

ANTRIM COUNTY BOARD OF COMMISSIONERS

Thursday, November 8, 2018

9:00 a.m.

Chairman: Ed Boettcher, III
County Clerk: Sheryl Guy

AGENDA

- Call to Order
- Pledge of Allegiance
- Invocation/Moment of Silence
- Public Comment:

Members of the public are encouraged to speak during the public comment agenda items which are placed at the beginning and end of meetings. Any member of the public speaking under the privilege of "Public Comment" may speak no longer than three (3) minutes. A group of individuals who wish to present a specific point of view may designate a spokesperson who the Board will allow additional time; however, this is not a requirement. All individuals who wish to speak during public comment will be allowed to do so.

- Approval of Agenda
- Minutes of previous meeting
- Minutes of Closed Session
- Minutes of Special Meeting 10-29-2018
- Standing Committee Reports:
 - Building, Lands & Infrastructure
 - Health & Public Safety
 - Administration & County Services
- Liaison and Special Committee Reports as needed
- Consent Agenda
- Finance, Ways and Means Committee of a Whole

Unfinished Business:

- Commissioner Zelenak—**TABLED** -Michigan Municipal Retirement System (MERS) Service Credit Purchase Credit Opt-Out form to eliminate the option for participating employees to purchase additional years.
- Commissioner Marcus – **TABLED** – Proposed Antrim County Travel Policy
- Commissioner District #8 – Vacancy appointment

New Business:

The Chairman address the recommendation of the Bellaire group to form and appoint members to an Antrim County Facilities Master Planning Workgroup/Ad Hoc Committee.

APPOINTMENTS

Julie Clark, Tart Trail	Tart Trail Update (Traverse City to Charlevoix Trail project)	12:30 p.m.
James Rossiter, P. A.	Resolution – Oleta Dawson	12:40
Leslie Meyers, Emergency Services	Full Scale Operation– Meadowbrook Exercise	1:00
Peter Garwood, County Administrator	Various Matters Health Insurance	1:15

Public Comment.

If you wish to attend this meeting and require special assistance, please contact the Administration Office by writing PO Box 187, Bellaire, MI 49615 or by emailing countyadmin@antrimcounty.org or calling 231-533-6265. Thank you.



Memorandum Administration Office

October 29, 2018

TO: Board of Commissioners

FR: Mathew Cooke, Deputy County Administrator

RE: Draft 2019-2024 Parks and Recreation Plan- Public Review and Comment

The [draft 2019-2024 Parks and Recreation Plan](#) has been recommended by the Buildings, Lands, and Infrastructure Committee for release to the public for review and comment. As a part of discussion, it was determined that a summary of the plan would be helpful for all.

- The parks and recreation plan is not required by state law but is needed in order to apply and receive recreational grant funding (Michigan Natural Resources Trust Fund, Land and Water Conservation Fund, and Waterways grants). The plan created was based on existing County plans, previous and current BLI committee discussions, and the community survey (Appendix A and B of the draft). The draft utilized the "[Guidelines for the Development of Community Park, Recreation, Open Space, and Greenway Plans](#)", which is a document provided by the Michigan Department of Natural Resources, as framework for the plan's contents and layout.
- Chapter 2 (pg. 7-14) goes over the community description of the County, particularly with population statistics such as population density and disabilities in the population.
- Chapter 3 (pg. 15-22) looks at the administrative structure of the County, specifically in regards to parks and recreation services. It looks at the role of the BLI Committee, the park manager and staff, contracted and jointly managed facilities, and the budget relating to parks and recreation services. It also looks at the relationships between outside agencies and the BLI Committee, rules and regulations regarding the park, and working towards universal accessibility.
- Chapter 4 (pg. 23-52) highlights the County Parks, regional recreation opportunities, the need for partnerships, the impact of tourism, and an inventory of park and recreation facilities owned by entities within the County.
- Chapter 5 (pg. 53-54) describes the planning and public input process. The chapter summarizes the community survey, which was integral to shaping the goals, objectives and action plan. It also describes the process for the public review and comment period, as well as after that period, the hopeful approval by the Board of Commissioners after a public hearing.
- Chapter 6 (pg. 55-57) details the goals and objectives for the County's parks and recreation services over the next 5 years.

- Chapter 7 (pg. 58-61) looks at an action program of potential projects that the County should pursue in order to meet the goals and objectives of Chapter 6. Again, it should be noted that these are not definitive and if another project comes up during the 5 year period, it can be added and may apply for recreation grant funding.
- After the public comment period, appropriate changes will be made to the plan, and there will be some additions to the appendix (to add a resolution of approval, the DNR Checklist, affidavits of public notice, etc.)



Memorandum Administration Office

November 6, 2018

TO: Board of Commissioners

FR: Peter Garwood, Administrator

RE: Municipal Employees' Retirement System (MERS) – Opt-Out Service Credit Purchase

Attached you will find the form that must be adopted to opt out of allowing employees to request the ability to purchase service credit through the MERS pension program. If the Board decides to approve the opt-out form, we will complete it with the necessary information, secure the Board Chair's signature, and send it to MERS.

Please consider taking the following action:

Motion by _____, seconded by _____, to approve the Municipal Employees' Retirement System Service Credit Purchase Opt-Out Form for all divisions effective January 1, 2019.

Service Credit Purchase Opt-Out Form



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9706

www.mersofmich.com

The _____, _____
(Municipality name) (Month, Year)

is a participating municipality in the Municipal Employees' Retirement System of Michigan (MERS). Per the MERS Defined Benefit Plan Document, Sections 18 and 19, the MERS Defined Benefit Plan allows for participating employees to purchase governmental and generic service credit under specific conditions.

By signing and submitting this form, the municipality listed above elects to eliminate the option for participating employees to purchase additional service credit. Participants calling MERS to request a service credit purchase estimate will be notified that their employer does not allow for this option.

This provision from between the municipality and MERS will be on record as the municipality's affirmative election that MERS will no longer provide estimates for additional service credit purchases to its participating employees until an amendment to your adoption agreement is made to indicate otherwise.

As this is an administrative preference initiated by the employer on how MERS should administer this benefit, no resolution by the governing body is required to implement this request.

Please make a selection below:

- This provision applies to **all** divisions.
- This provision applies only to the following divisions (list applicable division numbers below):

Effective Date _____
(mm/dd/yyyy)

Approved by _____ on _____
(mm/dd/yyyy)

Authorized signature: _____

Contact type for MERS: _____

Resolution Honoring Oleta Dawson on her Retirement

WHEREAS, Oleta Dawson, Administrative Assistant to the Prosecuting Attorney, retired on September 30, 2018, after over 34 years of outstanding service to Antrim County. Oleta began employment with Antrim County on September 24, 1984; and

WHEREAS, throughout her years of service to Antrim County, Oleta has always performed her duties with compassion and dignity; and

WHEREAS, over a 34-year career with Antrim County, Oleta distinguished herself with exceptional knowledge and skill related to the Office of the Prosecuting Attorney, and developed and exhibited the expertise and leadership qualities during her career that have been invaluable to Antrim County during her tenure. Oleta set an example of dedication and commitment that is an inspiration to all employees.

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners hereby expresses its gratitude to Oleta for her service as an Administrative Assistant and for all that she has contributed to Antrim County; and

BE IT FURTHER RESOLVED, the Board of Commissioners wishes Oleta continued success in all her endeavors and expresses our hope for her continued health, happiness, and prosperity.

PASSED AND ADOPTED, this eighth day of November, two thousand and eighteen, by unanimous vote of the Antrim County Board of Commissioners.

Edgar Boettcher, III, Chairman



Memorandum Administration Office

November 6, 2018

TO: Board of Commissioners

FR: Peter Garwood, Administrator

RE: 2019 Employee Healthcare Insurance

At the employee healthcare insurance meeting held on November 2, the consensus of the group was to recommend the Board of Commissioners switch from Blue Care Network (BCN) HMO \$0 and \$750 deductible plans to the Priority Health HMO \$0 and \$750 deductible plans for 2019.

Quotes were received for the following plans:

- BCN – HMO \$0 and \$750 deductible plans
- BCBSM – PPO Community Blues \$0 deductible plan
- BCBSM - PPO Simply Blue \$750 deductible plan
- Priority Health - POS \$0 and \$750 deductible plan
- Priority Health - HMO \$0 and \$750 deductible plan

Priority Health provided a first-year renewal cap guarantee from Priority Health of no more than 7.9%. BCBSM did not provide a guarantee. Additionally, I previously communicated to you that there would be a request that Priority Health provide a variation to the high deductible HMO plan to include 100% coverage for labs instead of 20% coverage. I am happy to inform you that Priority Health has agreed to include 100% coverage for labs with no increase to the original premium quotes.

Please note that Delta Dental is holding its current rates through 12/31/20 for both active employees and retirees. In addition, VSP Vision's current rates are valid through 1/1/21. The County has not seen a rate change with VSP since 2011.

The following motion is presented for your consideration:

Motion by _____, seconded by _____, to authorize the switch from the current Antrim County employee healthcare insurance plans provided by Blue Care Network to two (2) plans offered by Priority Health through Dewey Insurance Agency, HMO \$0 and \$750 deductible plans, as the only two healthcare plans offered to all Antrim County employees eligible for the health insurance benefit effective January 1, 2019.

From: [Garwood, Peter](#)
Cc: [Schrader, Tina](#); [Murray, Stephanie](#); [Guy, Sheryl](#)
Subject: FW: Insurance information
Date: Friday, November 2, 2018 2:25:50 PM
Attachments: [Scanned from a Xerox Multifunction Printer.pdf](#)

Greetings!

Attached you will find a comparison between our current Blue Care Network (BCN) plans - and three other options each; for the high deductible plan (\$750/1500) and the \$0 deductible plan. Blue Cross Blue Shield (BCBS) submitted their quotes and benefit summaries just yesterday at the end of the day. The high deductible comparison is on one page and the \$0 deductible comparison is on the other page.

Stephanie Murray, HR Director had invited the stewards of each of the unions, a representative of the elected officials, a representative of the unrepresented, the chair of Administration Committee and the Chair of the Board of Commissioners to review the options and make a recommendation to the Board.

For various reasons, the employee group is leaning toward the Priority Health HMO on both plans. However, they have requested that Priority Health be asked to provide a variation to the high deductible HMO plan to include 100% coverage for labs instead of 20% coverage. Darci Fitch from Dewey Insurance said we would have this by Tuesday.

We will be providing you with the final recommended plans by that time, but I wanted to give you all a heads up as to our progress on this issue. If you have any questions please do not hesitate to contact me or Stephanie Murray. Thank you.

Pete
Peter Garwood
County Administrator
Antrim County
PO Box 187
203 E. Cayuga St.
Bellaire, MI 49615
231.533.6265
garwoodp@antrimcounty.org

IN-NETWORK \$0 Plan Options	BCN HMO \$0	BCBS PPO (Nationwide Network) CB \$0 (Has OON Benefit Level)	PH POS \$0 - Cigna Network Out of State (Has OON Benefit Level)	PH HMO - \$0 (Cigna for Urgent/ER Out-of-State)	Monthly Payroll Deduction (Diff Over County Cap)		Monthly Payroll Deduction (Diff Over County Cap)	
					Monthly Rate 1/1/19	Monthly Rate 1/1/19	Monthly Rate 1/1/19	Monthly Rate 1/1/19
Deductible Individual/Family	\$0 / \$0	\$0 / \$0	\$0 / \$0	\$0 / \$0				
Coinsurance AD	0% (Most Svcs)	0% (Most Svcs)	0% (Most Svcs)	0% (Most Svcs)				
Coinsurance Max	N/A	N/A	N/A	N/A				
Annual OOP Max	\$6,600 / \$13,200	\$6,350 / \$12,700	\$7,350 / \$14,700	\$7,350 / \$14,700				
OV / Specialist	\$25 / \$25	\$20 / \$20	\$25 / \$25	\$25 / \$25				
Virtual Visit	\$25	\$20	Covered 100%	Covered 100%				
UC / ER	\$25 / \$50	\$20 / \$50	\$25 / \$50	\$25 / \$50				
Chiropractic	30-Visits; \$25 Each (Need Referral)	24 Visits; \$20 Each (No Referral)	30-Visits; \$25 Each (No Referral)	30-Visits; \$25 Each (No Referral)				
OP Phys/Occ/Speech Therapy	\$25 Each Visit; 1 period of treatment for any combination w/ 60 consecutive days per medical episode	Combined 60 Visits; Covered 100%	Combined 60 Visits; \$25 Each	Combined 60 Visits; \$25 Each				
Labs	Covered 100%	Covered 100%	Covered 100%	Covered 100%				
Ambulance	Covered 100%	Covered 100%	Covered 100%	Covered 100%				
Rx - 30-Days	\$10 / \$40 / \$80	\$10 / \$40 / \$80	\$10 / \$40 / \$80	\$10 / \$40 / \$80				
Rx - 90-Day	Two Copays	Two Copays	Two Copays	Two Copays				
Contract Type	Monthly Rate 1/1/19	Monthly Rate 1/1/19	Monthly Rate 1/1/19	Monthly Rate 1/1/19	Monthly Rate 1/1/19	Monthly Rate 1/1/19	Monthly Rate 1/1/19	Monthly Rate 1/1/19
Single	\$596.54	\$636.02	\$657.40	\$618.62	\$39.44	\$100.30	\$61.52	\$61.52
Double	\$1,431.70	\$1,526.45	\$1,577.76	\$1,484.68	\$183.52	\$329.58	\$236.50	\$236.50
Family	\$1,789.63	\$1,912.57	\$1,972.20	\$1,855.86	\$229.40	\$411.97	\$295.63	\$295.63

County Cap 1/1/19

Single	\$557.10
Double	\$1,248.18
Family	\$1,560.23

IN-NETWORK \$750 Options	BCN HMO \$750	BCBS PPO (Nationwide Network) SB \$750 (Has OON Benefit Level)	PH POS \$750 - Cigna Network Out of State (Has OON Benefit Level)	PH HMO - \$750 (Cigna for Urgent/ER Out-of-State)
Deductible Individual/Family	\$750 / \$1,500	\$750 / \$1,500	\$750 / \$1,500	\$750 / \$1,500
Coinsurance AD	20% (Most Svcs)	20% (Most Svcs)	20% (Most Svcs)	20% (Most Svcs)
Coinsurance Max	\$1,500 / \$3,000	\$1,500 / \$3,000	\$1,500 / \$3,000	\$1,500 / \$3,000
Annual OOP Max	\$6,600 / \$13,200	\$6,850 / \$13,700	\$7,350 / \$14,700	\$7,350 / \$14,700
OV / Specialist	\$30 / \$45	\$20 / \$40	\$30 / \$45	\$30 / \$45
Virtual Visit	\$30	\$20	Covered 100%	Covered 100%
UC / ER	\$65 / \$100 After Deductible	\$60 / \$250	\$60 / \$100	\$60 / \$100
Chiropractic	30-Visits; \$45 Each (Need Referral)	12 Visits; \$30 Each (No Referral)	30-Visits; \$30 Each (No Referral)	30-Visits; \$30 Each (No Referral)
OP Phys/Occ/Speech Therapy	\$45 AD; 1 Period of treatment for any combination w/ 60 consecutive days per medical episode	Combined 30 Visits; 20% After Deductible	Combined 60 Visits; \$30 Each	Combined 60 Visits; \$30 Each
Labs	Covered 100%	20% After Deductible	20% After Deductible	20% After Deductible
Ambulance	20% After Deductible	20% After Deductible	\$150	\$150
Rx - 30-Days	\$15 / \$50 / 50% (\$70/\$100)	\$15 / \$50 / 50% (\$70/\$100)	\$15 / \$50 / \$80	\$15 / \$50 / \$80
Rx - 90-Day	Two Copays	Two Copays	Two Copays	Two Copays
Contract Type	Monthly Rate 1/1/19	Monthly Payroll Deduction (Diff Over County Cap) Monthly Rate 1/1/19	Diff Over County Cap (No payroll deduction) Monthly Rate 1/1/19	Diff Over County Cap (No payroll deduction) Monthly Rate 1/1/19
Single	\$483.64	-\$73.46 \$492.16	-\$64.94 \$507.07	\$474.75
Double	\$1,160.75	-\$87.43 \$1,181.18	-\$67.00 \$1,216.96	\$1,139.40
Family	\$1,450.94	-\$109.29 \$1,476.48	-\$83.75 \$1,521.21	\$1,424.25

County Cap 1/1/19

Single	\$557.10
Double	\$1,248.18
Family	\$1,560.23



Memorandum Administration Office

November 6, 2018

TO: Board of Commissioners

FR: Peter Garwood, Administrator

RE: PA 152 Opt Out, 2019 Caps

On October 13, 2016 the Board of Commissioners, for the first time, decided to exempt the County from the Public Act (PA) 152 health insurance premium caps and adopt a set of caps specific to Antrim County. The caps for a single subscriber remained consistent with those set by PA 152. However, the caps for the two person and the family subscribers were increased.

On November 9, 2017, the Board of Commissioners, once again, adopted a resolution for the annual exemption option as set forth in 2011 Public Act 152. As a result, two collective bargaining union contracts were settled for three years beginning 1/1/18 with the following language: "The caps will be adjusted annually based on the medical care component of the United States Consumers Price Index for the most recent 12-month period for which data are available from the United States Department of Labor, Bureau of Labor Statistics." The 12 month period that has been used for the annual adjustment of the new Antrim County caps since first established has been consistent with those set for the PA 152 caps. For 2019 the increase is 1.9%.

The following resolution is presented for adoption:

**TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN
2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE
CONTRIBUTION ACT**

WHEREAS, 2011 Public Act 152 (the "Act") was passed by the State Legislature and signed by the Governor on September 24, 2011;

WHEREAS, the Act contains three options for complying with the requirements of the Act;

WHEREAS, the three options are as follows:

1. Section 3 – "Hard Caps" Option – limits a public employer's total annual health care costs for employees based on coverage levels, as defined in the Act;

2. Section 4 – “80%/20%” Option – limits a public employer’s share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
3. Section 8 – “Exemption” Option – a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the ANTRIM COUNTY BOARD OF COMMISSIONERS has decided to adopt the annual Exemption option as its choice of compliance under the Act;

NOW, THEREFORE, BE IT RESOLVED the BOARD OF COMMISSIONERS of the COUNTY of ANTRIM elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption option for the medical benefit plan coverage year January 1, 2019 through December 31, 2019.

After adoption of the resolution above, action is necessary to set the caps for the 2019 benefit year. The proposed caps represent a 1.9% increase in the 2018 caps set by the Board. The 1.9% is the percentage change in the medical care component from the period September 2016 – August 2017 to the period September 2017 – August 2018.

The following motion is presented for your consideration:

Motion by _____, seconded by _____, that the Employer health insurance premium caps for 2019 benefit year beginning January 1, 2019 and adopt the following employer health insurance premium caps: Single \$557.10, Double \$1,248.18, and Family \$1,560.23, and that the funding source be the 2019 General Fund, Special Projects cost center - Contingency line item (101-895-999.000) and authorize the Finance Director to make the corresponding 2019 budget amendments.