Dye distributed the revised cost projections (attached to file) for completion of Phase II. This includes the transfer of the guardrail along the northern entrance road and the information arbor to Phase III. The commission reviewed the cost projections and the timeframe for submitting the grant agreement.

**Motion by Gary Strange, supported by Carl Veenstra to recommend approval of the adjusted cost projections and authorize the Chair to sign the grant agreement. Motion Carried – Unanimous.**

### **5. Boulder Remover**

Discussion followed in regard to the need to harvest more boulders and place them all the way down and into the water. The Commission came to a consensus to have the Coordinator/Planner Office oversee this project.

**6. Old Business**

None

**7. New Business**

The Commission came to a consensus to have the Coordinator/Planner Office oversee the solicitation of bids for Phase II and the Commission then will select the contractor at the December 3, 2001 meeting at the Banks Township Hall. There will not be a meeting in November.

**8. Communications**

None

Meeting adjourned at 7:35 p.m.

Next meeting December 3, 2001.